



रूरल इलेक्ट्रीफिकेशन कारपोरेशन लिमिटेड
Rural Electrification Corporation Limited
(भारत सरकार का उद्यम / A Government of India Enterprise)

TENDER NO: REC/PCM/IT/DESKTOP/2018_19/31

(ONLY THROUGH ONLINE E-TENDERING MODE)

Invitation for Bid

For

**SUPPLY, INSTALLATION, TESTING, COMMISSIONING & THREE YEARS OEM ON-SITE
COMPREHENSIVE WARRANTY OF AIO DESKTOP COMPUTERS WITH MS-OFFICE &
UPS at REC OFFICES DELHI/NCR**

Date of Release of Tender	20th Sept., 2018
Last Date for Submission of Bid	08th Oct., 2018, Up to 1500 Hours (IST)
Date of Opening of Bid	08th Oct., 2018, at 1530 Hours (IST)

Earnest Money Deposit (EMD)	Rs. 1,00,000/- (Rupees One Lac only)
Cost of Bid Document	Nil

Regd. Office: Core-4, SCOPE Complex, 7 Lodhi Road, New Delhi- 110003
Tele. 011-24365161, Fax. 011-24360644, Gram: RECTRIC
Website: www.recindia.nic.in

Signature & Seal of Bidder and/or their Authorised Representative

IMPORTANT NOTICE

1. An incomplete and/or ambiguous and/or conditional and/or late response is liable to be ignored/ summarily rejected.
2. The bidder must attest the original tender document with authorized signature and stamp as an acceptance of the TENDER terms and conditions and submit the same along with the tender response. The price should not be quoted in the same. In case of a non-compliance the response is liable to be ignored/ summarily rejected.
3. **The submission and opening of bids will be through e-tendering process. Financial bid has to be submitted on-line only (no hard copy). Tender document can be downloaded from the website www.tenderwizard.com/REC or from e-tender link given in RECL Website, viz, www.recindia.com or From Govt e-procurement portal (CPP) viz, www.eprocure.gov.in.**

Note:

- a) To participate in the E-Bid submission, it is mandatory for the bidders to have user ID & password. For this purpose, the bidder has to register itself with RECL through e-Procurement website given above. Please also note that the bidder has to obtain digital signature token for applying in the tender. In this connection, vendor may also obtain the same from Tenderwizard. The steps to be followed for the registration process are given below:

- 1) Go to website <http://www.tenderwizard.com/REC>
- 2) Click the link ' Register Me'
- 3) Enter the detail about the bidder as per format.
- 4) Click 'Create Profile'
- 5) Bidder will get confirmation with Login-id and Password

b) Steps for application for Digital Signature from TenderWizard are given below:

- 1) Download the Application Form from the website <http://www.tenderwizard.com/REC>. Follow the instructions as provided.
- 2) In case of assistance please contact the person under contact us

c) To aid bidders the detailed bidder manual on submission of E-Bid is annexed to this tender document

NOTE: The Bidders are advised to obtain digital signature (Level 3) and register themselves at www.tenderwizard.com/REC well in advance. Please note that RECL does not own any responsibility in case any bidder(s) fail(s) to apply due to non-possession/ non-registration/ compatibility issue of Digital Signature with the application.

Tender Information

Tender Reference No.	REC/PCM/IT/DESKTOP/2018-19/31
Work Item Title/ Description	SUPPLY, INSTALLATION, TESTING, COMMISSIONING & THREE YEARS OEM ON-SITE COMPREHENSIVE WARRANTY OF AIO DESKTOP COMPUTERS WITH MS-OFFICE & UPS at REC OFFICES DELHI/NCR
Mode of Tendering	Open (e-Tendering)
Tender Release Date	20 th Sept., 2018
Last Bid Submission date	08th Oct., 2018 till 1500 Hours (IST)
Date of Opening of Bid	08th Oct., 2018 at 1530 Hours (IST)
Price bid opening	To be notified in REC web portal/ Informed to eligible & technically qualified bidders only after completion of technical evaluation. Price bid shall be submitted ONLINE only.
Location of Bid submission/ Opening	Rural Electrification Corporation Limited, Core - IV, Scope Complex, Lodi Road, New Delhi- 110003, India
Tender Category	Goods & Services
EMD Fee	Rs.1,00,000/- (Rupees One Lac Only) in form of Demand Draft/Banker's Cheque / Bank Guarantee drawn on a Indian Nationalized / Scheduled Bank in favor of 'Rural Electrification Corporation Limited' payable at New Delhi
EMD Exemption Allowed	Micro, Small and Medium Enterprises (MSME) National Small Industries Corporation Limited (NSIC) Start-Ups etc. As applicable as per prevailing Government of India norms and guidelines.
Bid Validity days	90 days from last Date of Bid submission
Duration of Assignment	10 Weeks from date of placement of Letter of Intent/ Award and 156 weeks thereafter on completion of assignment for onsite comprehensive warranty support.
Address of Correspondence/ for Bid Submission:	Shri. Pankaj Gupta, Additional General Manager (PCM), Rural Electrification Corporation Limited, Core-4, SCOPE Complex, 7, Lodhi Road, New Delhi-110003 Tel: 011-43091574/ 43091556 Fax: 011-24360644 e-mail: recpcm@recl.in
Support Team Contact Details:	E – Tenderwizard: Help desk No - 011-49424365, twhelpdesk680@gmail.com Sh. Sandeep- 8800496478, twhelpdesk592@gmail.com Sh. Krishna – 8800900127, twhelpdesk551@gmail.com

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CHAPTER – I

INTRODUCTION

1.1 ABOUT RECL

Rural Electrification Corporation Ltd. (RECL), was incorporated on July 25, 1969 under the Companies Act 1956. RECL is a navratna company under Ministry of Power, Government of India and is a Public Sector Enterprise with 'AAA' rating. RECL has its Corporate Office at Core-4, SCOPE Complex, 7 Lodi Road, New Delhi 110003, and at Annex Core-5, Scope Complex and MTNL Building, Scope Complex, New Delhi. RECL has also 20 Zonal / Project Offices/ Sub-Offices through-out India and one Training institute viz, Central Institute of Rural Electrification (CIRE) at Hyderabad. The detailed office addresses can be obtained from the RECL's web site.

1.2 DETAILS OF CURRENT ENVIRONMENT

List of Application running in REC

S.No.	Application Name	Description
1.	Intranet	RECL Intranet website
2.	REC website	REC website
3.	Oracle ERP (Business)	Oracle eBusiness suite 11i For major critical business of REC
4.	Document Management system	Fine docs V5.0.2, ASP.net 4.0 For digitizing documents based on user privileges
5.	e-Office	For paperless environment and electronic administration
6.	Workflow Management system(WMS)	Fine docs V5.0.2, ASP.net 4.0 For electronic movement of green sheet approval along with attached document.
7.	Online Submission of APR (Annual Property Return)	For managing employees Annual Property Return
8.	Visitor Management system	For maintaining record of REC's visitor and generating passes with photograph
9.	Asset Liability Management (ALM) system	For managing RECs loans asset and management
10.	Library Management system	For maintaining records of Library
11.	Bill Tracking system	For online tracking of status of Bills of REC vendors by REC.
12.	File Tracking system	For online tracking of file with in REC

13.	Borrower Portal	For online tracking of the claim/loan status by the borrowers
14.	Audit Management system	For maintaining Internal audit details of REC
15.	MIS for laptop	For maintaining employee laptop details
16.	SMS Alert	For sending SMS to employees for e.g. Medical, salary payment, reimbursement etc
17.	CA Unicentre helpdesk for logging Tickets	For logging and tracking of issues related to ICT setup and ERP

In addition to implementation of the above mentioned applications, RECL has also set up following ICT Infrastructure across the Corporation. This has helped RECL to remain in its growth path in line with mission and vision of the Corporation. The ICT infrastructure includes:

- i) A full-fledged Tier-III ERP Data Centre (DC) on co-location basis (NCR, Delhi). The Data Centre has been certified for ISO/IEC 27001:2013 global security certification
- ii) An MPLS-VPN based WAN connecting all offices of the Corporation
- iii) An ERP-DR (Disaster Recovery) Centre at Hyderabad, ISO 27001:2013 certified.
- iv) Structured Local Area Network at all offices (CO/ZO/PO/CIRE).
- v) Tape Library with automated backup solution at Data Centre for taking backup of application, Data etc.
- vi) A fully functional on-line helpdesk to address any complaint related to IT infrastructure across the Corporation.
- vii) The ICT infrastructure, in addition to enabling ERP operation also carry out other operations like mailing services, internet services, application of other legacy systems etc.
- viii) Corporate office building of the Corporation is Wi-Fi enabled
- ix) Bridge based Video Conferencing solution across all offices of the corporation

CHAPTER – II

PRE-QUALIFICATION/ ELIGIBILITY CRITERIA

The following are the Pre-Qualification/ Eligibility criteria. Any bid not fulfilling any of the pre-qualification/ eligibility criteria shall be summarily rejected. The said Criteria as detailed along with documents which need to be submitted in proof of compliance to each of the criterions is detailed below:

1.	The Bidder should be operating in India for last 3 years with core business operations in IT equipment supply as on Last Bid Submission Date. (Attach Certificate of Incorporation or Commencement of Business/ Other Statutory Registrations etc.)
2.	The Bidder should be either Original Equipment Manufacturer (OEM) or their Authorized Distributor/ Partner/ Dealer/ Retailer/ Service provider or system integrator for Desktop computers /Printers etc. (Attach copy of specific Authorization Certificate from OEMs against this tender for all the quoted goods & services)
3.	The bidder should have minimum 3 years of experience of supplying Desktop computers, MS-Office & UPS along with applicable Licenses/warrantee support as on Last Date of Bid Submission. (Attach Copies of Purchase/ Work orders/ contracts etc.)
4.	The bidder should have a registered office in Delhi or NCR. (Attach Self Undertaking mentioning the complete address and contact persons in details)
5.	The Bidder must have executed supply contracts of similar goods & services viz. One Desktop computers & UPS along with applicable OEM Licenses/warrantee support during the last 3 years with: <ul style="list-style-type: none"> a. At least Three work orders each valuing not less than Rs.31.0 Lacs; or b. At least Two work orders each valuing not less than Rs.38.5 Lacs; or c. At least One work order valuing not less than Rs.62.0 Lacs (Attach copy of purchase/work order/contract with completion certificate/ Contract closure letter from the client/customer, acknowledged Delivery Challans and/or last Invoice with payment proof etc.)
6.	The Bidder's average annual financial turnover should be at least Rs.54.0 Lacs (Rupees Fifty-Four Lacs Only) during the last three financial years. The turnover should be applicable to bidder and not for its group companies/ subsidiary companies/ parent company. (Attach copy of audited financial statements/ ITRs/ Chartered Accountant Certificate etc.)
7.	The Bidder shall submit valid documentary proof of GST and the details of Income Tax Registration number (PAN). (Attach documentary proof in this regard)
8.	The Bidder and the OEM of the product offered by the bidder must not have been blacklisted by any Government Department/CPSU/SPSU/ Banks/Autonomous Bodies/Statutory Bodies in India at the time of submission of bid. (Self-declaration by bidder).
9.	The bidder shall be the single point of contact for REC and shall be solely responsible for providing goods & services, support, warranties etc. (Self-Declaration by bidder)

Note:

- a. The bidder must fulfill the above eligibility criteria conditions. Bid of bidders not fulfilling the prequalification conditions given above are liable to be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances.
- b. REC reserves the right to verify/confirm all original documentary evidence including references and clients as submitted by bidders in support of above mentioned clauses of eligibility criteria.
- c. The firms registered with National Small Industries Corporation (NSIC)/ Micro, Small and Medium Enterprises (MSME) are exempted from furnishing bid guarantee/EMD, cost of tender documents provided that such small scale units are registered under single point registration scheme of NSIC / MSME and are valid on the scheduled date of tender opening and the product range mentioned in the certificate is the same or similar to the tender requirement. The NSIC / MSME certificate duly attested by any Notary Public with seal and date shall only be accepted.
- d. **The bidder's claiming to be MSME and/or MSME-SC/ST and/or Start Ups and/or Domestically Manufactured Producer under Make in India initiatives etc., the relaxations and concessions as per Government of India notifications/ instructions/guidelines issued from time to time and as adopted/allowed by REC are allowed to same subject to submission and production of requisite documents/proofs etc.**
- e. The IT Division, REC will solely verify and substantiate all the details as submitted by the prospective / successful bidder as and when required and before processing of any payments.
- f. **In addition to IT Division prerogative as mentioned above, REC's reserves the right to verify/confirm all original documentary evidence including references and clients as submitted by bidders in support of above mentioned clauses of eligibility criteria.**
- g. **Bidder's claiming exemptions should enclose UAN and submit the same on CPPP portal of Govt. of India and adhere to all Guidelines as issued and amended from time to time by Government of India.**

CHAPTER – III

DETAILED SCOPE OF WORK

THE BROAD SCOPE OF WORK IS SUPPLY, INSTALLATION, TESTING, COMMISSIONING & THREE YEARS OEM ON-SITE COMPREHENSIVE WARRANTY OF AIO DESKTOP COMPUTERS WITH MS-OFFICE & UPS at REC OFFICES DELHI/NCR.

Sl. No.	Scope of Work – Description
1.	The scope of work will include supply, installation, testing, commissioning and three years OEM on-site comprehensive warranty as per timelines of all goods, services & related works as detailed in this Tender wherein they comply to technical specifications and all other terms & conditions.
2.	All the supplied and preloaded licensed Microsoft windows and installed/preloaded MS –Office licenses should be perpetual and No third party tool to be used.
3.	All the supplied desktops must be compatible and run on supplied UPS
4.	Start date of three years OEM On-Site Warranty after successful delivery, installation of desktops and UPS and acceptance by RECL.
5.	Supervision and Implementation of the adherence to all the Scope of work by the bidder
6.	Bidder should undertake System Integration of the desktops in the RECL Network and configure e-Mail account, Internet access, ERP and other software as per requirement of RECL. System acceptance tests required for the successful commissioning of desktops and related services which includes inherently taking backup of old desktop data and restoration of the same on the new desktop, if required & as applicable at the time of installation/ commissioning

Timelines: The tentative work plan at RECL Corporate Office along with timelines:

Sl. No.	Milestone	Deliverables (Incremental Weeks)
1.	Placement of Purchase/ Work Order / Letter of	T1
2.	Delivery of Equipment/Products	T1 + 10 = T2
3.	Installation, Commissioning of Equipment/Products	
4.	Acceptance Testing of Supplied Equipment & Products	

5.	Three Years On-Site Warranty Maintenance	T2 + 156 (Three Years)
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Note: The above specified scope of work is indicative and not exhaustive and the bidder is deemed and obliged to provide all necessary goods, services and related works within the quoted cost for successful implementation/ commission of the assigned work/ project.

CHAPTER – IV
INSTRUCTION TO BIDDERS

Clause	Heading	Description/ Details
1.	Cost of Bidding	The bidder shall bear all costs associated with the preparation and submission of its bid, and RECL will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the bidding process
2.	The Bidding Documents	<p>a. The bidder is deemed to have examined all instructions, annexures, forms, terms and specifications in the bidding documents. Failure to furnish all and/or any information required and/or Ambiguous/ False/ Incorrect information and/or submission of bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.</p> <p>b. Bidders are advised to submit bids strictly based on the terms & conditions and specifications contained in the Tender Document and not to stipulate any deviations.</p> <p>c. Each bidder shall submit only one bid, failure to comply will result in summary rejection of all the bids of the bidder.</p>
3.	Amendment to the Bidding Documents	RECL may at its sole discretion amend the Bidding Documents at any time prior to the deadline for submission of bids. The Bid submission date may be extended at the discretion of the RECL. Amendments, if any, made in these regards etc. will be provided in the form of Addendum to the Bidding Documents and shall be uploaded on the web site of the RECL. No separate communication would be sent to the bidder individually in this regard and publishing of the clarifications/ answers in the RECL web site shall be deemed to have been communicated to the prospective bidders and shall be binding on them.
4.	Invitation to Bid	<p>Bids will be submitted in two parts (ONLINE ONLY) :</p> <p>Part 1: Eligibility & Technical Criteria Bid:</p> <ul style="list-style-type: none"> • EMD • Eligibility Criteria Compliance Form • Technical Bid form • Technical specifications compliance • Sealed and signed copy of Tender Document in token of acceptance of all tender terms & conditions <p>Part 2: Financial Bid (ONLINE ONLY)</p>
5.	Preparation of Bid	a. Eligibility & Technical Criteria bid (Part 1) and Financial Bid (Part 2) to be submitted through online mode on website

Clause	Heading	Description/ Details
		<p>www.tenderwizard.com/REC.</p> <p>b. All enclosures/supporting documents of each Bid including EMD shall be scanned and uploaded while submitting the bids online.</p> <p>c. All these documents shall be digitally signed as per requirement of REC e-Procurement portal.</p> <p>d. In addition, Bidder has to submit hard copies of only Part-1 Bid. One sealed envelope containing hard copy of the Part-1 Bid shall be submitted.</p> <p>f. Each Envelop shall be addressed to the addressee as per tender document and shall clearly mention the TENDER name/number, bidder's name & address, Bid part Number and name.</p> <p>g. FINANCIAL BID TO BE SUBMITTED THROUGH ONLINE MODE ONLY. In case of default, the entire Bid shall be summarily rejected.</p> <p>h. The Part-1 Bid submitted in hard copy should be properly bounded, indexed, without any loose sheets(s) and sequentially numbered irrespective of the nature of the content of the page in the format. All pages should be signed by the authorized signatory of the bidder and officially stamped. Unsigned or Unstamped bid are liable to be rejected.</p>
6.	Bid Validity	<p>a. The bids will be valid for a period of 90 (Ninety) days from the last date of submission of bid.</p> <p>b. Notwithstanding clause (a) above, RECL may solicit the bidder's consent to an extension of the period of bid validity. A bidder will neither be required nor permitted to modify its bid, while confirming extension of bid validity.</p> <p>c. A bidder may refuse the request, in which case, the bid shall be considered as withdrawn and RECL shall return/refund the bid security (EMD) at the earliest to such bidder(s).</p> <p>d. However not withstanding any of the clauses and/ or conditions above On expiry of the bid validity period the bid shall be deemed valid till such time the bidder does not</p>

Clause	Heading	Description/ Details
		withdraw its bid formally by a written communication to RECL. The bid shall be deemed to be valid for a period of seven working days on receipt of such written communication by REC.
7.	Eligibility Criteria & Technical Bid (Part 1)	<p>The Part-1 Bid shall consist of:</p> <p>a. Original Earnest Money Deposit (EMD)</p> <p>b. Bid Form as per prescribed Annexure along with Undertaking on Compliance of Tender Specifications & Terms and Conditions of Tender Document (executed on Rs.100 stamp paper duly notarized). This will be accompanied by duly signed and stamped original tender document deemed to be acceptance of Tender Specifications & Terms and Conditions.</p> <p>c. Eligibility Criteria Compliance as per prescribed Annexure along with all necessary Documentary proof/ Certificates/ Undertakings/ Financial Statements/ Orders/Authorization letters etc.</p> <p>d. Compliance and proofs/ white papers with respect to technical specification including Manufacturers Authorization Form (MAF) from OEM for all Goods & Services specifically addresses to RECL against this tender.</p> <p>e. If required RECL constituted committees/ representatives can call for a demonstration or testing of the technical compliance.</p> <p>f. The Technical bid prepared by the bidder shall have Table of Content as the first page.</p> <p>Note:</p> <p>a) The bidder should submit the Technical Bid along with required documents to be submitted online as well as the hard copies of the documents which are attested either by self/company or by gazetted officer or notary public, wherever required.</p> <p>b) Make and model of all systems, sub-systems and optional items should be mentioned in the technical bid and complete technical details should be provided in the form of brochures and write ups.</p>

Clause	Heading	Description/ Details
		c) It is desirable that the bidder is ISO 9001:2000/ BS 15000/ equivalent or above certified company. Attach documentary proof, if any.
8.	Details of EMD	<p>a. Bid shall be accompanied by an Earnest Money Deposit of Rs.1,00,000/- (Rupees One Lac only) in the form of a Bank Guarantee or Demand Draft / Banker's cheque from a Indian Nationalised / Scheduled Bank in favour of 'Rural Electrification Corporation Limited' payable at New Delhi with validity as per BID validity period. Cheques, Money Orders or Cash etc. shall not be accepted as EMD. The bidders are requested to make sure to indicate the tender number, name and address of the bidder on the reverse of EMD Draft / Banker's cheque. Any failure to comply with the same shall be at the risk of the bidder.</p> <p>b. Any Bid submitted without a valid EMD shall be summarily rejected.</p> <p>c. No interest is payable on Earnest Money deposit.</p> <p>d. EMD of unsuccessful bidders shall be released on finalization of the tenders, placement of orders and/or after submission of PBG by successful bidder. EMD of successful bidder shall be retained by RECL till PBG is submitted as per Tender terms.</p>
9.	Financial Bid (Part 2)	<p>a. The Financial Bid format is given in prescribed Annexure.</p> <p>b. The Financial bid has to be submitted ONLINE ONLY through RECL E-Procurement Portal.</p>
10.	Instructions for Financial Bid	<p>a. The financial bid shall indicate the Unit prices and applicable GST separately for the goods & services under the contract.</p> <p>b. The Quoted prices should be firm and inclusive of charges for all activities in scope of work for all services and all other expenses related with the visits of the Bidder's personnel in connection with the performance of the contractual obligations by the Bidder. Payment will be made as per the quoted price (all-inclusive but excluding GST).</p> <p>d. Quoted prices shall also be inclusive of all costs towards carrying out any surveys, site visits by bidder's personnel, boarding, lodging, incidental expenses etc. required for Project period and successful project completion.</p> <p>e. Prices quoted by the bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with a conditional price will be treated as non-responsive and will be rejected.</p>

Clause	Heading	Description/ Details
		<p>f. All costs and charges, related to the bid, shall be expressed in Indian Rupees only.</p> <p>g. The bidder should not assign and/or sublet the empanelment or any part of it to any other agency in any form. Failure to do so shall result in termination of empanelment and forfeiture of security deposit/ performance guarantee etc.</p> <p>h. No deviations from these terms and conditions will be accepted. Any violation there off will lead to rejection of the bid and forfeiture of EMD/Security Deposit.</p> <p>i. The bid shall contain no interlineations, erasures, or overwriting, except to correct errors made by the Bidder, in which case the person or persons signing the bid shall initial such corrections, in case of a failure to comply the bid shall be summarily rejected.</p>
11.	Submission of Bids	<p>a. The bids complete in all respects should be submitted ONLINE through RECL E-Procurement Portal.</p> <p>b. Hardcopy as detailed above shall be delivered (by post/courier/manually) to the following address latest by the stipulated time & date mentioned in the tender document: Shri. Pankaj Gupta Additional General Manager (PCM) Rural Electrification Corporation Limited Core-4, SCOPE Complex 7, Lodhi Road, New Delhi-110003</p> <p>RECL does not own any liability if the bid is not submitted on-line and required hard copy does not reach the addressee within due date and time: RECL reserves the right to waive any irregularities; accept or reject the whole; accept or reject part of; any or all bids at its sole discretion without assigning any reason whatsoever. The bidder shall bear all costs associated with the preparation and submission of its bid, and RECL will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the Tender process</p>
12.	Deadline for submission of Bids	<p>Bids must be received by RECL, both on-line and physical (ONLY Technical BID – Part 1 also Please Note Price Bid to be Submitted ONLINE ONLY) not later than the time and</p>

Clause	Heading	Description/ Details
		date specified on the cover page. In the event of the specified date for the submission of bids being declared a holiday for RECL, the bids will be received up to the appointed time on the next working day and/or the day & time as fixed by RECL. The RECL, may at it's discretion extend this deadline for submission of bids by amending the tender document, in which case all rights and obligations of the RECL and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
13.	Late and delayed Bids	Any bid received by RECL after the deadline for submission of bids prescribed by the RECL will be rejected and/or may be returned unopened to the bidder, if so asked for by the bidder and/or at the discretion of RECL. The decision of the RECL whether to accept or not accept any bid without assigning reason shall be final and no disputes and/or complaints/ arbitrations/ legal representations etc. in this regard shall be entertained with regard to exercise of such discretion of RECL
14.	Governing Law and Disputes	<p>a.If any dispute (s) or differences (s) of any kind whatsoever arise between the Parties, the Parties hereto shall negotiate with a view to have amicable resolution and settlement through a committee appointed by CMD, REC. In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to and settled by the Sole Arbitrator to be appointed by CMD, REC. The arbitration proceedings shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time. The venue of the arbitration shall be New Delhi, India.</p> <p>b.The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties. The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendent lite interest during arbitration proceedings. Notwithstanding any references to Arbitration, the parties shall continue to perform their respective work/obligation under the contract</p>
15.	Tender Clarifications prior to bid submission	<p>a. All queries received on or before one week from publishing of this tender at the email ids (recpcm@recl.in) will be deliberated upon.</p> <p>b. Any Clarifications / Corrigendum / Addendums etc. will be posted on RECL website viz. http://www.recindia.nic.in</p>

Clause	Heading	Description/ Details
		<p>and no individual communication will be sent. Posting on the website would be deemed as if RECL having communicated to all prospective bidders.</p> <p>c. The Clarifications / Corrigendum/ Addendums etc. thus communicated will form an integral part of the TENDER and succeed the relevant clauses for future reference.</p> <p>d. Any irrelevant / ambiguous/ mischievous/ hampering public procurement etc. clarification as determined by RECL at its sole discretion will not be entertained and may not be clarified and/or deliberated.</p>
16.	Bid Opening	<p>a. Part 1 bid: RECL will first open Part 1 bid in the presence of bidders' representatives who are present at the date & time of bid opening. The bidders' representatives present there, shall sign a register evidencing their attendance. In the event of the specified date of the bid opening being declared a holiday for the RECL and /or for other administrative reasons, the bids shall be opened at the communicated date, time and location on another date/ time as decided by RECL.</p> <p>b. Part 2 bid: Date of financial bid opening shall be intimated by RECL only to the bidders who qualify in Part 1 bid and financial bid will be opened only for the Part-1 qualified bidders in presence of qualified bidders' representative who choose to be present on the venue, date & time of bid opening. The bidders' representatives present there, shall sign a register evidencing their attendance.</p> <p>c. The bidder's name and price quoted by the bidder, and any other details as RECL may consider appropriate will be read out at the time of opening of financial bids.</p> <p>d. All bids especially Financial bid shall be opened on-line only.</p>
17.	Evaluation of Bids	<p>1. Evaluation of Bids will be as per Technical Bid (Part – 1) along with supporting documents as specified in prescribed Annexures.</p> <p>2. RECL will determine whether each bid is complete, and is substantially responsive to the Bidding Documents. For the purposes of this determination, a substantially responsive bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material</p>

Clause	Heading	Description/ Details
		deviations, exceptions, objections, conditionality or reservations. RECL reserves the right that If a bid is not substantially responsive, it may be rejected by the RECL without seeking any clarifications.
18.	Verification of bid documents	RECL reserves the right to verify/confirm all original documentary evidence, references submitted by the bidder in support of above mentioned clauses of pre-qualification/eligibility criteria, failure to produce the same within the period as and when required and notified in writing by RECL shall result in summary rejection of the bids and/or termination of the contract with imposition of the contract clauses/penal action on the bidder by the RECL as may be due on the award of the contract and/or during the contract period extended or otherwise provided that the bidder is the successful bidder and has been awarded the contract as per the terms and conditions laid out in this tender document.
19.	Clarification of Bids	<p>a. During evaluation of the bids, the RECL may at its discretion, ask the Bidder for clarification of its bid. The bidder has to submit the clarification as desired by RECL within the specified time period. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted.</p> <p>b. No Bidder shall contact the RECL on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the RECL, it should be done in writing.</p> <p>c. Any effort by a Bidder to influence the RECL in its decisions on bid evaluation, bid comparison or contract award decisions may result in rejection of the Bidder's bid and RECL will declare the firm ineligible, for a stated period of time from participation in future RFPs/tenders of RECL.</p> <p>d. Unsolicited clarification to the Bid and/or change in price during its validity period would render the Bid liable for outright rejection.</p>
20.	Award Criteria	The RECL will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive, prequalified, technically qualified and has been determined as the lowest evaluated bid (without GST) provided further that the bidder is determined to be qualified to perform the work/ services satisfactorily
21.	Notification of	a. Shall be intimated to bidder by Email/Post.

Clause	Heading	Description/ Details
	award	b. The notification of Award along with Tender Document (with Corrigendum issued by RECL, if any) will constitute the formation of the Contract till signing of the formal contract agreement.
22.	Signing of Agreement	<p>a. RECL will send Letter of Intent/ Purchase Order / work Order to the successful Bidder;</p> <p>b. Thereafter, RECL will send draft Contract Agreement, if required, incorporating all agreement terms & conditions between the parties.</p> <p>c. The successful bidder will sign the contract agreement within the stipulated period mentioned in this document.</p>
23.	Performance Security/Bank Guarantee	<p>The selected Bidder shall furnish Performance Bank Guarantee to RECL as per the following:</p> <p>a. 10% of the Total Contract Value with validity of Contract period +3 months claim period</p> <p>b. EMD of the selected bidder will be retained till PBG is submitted. No payment will be released without submission of PBG. Till the time of submission of the PBG, the EMD will work as the PBG and will be refunded only after submission of the PBG. Non submission of PBG may lead to termination of contract and getting the work done at bidder's risk and cost including forfeiture of EMD.</p> <p>c. RECL can deduct as compensation from the Performance Security/Bank Guarantee for failures on the Bidder's part to complete its obligation under the contract.</p> <p>d. The PBG shall be in the form of a Bank Guarantee from a Scheduled Commercial Bank having its branch in India or in the form of a Bank Draft in favor of REC Ltd.</p>
24.	Functional Guarantees	The bidder guarantees that, once the system goes live, the System represents a complete solution to the RECL's requirements set forth in the Scope of Work and it conforms to all other aspects of the Contract. If the execution/ process/ system fails in Acceptance, due to reasons entirely attributable to the bidder, the RECL may consider termination of the Contract, and forfeiture of EMD/invoking of PBG in Compensation for the extra costs and delays likely to result from this failure
25.	Payment	a) No advance payment shall be made.

Clause	Heading	Description/ Details
	Terms	<p>b.) Payments shall be subject to deductions of any amount for which the successful bidder is liable under the agreement against the respective purchase/ work order. Further, all payments shall be made subjects to deduction of TDS (Tax deduction at Source) as per the income- Tax Act,1961 and any other taxes.</p> <p>c) All Payments shall be made in Indian Rupees only.</p> <p>d) 100 % payment on successful delivery, installation and acceptance testing at the destination/ location as mentioned in the purchase/work order and submission of 10% of the purchase/work order value as bank guarantee valid for a period of three months after warranty and verification of the same from issuing bank.</p> <p>e) All relevant proof of delivery, installation and acceptance testing duly signed by the concerned officer at various RECL offices, Performance Bank Guarantee etc. to be submitted by the successful bidder for processing payment.</p>
26.	Project Timelines	<p>Time is Essence of contract:- Bidder shall complete the work as per scope of work within in a time bound manner as required/stipulated by RECL. In case of delay in services or meeting timelines/deadlines stipulated by RECL, apart from imposing penalties as decided by RECL the Liquidated Damages shall be levied as mentioned in relevant clause.</p>
27.	Liquidated Damages (LD)	<p>a) Time is essence of the contract.</p> <p>b) The successful bidder must supply, install, and clear the acceptance test of all the equipment's as per the specified schedule. Any Failure to supply, install and clear the acceptance test for all or some of the equipment(s) on or before the stipulated date will entail a liquidated damage equal to 1% of the value of the defaulted supply/ installation per week or part thereof subject to maximum of 10% of total contract value. Above penalty will be calculated based on unit rate of respective item and delay will be calculated as complete cycle for supply, install and clear the acceptance test for respective item. Payment of liquidated damages does not affect the successful bidder's liabilities.</p> <p>c) In case of delay in compliance with the order beyond 10 weeks of the stipulated time period, RECL will have the right to cancel the order & forfeit the EMD/ revoke the performance and/or any other bank guarantee etc.</p> <p>d) In addition the bidder shall also be liable to pay RECL a cancellation charge of 2% of the value of unsupplied items.</p>

Clause	Heading	Description/ Details
		<p>In case of non-payment of cancellation charges RECL reserves the right to realize the same from the security deposits of the bidder, if any, already available with them, which may be against any other work order. In such a situation, RECL will complete the execution of incomplete orders through alternate sources at the risk and cost of the defaulting vendor.</p> <p>e) In case of Road Permit/ Entry Form etc. are required for delivery and the same are required to be issued/ supplied/ forwarded/ given by RECL the successful bidder should request for the same in details (ex. document type, issuing authority, invoice details, tax/ amount to be paid etc.) from respective RECL office within two weeks of date of Purchase Order / Letter of Award (event T1 in milestone). On receipt of such request respective RECL office will make all efforts to make requisite document(s) available at the earliest. For such cases the event T1 in milestone will start from one week after the date of issue of such Road Permit/ Entry Form etc. by the statutory authority and all other events as identified in the time schedule shall consequently follow. If no request is received by RECL office from the successful bidder for the required document(s) within the stipulated period of two weeks from date of Purchase Order / Letter of Award then the successful bidder shall not be granted the grace in delivery period as detailed herein under any circumstances on this account.</p> <p>f) For Site Not Ready (SNR) cases, selected bidder is required to submit a certificate signed by designated officer of RECL. However, regarding readiness of site, the decision of the GM(IT) will be final. No liquidated damages will be imposed for SNR cases, however, selected bidder has to install the items within 2 (Two) weeks of receipt of Site Ready notice from GM(IT)/AGM(IT)/ designated officer of RECL else it will attract liquidated damages.</p> <p>g) Liquidated Damages can be recovered from any dues of the successful bidder.</p>
28.	Labours & Industry Laws	<p>a. The Bidder shall have their own Provident Fund Account Numbers. If asked for, the Bidder will submit the proof of depositing the employees as well as employer's PF contribution periodically with the Regional Provident Fund Commissioner (RPFC). If the contractor fails to recover PF</p>

Clause	Heading	Description/ Details
		<p>the RECL shall be entitled to deduct the same from the bills of the contractor in terms of the Employees Provident Fund (and Miscellaneous Provisions) Act 1952.</p> <p>b. It shall be the sole liability of the Bidder (including the Contracting firm/company) to obtain and to abide by all necessary licenses/permissions from the authorities concerned as provided under the various labour license(s) obtained as per the provisions of the Contract Labour (Regulation & Abolition) Act, 1970.</p> <p>c. The Bidder shall discharge obligations as provided under various applicable statutory enactment's including the Employees Provident Fund & Miscellaneous Provision Act, 1952, the Employees State Insurance (ESI) Act, 1948, the Contract Labour (Regulation and Abolition) Act,1970, the Inter-State Migrant workmen (Regulation of employment & conditions of Services) Act,1979, the Minimum wages Act, 1948, the payment of Wages Act, 1936, the Workmen's Compensation Act, 1923, and other relevant Acts, Rules and Regulations enforced from time to time.</p> <p>d. The Bidder shall be responsible for required contributions towards P.F, Pension, ESI or any other statutory payments to be made in respect of the contract and the personnel employed for rendering service to RECL and shall deposit these amounts on or before the prescribed dates. The Bidder shall also be responsible to pay and administrative/inspection charges thereof, wherever applicable, in respect of the personnel employed by him for the works of RECL.</p> <p>e. The Bidder shall be solely responsible for timely payment of wages and other dues to the personnel deployed by him. The Bidder shall be directly responsible and indemnify RECL against all charges, dues, claims etc. arising out of the disputes relating to the dues and employment of personnel deployed by him.</p> <p>f. In case ESI is not applicable, bidder before commencement of work, shall submit Insurance Policy under Workmen's Compensation Act,1923 covering all his employees to be deployed for execution of the contract.</p>
29.	Employees State	a. The Bidder agrees to and does hereby accept full and exclusive liability for the compliance with all obligations

Clause	Heading	Description/ Details
	Insurance Act	<p>imposed by the Employee State Insurance Act 1948 and the Bidder further agrees to defend, indemnify and hold RECL harmless for any liability or LD which may be imposed by the Central, State or Local authority by reason of any asserted violation by Bidder or Sub-Bidder of the Employees' State Insurance Act, 1948, and also from all claims, suits or proceeding that may be brought against the RECL arising under, growing out of or by reasons of the work provided for by this Bidder, by third parties or by Central or State Government authority or any political sub-division thereof.</p> <p>b. The Bidder agrees to fill in with the Employee's State Insurance Corporation, the Declaration Forms, and all forms which may be required in respect of the Bidder's or Sub-Bidder 's employees, who are employed in the work provided for or those covered by ESI from time to time under the Agreement. The Bidder shall deduct and secure the agreement of the SUB- Bidder to deduct the employee's contribution as per the first schedule of the Employee's State Insurance Act from wages and affix the Employees Contribution Card at wages payment intervals. The Bidder shall remit and secure the agreement of SUB- Bidder to remit to the State Bank of India, Employee's State Insurance Corporation Account, and the Employee's contribution as required by the Act. The Bidder agrees to maintain all cards and Records as required under the Act in respect of employees and payments and the Bidder shall secure the agreement of the SUB-Bidder to maintain such records. Any expenses incurred for the contributions, making contributions or maintaining records shall be to the Bidder's or Sub-Bidder's account.</p> <p>c. RECL may retain such sum as may be necessary from the total value of contract until the Bidder shall furnish satisfactory proof that all contributions as required by the Employees State Insurance Act, 1948, have been paid. This will be pending on the Bidder when the ESI Act is extended to the place of work.</p>
30.	Workmen Compensation and Employer's Liability	Insurance shall be affected for all the Bidder's employees engaged in the performance of this Contract. If any of the work is sublet, the Bidder shall require the Sub- Bidder to provide workman's Compensation and employer's liability insurance for the latter's employees if such employees are not covered under the Bidder's Insurance
31.	Accident or	The RECL shall not be liable for or in respect of any

Clause	Heading	Description/ Details
	Injury to workmen	damages or compensation payable at law in respect or in consequence of any accident or injury to any workman or other person in the Employment of the Bidder or any Sub-Bidder save and except an accident or injury resulting from any act or default of the RECL, his agents or servants and the Bidder shall indemnify and keep indemnified the RECL against all such damages and compensation (save and except and aforesaid) and against all claims, demands, proceeding, costs, charges and expenses, whatsoever in respect or in relation thereto
32.	Comprehensive General Liability Insurance	This insurance shall protect the Bidder against all claims arising from injuries, disabilities, disease or death of member of public or damage to property of others due to any act or omission on the part of the Bidder, his agents, his employees, his representatives and SubBidder's or from riots, strikes and civil commotion
33.	Insurance & Any Other Insurance Required Under Law Or Regulations Or By Employer	<p>Bidder shall at his own expense arrange secure and maintain insurance for the entire asset supplied herein with reputable insurance companies up to the satisfaction of the RECL and shall provide the copy of the Insurance Policy to RECL from time to time. Insurance to be done till commissioning and acceptance of the equipment by RECL.</p> <p>Bidder shall also carry and maintain any and all other insurance(s) which he may be required under any law or regulation from time to time without any extra cost to RECL. He shall also carry and maintain any other insurance which may be required by the RECL</p>
34.	Safety Regulations	In respect of all labour, directly employed in the WORK for the performance of Bidder's part of this agreement, the Bidder shall at his own expense arrange for all the safety provisions as per safety codes of C.P.W.D., Indian Standards Institution. The Electricity Act, The Mines Act and such other acts as applicable. The Bidder shall observe and abide by all fire and safety regulations of the RECL. Before starting work Bidder shall consult with RECL's safety Engineers or site-in-charge/project coordinator and must make good to the satisfaction of the EMPLOYER any loss or damage due to fire to any portion of the work done or to be done under this agreement or to any of the RECL's existing property.
35.	Arbitration	If any dispute (s) or differences (s) of any kind whatsoever arise between the Parties, the Parties hereto shall negotiate with a view to arrive at amicable resolution and settlement

Clause	Heading	Description/ Details
		<p>through a committee appointed by CMD, RECL. In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to and settled by the Sole Arbitrator to be appointed by CMD, RECL. The arbitration proceedings shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time. The venue of the arbitration shall be New Delhi, India. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties. The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendent-lite interest during arbitration proceeding. Notwithstanding any references to Arbitration, the parties shall continue to perform their respective work/ obligation under the contract.</p>
36.	Annulment of bidding process and re-tendering	<p>RECL reserves the right to annul the bidding process at any time prior to award of Contract including rejection of any or all bids after the same have been received, without assigning any reason and without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders on the ground of RECL's action.</p> <p>In case circumstances warrant annulment of bidding process, before the deadline for bid submission, a "general notification" to this effect shall be issued and posted on RECL and other related websites and bidders, who have been issued the bidding documents, shall be deemed to be informed and bids, if any, received by that time shall be returned.</p> <p>In case circumstances warrant annulment of bidding process, after deadline for submission of bids but before opening of the bids, the bidders who have been issued the bidding documents shall be intimated accordingly, the recourse under the provision to reject all the bids and to go for re-tendering will be justified only as the last resort, recording adequate justification for such action.</p> <p>In case L-1 bidder is not willing to accept the order and willingly does not want to perform as per the tender scope of work & terms and conditions (i.e. backing out), the further action from RECL apart from forfeiture of EMD/ PBG & Blacklisting of such bidder will be as per prevalent CVC,</p>

Clause	Heading	Description/ Details
		CAG, Legal dispensations from Hon'ble courts of India and Government of India guidelines/ notifications and / or orders and the policy of RECL.
37.	Corrupt or Fraudulent Practices	<p>a) Bidders shall observe the highest standard of ethics during the procurement and execution of the contract.</p> <p>b) RECL will reject a proposal for award if it determines that the bidder recommended for award is engaged in corrupt or fraudulent practices in competing for the work in question.</p> <p>c) RECL will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a work if it at any time determines that the firm was engaged in corrupt or fraudulent practices in competing for this bid, or in executing the work.</p>
38.	Intellectual Property Rights	<p>"Intellectual Property Rights" means any and all copyright, moral rights, trademark, patent, and other intellectual and proprietary rights, title and interests worldwide, whether vested, contingent or future including without limitation all economic rights and all exclusive rights to reproduce, fix, adapt, modify, translate, create derivative works from, extract or re-utilize data from, manufacture, introduce into circulation, publish, distribute, sell, license, sublicense, transfer, rent, lease, transmit or provide access electronically, broadcast, display, enter into computer memory, or otherwise use any portion or copy, in whole or in part, in any form, directly or indirectly, or to authorize or assign others to do so.</p> <p>A. Copyright</p> <p>A.1 The Intellectual Property Rights in the base products and Standard Materials shall remain vested in the owner of such rights. The purchaser will be granted non-exclusive and paid up license to use the base products and standard materials including modifications thereto for the purposes agreed herein. For any modification or bespoke development made to the software, the IPR shall belong to RECL.</p> <p>A.2 The RECL's Contractual rights to use the base product may not be assigned, licensed, or otherwise transferred except in accordance with the relevant license.</p> <p>A.3 All rights including the Intellectual Property Rights subsisting in any material including any tools, utilities or methodologies belonging to the bidder and used to perform the obligations under this Agreement shall remain vested in the bidder (the bidder Properties) and any additional or new</p>

Clause	Heading	Description/ Details
		<p>inventions made in the course of performance of services shall belong to the RECL.</p> <p>B. Confidential Information</p> <p>B.1 The RECL and the bidder shall each keep confidential and shall not, without the written consent of the other party to this Contract (“the Disclosing Party”), divulge to any third party any documents, data, or other information of a confidential nature (“Confidential Information”), that has been marked “Confidential” – (“Confidential Information”) and</p> <p>(a) furnished directly or indirectly by the Disclosing Party in connection with this Contract; or</p> <p>(b) where the bidder is the Receiving Party, information generated by the bidder in the course of the performance of its obligations under the Contract and relating to the businesses, finances, suppliers, employees, or other contacts of the RECL or the RECL’s use of the System, whether such information has been furnished or generated prior to, during, or following termination of the Contract (“Confidential Information”).</p> <p>B.2 Notwithstanding the above the RECL may furnish Confidential Information of the bidder:</p> <p>(i) to its support service suppliers to the extent reasonably required for them to perform their work under their support service Contracts; and</p> <p>(ii) to its affiliates and subsidiaries in which event the Receiving Party shall ensure that the person to whom it furnishes Confidential Information of the Disclosing Party is aware of and abides by the Receiving Party’s obligations under this Clause as if that person were party to the Contract in place of the Receiving Party;</p> <p>B.3 The RECL shall not, without the bidder’s prior written consent, use any Confidential Information received from the bidder for any purpose other than the operation, maintenance and further development of the System. Similarly, the bidder shall not, without the RECL’s prior written consent, use any Confidential Information received from the RECL for any purpose other than those that are</p>

Clause	Heading	Description/ Details
		<p>required for the performance of the Contract and in case of breach of any condition, the receiving party shall be liable for any breach of confidentiality obligations by the receiving party</p> <p>B.4 The obligation of a party under Clauses B.1, B.2, and B.3 above, however, shall not apply to that information which:</p> <p>(a) now or hereafter enters the public domain through no fault of the Receiving Party;</p> <p>(b) can be proven to have been possessed by the Receiving Party at the time of disclosure and that was not previously obtained, directly or indirectly, from the Disclosing Party;</p> <p>(c) otherwise lawfully becomes available to the Receiving Party from a third party that has no obligation of confidentiality;</p> <p>(d) independently developed by the Receiving Party without the use of that Information and without the participation of individuals who have had access to that Information;</p> <p>(e) Required to be provided under any law, or process of law duly executed.</p> <p>B.5 The above provisions shall not in any way modify any undertaking of confidentiality given by either of the parties to this Contract prior to the date of the Contract in respect of the System or any part thereof.</p> <p>B.6 These confidentially restrictions shall be for the tenure of the contract plus for a period of 2 years thereafter</p>
39.	Defect Liability	<p>The bidder warrants that the delivered Services provided as per scope of work, shall be free from defects in the design, engineering, and workmanship that prevent the Procedure/System and/or any of its components from fulfilling the Technical Requirements or that limit in a tangible/ intangible manner/ fashion the performance, reliability, or extensibility of the System and/or Subsystems. Commercial warranty provisions of products supplied under the Contract shall apply to the extent that they do not conflict with the provisions of this Contract.</p>
40.	Intellectual Property Rights	<p>a. The bidder shall indemnify and hold harmless the RECL and its employees and officers from and against any and all</p>

Clause	Heading	Description/ Details
	Indemnity	<p>losses, liabilities, and costs (including losses, liabilities, and costs incurred in defending a claim alleging such a liability), that the RECL or its employees or officers may suffer as a result of any infringement or alleged infringement of any Intellectual Property Rights by reason of:</p> <p>i. Installation of the system by the bidder or the use of the System, including the Materials.</p> <p>ii. copying of the Software and Materials provided by the bidder in accordance with the Agreement; and</p> <p>b. Such indemnity shall not cover</p> <p>i. any use of the system including the Materials, other than for the purpose indicated by or to be reasonably inferred from the Contract,</p> <p>ii. any infringement resulting from the use of the REC System(s), or any products of the system produced thereby in association or combination with any other goods or services not supplied by the bidder, where the infringement arises because of such association or combination and not because of use of the system in its own right.</p> <p>iii. use of a superseded or altered release of the REC System(s) or any modification thereof furnished under this Agreement including, but not limited to, the RECL's failure to use corrections, fixes, or enhancements made available by the bidder;</p> <p>iv. modification of the system, which is based on the RECL's Material;</p> <p>v. any change, not made by the bidder, to some or all of the System or any modification thereof.</p> <p>c. If any proceedings are brought or any claim is made against the RECL arising out of the matters referred to in Clause (a), the RECL shall promptly give the bidders notice of such proceedings or claims, the bidder shall have sole control on the conduct of such proceedings or claim and any negotiations for the settlement of any such proceedings or claim and the RECL shall provide the bidder with the assistance, information, and authority reasonably necessary to perform the above.</p>

Clause	Heading	Description/ Details
		<p>d. If the system, including the Materials is held or is believed by the bidder to infringe, the bidder shall have the option, at its expense, to</p> <p>(i) modify the system, including the Materials or the bidder Property to be non-infringing,</p> <p>(ii) obtain for the RECL a license to continue using the System, or</p> <p>(iii) terminate the license for the infringing part of the System and refund a pro rata portion of the fees paid for that portion of the System. This provides for the bidder's entire liability and the RECL's exclusive remedy for claims of infringement of intellectual property rights related to the System and the bidder Properties.</p>
41.	Indemnity Clause	The selected vendor shall indemnify RECL against all third party claims of infringement of patent, trademark/copyright or industrial design rights arising from the use of the supplied software/ hardware/manpower etc. and related services or any part thereof.
42.	Non-Disclosure	The selected bidder shall not, without RECL's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, software code, sample of information furnished by or on behalf of RECL or get access to in connection therewith, to any person other than a person employed by the Bidder in the Performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
43.	Jurisdiction	The court of Delhi will have exclusive jurisdiction to entertain the disputes between parties.
44.	Force Majeure	<p>In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts. The term "Force Majeure" as employed herein shall mean acts of God, War, Civil Riots, Fire directly affecting the performance of the Contract, Flood and Acts and Regulations of respective government of the two parties, namely RECL and the Contractor.</p> <p>Upon the occurrence of such cause and upon its termination,</p>

Clause	Heading	Description/ Details
		<p>the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 72 hours of the beginning and ending of the cause respectively. If deliveries are suspended by Force Majeure conditions lasting for more than (two) months, RECL shall have the option of cancelling this contract in whole or part at his discretion without any liability at his part.</p> <p>Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.</p> <p>However Bidder shall be entitled to receive payments for all services rendered by it under this Agreement and accepted by RECL</p>
45.	Termination	<p>a) RECL may at any time terminate/ cancel the purchase/ work order, if the bidder is unable to provide the services as per the same. In such cases, if any amount is due to the Bidder on account of the work executed by him, if payable, shall be paid to him only after due recoveries as per the provisions of the tender document and after alternate arrangement to complete the work has been made at the selected bidder's cost and risk. The selected bidder will give at least three month notice prior to discontinuing the service.</p> <p>b) RECL may at any time terminate/cancel the purchase/ work order by giving written notice to the selected bidder, without compensation to the selected bidder, if the selected bidder becomes bankrupt of otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to RECL.</p> <p>c) RECL may by written notice sent to the selected bidder, terminate/cancel the purchase/ work order in whole or in part at any time of its convenience. The notice of termination/cancellation shall specify that termination/cancellation is for RECL's convenience, the extent to which performance of work under the purchase/ work is terminated/ cancelled, and the date upon which such termination/cancellation becomes effective. RECL reserves the right to elect :</p> <ul style="list-style-type: none"> i) to have any portion completed at the purchase/ work order terms and prices; and/or ii) to cancel the remainder and pay to the selected

Clause	Heading	Description/ Details
		<p>bidder an agreed amount for partially completed services.</p> <p>d) In the event the bidder's firm/company/organization or the concerned division of the firm/company/organization is taken over/bought over by another firm/company/organization, all the obligations under the agreement with RECL, should be passed on the compliance by the new firm/company/organization and/or new division in the negotiation for their transfer.</p> <p>e) RECL at its discretion may terminate/cancel the purchase/work order for any inordinate delay in supply, installation and/or maintenance of the equipment/ products.</p>
46.	No Suspension of Work & Risk Purchase	<p>Risk Purchase Clause</p> <p>Notwithstanding what is stated above, it is agreed upon that the bidder will be responsible to RECL for implementation of the contract. In case of non-performance of contract by the bidder or the bidder fails to take proper corrective action to perform the contract satisfactorily within a reasonable period as given by RECL, RECL in addition to levy of liquidated damages, may terminate the contract and award the same to any other party at the risk and cost of the bidder for carrying out the balance work after giving due notice to the bidder. This clause may be invoked during the period of project implementation as well as maintenance period with effect from the date of signing of the contract. The limitation of liability of bidder in case of risk purchase will be to the extent of immediate next higher financial quote(total bid value as per price schedule). The percentage of liability of Risk Purchase will be quantified while placing the letter of award.</p> <p>No suspension of Work</p> <p>The obligations of the RECL and the bidder shall not be altered by reasons of conciliation/ arbitration being conducted during the progress of works. Neither party shall be entitled to suspend the work on account of conciliation/arbitration nor shall payments to the bidder continue to be made in terms of the contract. Subject to the above including the sub-clauses that is pending conciliation or arbitration on any issue between the RECL and the bidder, it shall be agreed that the RECL shall be entitled to claim any amount as reimbursement as per the claim in writing for any works done by the RECL from the outside agency for the default of the bidder in respect of any item for</p>

Clause	Heading	Description/ Details
		<p>which such conciliation or arbitration as stated above is pending and the bidder shall jointly and severally be liable to pay such amount or amounts immediately on receipt of such demand from the RECL without demur, and in case of the award in such arbitration is given by the arbitrators in favour of the bidder, then the amount/s under the award shall be refunded to the bidder , as the case may be by the RECL, immediately on receipt of such award, if not challenged in a court of law.</p> <p>If the selected bidder is not able to fulfil its obligations under the contract, which includes non-completion of the work, the RECL reserves the right to accomplish the work through another bidder and EMD / Security Deposit of bidder will be forfeited. Also any costs, damages etc. resulting out of the same shall have to be borne by the selected bidder. However the bidder will continue to offer transition services.</p>
47.	Employee No solicitation	Successful Bidder and RECL each agree that during the term a bidder personnel or RECL employee is associated with the Services under an Agreement/purchase order/statement of work and for a period of six months after such person ceases to be so associated, neither bidder nor RECL shall, directly or indirectly, solicit for hire or knowingly hire or retain such personnel of the other party as an employee or independent contractor, except with prior written consent of the other party.
48.	OLA (Operational level agreement)	Successful bidder has to sign into OLA with other related vendors (either individually or combined), if required, as per discretion of RECL
49.	ISMS, National Cyber Security Policy, Prevailing laws of Land	Successful bidder has to ensure and comply with REC ISMS (ISO 27001:2013), National Cyber Security Policy requirements for the entire scope of work including all software and hardware at REC Ltd. Bidder/Successful bidder has to ensure and comply with Prevailing laws of Land during entire period of tender/contract respectively. Bidder to bear all expenses required to meet all requirements as per scope of work specified in this Tender. RECL to bear all expenses for any requirement outside the scope of work specified in this Tender.
50.	RECL's Right to Accept any Bid and Right to Reject any or All Bids	RECL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of work, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for RECL's action

Clause	Heading	Description/ Details
51.	Delivery, Installation and Commissioning	<p>a. All aspects of safe delivery shall be the exclusive responsibility of the selected bidder. At the destination site, the cartons will be opened only in the presence of RECL representatives and selected bidder's representative and the intact position of the seal for not being tampered with together with actual receipt of the content of the carton in good condition, shall form basis for certifying the receipt in good condition.</p> <p>b. A sticker mentioning the service support call centre number of the selected bidder/ franchisee/ OEM should be pasted on each system.</p> <p>c. During installation at site, if any item is found to be defective or broken, it will be replaced with new one by the vendor at its own costs and risks immediately, and the particular equipment will be treated as rejected and no payments for the same will be made till the defect is rectified or new equipment or part thereof is provided. The date of acceptance of such rejected equipment will be the date it is finally accepted and accordingly liquidated damages will be levied.</p> <p>d. The equipment/ products/ systems to be supplied should work under the specified operating systems. It shall be exclusive responsibility of the selected bidder supplying the equipment/ products/ systems to provide appropriate device drivers and solutions with proper media and documentation for these system software platforms for each of the equipment/ products/ system separately.</p>
52.	Warranty Maintenance	<p>a. All equipment/products/ systems (including hardware, system software & optional items) should be under three years on-site comprehensive warranty maintenance support from the date of acceptance at the site, including free spare parts, kits etc.</p> <p>b. Only UPS battery will be carrying three years on-site comprehensive warranty.</p> <p>c. The selected bidder should fulfill the following conditions during the on-site comprehensive warranty maintenance period:-</p> <p>I. Any failure in the equipment/ product/system or a subsystem thereof should be rectified within maximum period of 24 (Twenty Four) hours of lodging complaint.</p> <p>II. Any equipment/ product/ system failing at subsystem level at least three times in three</p>

Clause	Heading	Description/ Details
		<p>months, displaying chronic system design or manufacturing defects or quality control problem will be totally replaced by the selected bidder at its cost and risk within 30 (thirty) days from the date of last failure with equivalent new equipment/ product/ system.</p> <p>III. In case of a Hard disk failure, selected bidder will make all efforts to restore existing data, if possible, while making the equipment/ product/ system operational, at the site.</p> <p>IV. Failure to compliance of aforementioned will attract liquidated damages. Quantum of liquidated damages will be decided by the RECL. The quantum of liquidated damages as decided by GM(IT), RECL shall be final and binding on the selected bidder and the same cannot be arbitrated upon by the selected bidder. However the maximum amount of liquidated damages will not be more than the cost of replacement by equivalent equipment/ product/ system or a part thereof. The liquidated damages are recoverable from Performance Bank Guarantee and/or any other dues of selected bidder.</p> <p>d. The three year on-site comprehensive warranty maintenance period shall be taken into account for the systems/ equipment/ product from the date of successful acceptance of the last equipment against respective purchase/ work order by RECL.</p>
53.	Inspection and Tests	<p>a. The equipment/ products/ systems must be supplied in full as per ordered configuration for acceptance. No equipment/ product/ system with short supply or with different technical specifications shall be taken up for conduct of acceptance testing under any circumstances.</p> <p>b. Should any inspected or tested equipment/ product/ system solution fail to conform to the specification, RECL may reject them and the selected bidder shall make all alterations necessary to meet specification requirements free of cost to RECL with in the time schedule as specified by RECL.</p> <p>c. During on-site comprehensive warranty period, on subassembly level if any item's specifications / model changes and becomes non available due to obsolescence of technology, selected bidder within</p>

Clause	Heading	Description/ Details
		<p>already approved cost may offer the item with equivalent or having better features in terms of performance and specifications. The items so offered will be evaluated by RECL for its acceptance.</p> <p>d. It will be the responsibility of the successful bidder to get the acceptance testing done by RECL designated officials.</p> <p>e. RECL shall decide the location of testing at its discretion. Normally, testing and acceptance of the systems will be done at its premises, in such a case the RECL shall only provide space and power connection and any other items/ software etc. required for conducting the test(s) shall be arranged by the selected bidder at his/her cost and risk. RECL reserves the right to reject any item, if found unsuitable and/or not conforming to the approved specifications. The rejected items, if any, shall have to be taken back and replaced with new and good items forthwith at the cost of the vendor. No payment will be made for rejected items</p>
54.	Acceptance Test	The acceptance tests will include physical verification and/or checking the supplied configuration with third party utilities to be made available by the bidder. The delivered systems, in addition to meeting the evaluation tests, should also contain the same (Brand/Manufacturer) and same or higher technical specifications as were given at the time of bidding. Failure to fulfill any of the aforementioned conditions, will entail cancellation of the purchase/ work order along with forfeiture of the performance security Deposit. Further RECL can procure same items from alternate sources at the risk and cost of the defaulting selected bidder
55.	Acceptance Certificate	On successful completion of acceptance test, receipt of deliverables, installation, etc., and after RECL is satisfied with the working and performance of the equipment(s)/product(s), the acceptance certificate signed by the representative of the RECL and representative of the selected bidder will be issued. The date on which such certificate is signed shall be deemed to be the date of successful acceptance of the equipment/product(s).
56.	Web Based Support	All device drivers released till date & future updates, for components / sub systems like PC, display, sound, network interface, DVD R/W, S/w, etc. shall be available on selected bidder's/ OEM's website

Clause	Heading	Description/ Details
57.	Miscellaneous	<p>a) GM (IT), RECL will be the project-in-charge and empowered to accept/reject any irregularity (if any) at the discretion of RECL.</p> <p>b) It will be imperative on each bidder to fully acquaint itself of all the local conditions and factors which would have effect on the performance of the work and its cost.</p> <p>c) Whilst the individual proposal shall be treated in commercial confidence, the proposals will be evaluated by a group, certain members of which may not necessarily be officers of RECL. By responding to this tender, potential suppliers agree to their proposals being examined by this group.</p> <p>d) RECL is a government organization, and its aims, structure and way of working may differ from that of commercial enterprises. Potential vendors should be aware of the status and environment of RECL, and must take particular note that intellectual property rights relating to any software, equipment, products and materials acquired for this project are properly observed.</p> <p>e) Proposed equipment/ products/ systems should be based on the requirements and specifications given in prescribed Annexures.</p> <p>f) The bidder's performance capability and history, overall organization and a proven ability to secure any similar work order(s) to specification, together with the contents of the proposal, benchmarking of systems, presentations and site visits will be essential elements in the evaluation process, and in the award of the contract.</p> <p>g) The bidder shall be deemed to have included proven state-of-the-art components and techniques while performance of the contract.</p> <p>h) RECL intends that the bidder selected for the supply, installation, testing, commissioning and maintenance of the equipment/ products/ systems shall take complete responsibility for all of the work. The bidder must provide regular status reports in accordance with the project management requirements set out in the tender.</p> <p>i) RECL reserves the right to allocate the tendered work in a staggered/staged and/or phased manner.</p> <p>j) By responding to this tender the bidder agrees to take the contractor's role. Where the bidder proposes the use of third party services in his proposals, the bidder should describe the third party, including their role, and the definition of responsibilities and accountabilities.</p> <p>k) The bidder should provide on-site comprehensive</p>

Clause	Heading	Description/ Details																						
		<p>warranty maintenance support services for three years after satisfactory installation and commissioning of the equipment/ products/ systems.</p> <p>l) Responsibilities The responsibilities of RECL and prospective vendor after empanelment are tabulated below:</p> <p style="text-align: center;">RECL Responsibility</p> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Activity</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Placement of Purchase Order</td> </tr> <tr> <td>2</td> <td>Carrying out Testing</td> </tr> <tr> <td>3</td> <td>Issue Acceptance Certificate</td> </tr> <tr> <td>4</td> <td>Payment to Vendor</td> </tr> </tbody> </table> <p style="text-align: center;">Vendor Responsibility</p> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Activity</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Safe Delivery of Systems</td> </tr> <tr> <td>2</td> <td>Installation & Commissioning of Systems</td> </tr> <tr> <td>3</td> <td>Schedule For Testing</td> </tr> <tr> <td>4</td> <td>Submission of Invoice with proper relevant documents</td> </tr> <tr> <td>5</td> <td>Onsite Comprehensive Warranty Maintenance for 3 years</td> </tr> </tbody> </table> <p>m) Bidders are requested to provide a detailed activities time schedule and resource allocations and requirements for all the stages which represent the shortest practical time to complete all necessary tasks and meet the obligations of the requirements. All significant activities must be indicated, including those associated with the testing, delivery, installation, commissioning and maintenance of systems, key quality assurance and quality certifications.</p> <p>n) The equipment/ products/ system shall be tested</p>	S. No.	Activity	1	Placement of Purchase Order	2	Carrying out Testing	3	Issue Acceptance Certificate	4	Payment to Vendor	S. No.	Activity	1	Safe Delivery of Systems	2	Installation & Commissioning of Systems	3	Schedule For Testing	4	Submission of Invoice with proper relevant documents	5	Onsite Comprehensive Warranty Maintenance for 3 years
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Clause	Heading	Description/ Details
		<p>completely by the bidder prior to being offered for acceptance testing installed in operational status at RECL.</p> <p>o) The selected bidder shall define detailed acceptance criteria in consultation with the RECL and the testing procedures should allow for the functional testing, integration testing and formal acceptance of the system by the RECL.</p> <p>p) Alterations if any in the bid should be attested properly by the bidder, failing which the bid is liable to be rejected.</p> <p>q) The bid prepared by the bidder and all correspondence and documents relating to the bid exchanged by the bidder and RECL, shall be written in English language, provided that any printed literature furnished by the bidder may be written in another language so long as the same is accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall govern.</p> <p>r) The bidder shall be entirely responsible for all taxes, duties, license fees, etc., incurred for performance of the services. If there is any reduction in taxes/duties etc. due to any reason whatever, after Notification of Award, the same shall be passed on to RECL.</p> <p>s) The selected bidder shall perform the services and carry out its obligations under the Contract with due diligence and efficiency, in accordance with generally accepted techniques and practices used in the industry and with professional engineering and training/consulting standards recognized by national/international professional bodies and shall observe sound management, technical and engineering practices. It shall employ appropriate advanced technology and safe and effective equipment, machinery, material and methods. The bidder shall always act, in respect of any matter relating to this tender, as faithful advisors to RECL and shall, at all times, support and safeguard RECL's legitimate interests in any dealings with Third parties.</p> <p>t) RECL reserves the right to inspect the performance of the selected bidder prior to commencement or in between the work progress. The inspection may cover all areas related to the assigned purchase/ work order, especially methodology, manpower,</p>

Clause	Heading	Description/ Details
		<p>infrastructure etc. RECL reserves the right to cancel the purchase/ work order assigned to the bidder at any time which includes the time after the completion of assigned work without assigning any reason for the same. In case the purchase order is canceled then the costs incurred will be borne by the bidder and under no circumstances the bidder shall be eligible for any payment or damages from RECL.</p> <p>u) The selected bidder shall not, without RECL's prior written consent, disclose the purchase/ work order, or any provision thereof, or any specification, plan, software code, sample of information furnished by or on behalf of RECL in connection therewith, to any person other than a person employed by the bidder in the Performance of the purchase/ work order. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.</p> <p>v) If the selected bidder is not able to fulfill its obligations under the contract, which includes non-completion of the work, the RECL reserves the right to accomplish the work through other sources and EMD / Performance Security Deposit of vendor will be forfeited. Also any costs, damages etc. resulting out of the same shall have to be borne by the selected bidder.</p> <p>w) Printed terms and conditions of the bidder will not be considered as forming part of their bid. In case terms and conditions of the contract applicable to the Invitation of Bid are not acceptable to any bidder, he/she should clearly specify deviation in its bid.</p> <p>x) The selected bidder automatically agree with RECL for honoring all aspects of fair trade practices in executing the purchase/ work orders placed by RECL</p> <p>y) If the name of the product is changed for describing substantially the same in a renamed form then all techno financial benefits agreed with respect to the original product, shall be passed on to RECL and the obligations with RECL taken by the selected bidder with respect to the product with the old name shall be passed on to the product so renamed.</p> <p>z) The bidders are advised to obtain digital signature (Level 3) and register themselves at www.tenderwizard.com/REC in advance. Please note that RECL in no way held responsible if the bidder</p>

Clause	Heading	Description/ Details
		<p>fails to apply due to non-possession of Digital Signature & non registration. The website (www.tenderwizard.com/REC) and their associated company / organization generally takes 2-3 days to issue Digital signatures after payment of requisite fee and furnishing of required documents. However. The bidders are free to obtain / use digital signature (Level 3) issued by any of the CA approved by CCA, Government of India at their own risk and cost.</p>
58.	Facilities extended to Micro & Small Scale Units	<p>The following facilities are extended to Micro & Small Scale Units registered as per Government of India Guidelines as amended from time to time:-</p> <ol style="list-style-type: none"> Issue of Tender Sets free of cost, Exemption from payment of Earnest Money Waiver of Security deposit up to the monetary limit for which the unit is registered; and In case the participating MSMEs quoted price within the band of L1+15% by allowing such MSME to supply upto 20% of the tendered value by bringing down their price to L-1 price. Out of this 20%, minimum 4% shall be purchased from MSMEs owned by SC/ST, the quantity fixed for MSMEs shall be equally distributed among them as per the extant guidelines of Govt. of India and policy of RECL on the subject. Except for procurement of selected categories of Goods and Services that are decided by competent authority, the MSEs and Start-ups [whether MSEs or otherwise] will be exempted from conditions of prior turnover and prior experience subject to meeting of quality and technical specifications

CHAPTER – V
(ANNEXURES)

Annexure A

BID FORM

(BOTH - ONLINE and HARDCOPY)

(To be submitted on the firm's letter head and signed by an authorized person - Documentary proof authorizing the person by the bidder to be attached)

To

The AGM (PCM)
Rural Electrification Corporation Ltd.
Core-4, SCOPE Complex,
7 Lodhi Road
New Delhi 110 003

Ref: Bid document No.

Dated:

Sir/ Ma'am

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, I/Me/ We, the undersigned is deemed to have accepted without any violations and/or deviations etc. pertaining to the tender scope, validity of quoted rates in line & pursuance to the schedule of requirements & all terms & conditions of the tender and in conformity with the said bidding documents.

We undertake, if our bid is accepted, to deliver the services in accordance with the delivery schedule specified in the tender/IFB/RFQ/RFP etc. documents.

If our bid is accepted, we will submit a Performance Bank Guarantee (PBG), in the form prescribed by RECL as per the tender terms and conditions.

The same will also be treated as security deposit in case of defaults like non-delivery, cancellation, liquidated damages, penalties etc. valid during entire period of contract plus three months. The EMD will be retained by RECL till PBG is submitted.

We agree to abide by this bid for a period of Ninety Days after the date fixed for opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period. I/We undertake that on completion of the validity period, unless the I/We withdraw my/our bid in writing by giving a notice of seven working days, it will be deemed to be valid until such time that I/we formally withdraw my/our bid.

Herein, We declare:

1. That we have a team of technically qualified officials and have state-of-the-art infrastructure, and that our premises are equipped with all the facilities specified in the document.
2. We hereby offer to supply the Goods and Services at the prices and rates mentioned by us in the Financial Bid format/Schedule.
3. We have satisfied itself as to the correctness and sufficiency of the Contract Price cover all its obligations under the Contract.

4. We enclose herewith the complete **Part 1 Eligibility Criteria Bid** as required by you.
5. We have carefully read and understood the terms and conditions of the bid document and the conditions of the contract applicable to the bid document and we do hereby undertake to supply as per these terms and conditions.
6. Certified that the bidder is a company and the person signing the document is the constituted attorney.
7. We do hereby undertake, that, until a formal work order is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the work order, shall constitute a binding contract between us.
8. An undertaking in Rs.100/- stamp paper on compliance of tender specification and terms and conditions is attached.

Dated this day of 20__

Details of enclosures- Appendix of Undertaking to be provided on stamp paper

Signature of Authorised Signatory of
Bidder

Official

Address: _____

Telephone No. _____

Telegraphic Address: _____

Fax No. _____

E-mail

Contact Person Name:

Contact Person Mobile No:

Contact Person email:

ANNEXURE B

UNDERTAKING

(BOTH - ONLINE and HARDCOPY)

UNDERTAKING ON COMPLIANCE OF TENDER REQUIREMENTS Along with TERMS & CONDITIONS

(To be submitted on Rs.100 Stamp paper issued in Delhi duly signed by the authorized signatory of the bidder)

_____ I/We hereby undertake that I/we have examined/ perused, studied and understood the tender no. _____ dated _____ and any corrigendum/ addendum/ clarification etc. completely and have submitted my/our bid in pursuance to the said documents.

I/We hereby undertake that I/We understand that the Scope of Work and Requirement of this Tender is indicative only and not exhaustive in any manner. I/We understand that the scope of work may undergo minor changes as per prevailing RECL requirements at the time of signing of contract.

I/We hereby undertake that we shall comply with the Scope of work and requirements and tender terms and conditions completely and there are no deviations and/or submissions and/or clarifications of any manner and/or sort and/or kind in this regard from my/our side.

I/We hereby undertake to provide the further requisite OEM authorization as and when required and/or asked for by RECL, as per the solution and/or requirements, as decided by RECL at their discretion.

I/We hereby undertake that I/We understand that the RECL reserves the right to float a separate tender for the scope of work and requirements as mentioned in this tender irrespective of the outcome of this tender. I/We understand that in such a case I/We shall bid separately for that tender and in no case our bid to this tender shall be deemed as a bid for the said tender.

I/We hereby undertake to provide the services and undertake to be the single point of contact for RECL for all services, terms and conditions and for the entire scope of work and requirements as defined in this tender document

I/We hereby undertake that I/We do understand that my/our bid should be as per the tender document and should be accordingly submitted to the RECL. In case of a failure to comply and/or a variation the RECL has got sole discretion to consider or disqualify my/our bid for the aforementioned tender and I/We shall be not having any claim of any sort/kind/form on the same.

I/We agree to bind by this bid for a period of Ninety days after the date fixed for opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period and till the time I/We after the expiry of the bid validity period formally withdraw my/our response in writing with a notice period of seven working days and associated terms and conditions and as specified in the tender document and in all such cases my/our bid shall be deemed to be valid.

I/We hereby attach the duly signed and stamped tender document as an acceptance and compliance of tender specifications and terms & conditions with the technical response without any deviations and/or submissions and/or clarifications of any manner and/or sort and/or kind in this regard from my/our side.

I/We understand that mentioning of any pre-requisites, presumptions, assumptions, hiding/ twisting/ deletion/ reduction/ manipulation/ disguising of scope of work and/or application features and/or infrastructure and/or project deliverables etc. in any form and/or by any means and/or under any head shall not be constituted as a part of the bid and in case of award of the tender the same should not be

claimed by me/us while award and/or subsequent execution of work. The decision of RECL on such issues shall be binding on me/us and the same cannot be arbitrated upon by me/us.

I/We hereby undertake that we abide by all the terms and conditions mentioned in the tender along with corrigendum, if any

I/We hereby undertake that I/We shall meet all business requirements of RECL and shall provide the same solution as proposed in the bid document during contract period. In case of a default RECL can levy liquidated damages on myself/ ourselves as per tender terms and conditions.

I/We hereby declare that our company/ organization has not been black listed, debarred, banned or disqualified by any Government or any Government agencies including PSUs during a period of last five years.

I/We understand that at any stage during the tenure of the contract if it is found that any statement or document submitted by I/We is false/forged/invalid, RECL has discretion to terminate the contract and get the work done through third party as per the risk purchase clause mentioned in this tender.

I/We hereby affirm that our bid is valid for the period including the deemed period as specified in the tender document.

Signature of Authorized Signatory
Name of the Signatory
Date
Place
Company Name
Company Seal

Annexure C

Eligibility Criteria Compliance Form

(BOTH - ONLINE and HARDCOPY)

Sl. no.	Eligibility Criteria	Compliance (Yes/No)	Supporting Documents	Page Number
1.	The Bidder should be operating in India for last 3 years with core business operations in IT equipment supply as on Last Bid Submission Date. (Attach Certificate of Incorporation or Commencement of Business/ Other Statutory Registrations etc.)			
2.	The Bidder should be either Original Equipment Manufacturer (OEM) or their Authorized Distributor/ Partner/ Dealer/ Retailer/ Service provider or system integrator for Desktop computers /Printers etc. (Attach copy of specific Authorization Certificate from OEMs against this tender for all the quoted goods & services)			
3.	The bidder should have minimum 3 years of experience of supplying Desktop computers, MS-Office & UPS along with applicable Licenses/warranty support as on Last Date of Bid Submission. (Attach Copies of Purchase/ Work orders/ contracts etc.)			
4.	The bidder should have a registered office in Delhi or NCR. (Attach Self Undertaking mentioning the complete address and contact persons in details)			
5.	The Bidder must have executed supply contracts of similar goods & services viz. One Desktop computers & UPS along with applicable OEM Licenses/warranty support during the last 3 years with: <ul style="list-style-type: none"> a. At least Three work orders each valuing not less than Rs.31.0 Lacs; or b. At least Two work orders each valuing not less than Rs.38.5 Lacs; or 			

Sl. no.	Eligibility Criteria	Compliance (Yes/No)	Supporting Documents	Page Number
	c. At least One work order valuing not less than Rs.62.0 Lacs (Attach copy of purchase/work order/contract with completion certificate/ Contract closure letter from the client/customer, acknowledged Delivery Challans and/or last Invoice with payment proof etc.)			
6.	The Bidder's average annual financial turnover should be at least Rs.54.0 Lacs (Rupees Fifty-Four Lacs Only) during the last three financial years. The turnover should be applicable to bidder and not for its group companies/ subsidiary companies/ parent company. (Attach copy of audited financial statements/ ITRs/ Chartered Accountant Certificate etc.)			
7.	The Bidder shall submit valid documentary proof of GST and the details of Income Tax Registration number (PAN). (Attach documentary proof in this regard)			
8.	The Bidder and the OEM of the product offered by the bidder must not have been blacklisted by any Government Department/CPSU/SPSU/ Banks/Autonomous Bodies/Statutory Bodies in India at the time of submission of bid. (Self-declaration by bidder).			
9.	The bidder shall be the single point of contact for REC and shall be solely responsible for providing services, support, warranties etc. (Self-Declaration by bidder)			

Signature of Authorized Signatory
Name of the Signatory
Date
Place
Company Name
Company Seal

Annexure D

PROFORMA FOR PERFORMANCE BANK GUARANTEE

**M/s Rural Electrification Corporation Ltd.,
Core 4, Scope Complex, 7
Lodhi Road,
New Delhi – 110003 (INDIA)**

(With due stamp duty as applicable)

OUR LETTER OF GUARANTEE No. :

In consideration of Rural Electrification Corporation Ltd., having its office at _____ (hereinafter referred to as "REC" which expression shall unless repugnant to the content or meaning thereof include all its successors, administrators and executors) and having entered into an agreement dated _____/issued Purchase Order No. _____ dated _____ with/on M/s _____ (hereinafter referred to as "The Supplier" which expression unless repugnant to the content or meaning thereof, shall include all the successors, administrators, and executors).

This Bank Guarantee issued by _____ Bank, on behalf of the contractor in favor of RECL is in respect of the Contract/agreement dated _____.

WHEREAS the Supplier having unequivocally accepted to supply the materials as per terms and conditions given in the Agreement dated _____ /Purchase Order No. _____ dated _____ and REC having agreed that the Supplier shall furnish to REC a Performance Guarantee for the faithful performance of the entire contract, to the extent of 10% (ten percent) (or the percentage as per the individual case) of the value of the Purchase Order i.e. for Rs. _____.

We, _____ ("The Bank") which shall include OUR successors, administrators and executors herewith establish an irrevocable Letter of Guarantee No. _____ in your favour for account of _____ (The Supplier) in cover of performance guarantee in accordance with the terms and conditions of the Agreement/Purchase Order.

Hereby, we undertake to pay upto but not exceeding Rs. _____ (say _____ only) upon receipt by us of your first written demand accompanied by your declaration stating that the amount claimed is due by reason of the Supplier having failed to perform the Agreement and despite any contestation on the part of above named supplier without any demure, reservation, contest, recourse or protest and/or without any reference to the supplier.

Any such demand made by the REC on the Bank shall be conclusive and binding notwithstanding any difference between the REC and Supplier or any dispute pending before any court, tribunal or any other authority. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the REC and further agrees that the guarantee herein contained shall continue to be enforceable till the REC discharges this guarantee.

The REC shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance of the contract by Supplier. The REC shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Supplier, and to exercise the same at any point in any manner, and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between the REC and the Supplier or any other course of or remedy or security available to the REC. The Bank shall not be released of its obligations under these presents by any exercise by the REC of its liberty with reference to the matters aforesaid or any of them or by reason of any other acts of omission or commission on the part of the REC or any other indulgence shown by the REC or by any other matters or thing whatsoever which under law would, but for this provision, have the effect of relieving the Bank.

The Bank also agrees that the REC at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Supplier and notwithstanding any security or other guarantee that REC may have in relation to the Supplier's liabilities.

This Letter of Guarantee will expire on _____ plus 90 (Ninty) days of claim period and any claims made hereunder must be received by us on or before expiry date/claim period after which date this Letter of Guarantee will become of no effect whatsoever whether returned to us or not.

Notwithstanding anything contained hereinabove:

a) Our liability under this Bank Guarantee shall not exceed and is restricted to Rs. _____ (Rupees _____ only)

b) This Guarantee shall remain in force up to and including _____ (including claim period of three months) Unless the demand/claim under this guarantee is served upon us in writing before within 90 days all the rights of RECL under this guarantee shall stand automatically forfeited and we shall be relieved and discharged from all liabilities mentioned hereinabove.

Authorized Signatory
Seal of Bank

Annexure E

PROFORMA BANK GURANTEE (EARNEST MONEY)

(With due stamp duty as applicable)

This deed of Guarantee made this _____ day of _____ 20 _____
by _____
(Name of the Bank) having one of its branch at _____ at
_____ acting through its Manager
(hereinafter called the "Bank") which expression shall wherever the context so requires
includes its successors and permitted assigns in favour of Rural Electrification Corporation
Ltd. (A Govt. of India Enterprise) registered under the Companies Act, 1956, having its office
at _____
_____ (hereinafter called
"REC") which expression shall include its successors and assigns.

WHEREAS REC has invited tender vide their Tender Notice No. _____
_____ Dated _____ to be opened on AND

WHEREAS M/s _____ (Name of Tenderer) having its office at
_____ (hereinafter called the "Tenderer"), has/have in response to
aforesaid tender notice offered to supply/ do the job _____
as contained in the tender.

AND WHEREAS the Tenderer is required to furnish to REC a Bank Guarantee for a sum of
Rs. _____ (Rupees _____
_____ Only) as Earnest Money for participation in the Tender aforesaid.

AND WHEREAS, we _____
(Name of the Bank)
have at the request of the tenderer agree to give REC this as hereinafter contained.

NOW, THEREFORE, in consideration of the promises we, the undersigned, hereby covenant
that, the aforesaid Tender shall remain open for acceptance by REC during the period of
validity as mentioned in the Tender or any extension thereof as REC and the Tenderer may
subsequently agree and if the Tenderer for any reason back out, whether expressly or
impliedly, from his said Tender during the period of its validity or any extension thereof as
aforesaid or fail to furnish Bank Guarantee for performance as per terms of the aforesaid
Tender, we hereby undertake to pay REC, New Delhi on demand without demur to the extent
of Rs. _____ (Rupees _____
Only).

We further agree as follows:-

01. That REC may without affecting this guarantee extend the period of validity of the said Tender or grant other indulgence to or negotiate further with the Tenderer in regard to the conditions contained in the said tender or thereby modify these conditions or add thereto any further conditions as may be mutually agreed to in between REC and the Tenderer AND the said Bank shall not be released from its liability under these presents by an exercise by REC of its liberty with reference to the matters aforesaid or by reason of time being given to the Tenderer or any other forbearance, act or omission on the part of the REC or any indulgence by REC to the said Tenderer or any other matter or thing whatsoever.

02. The Bank hereby waive all rights at any time in consistent with the terms of this Guarantee and the obligations of the Bank in terms thereof shall not be otherwise affected or suspended by reason of any dispute or dispute having been raised by the Tenderer (whether or not pending before any arbitrator, tribunal or court) or any denial of liability by the Tenderer stopping or preventing or purporting to stop or prevent any payment by the Bank to REC in terms thereof.

03. We the said Bank, lastly undertake not to revoke this Guarantee during its currency except with the previous consent of REC in writing and agree that any change in the constitution, winding up, dissolution or insolvency of the Tenderer, the said Bank shall not be discharged from their liability.

NOTWITHSTANDING anything contained above, the liability of the Bank in respect of this Guarantee is restricted to the said sum of Rs. _____ (Rupees _____ Only) and this Guarantee shall remain in force till _____ unless a claim under this guarantee is filed with the bank within 90 (Ninety) days from this date or the extended date, as the case may be i.e. upto _____ all rights under this Guarantee shall lapse and the Bank be discharged from all liabilities hereunder.

In witness whereof the Bank has subscribed and set its name and seal here under.

Authorized Signature
Chief Manager/ Manager

Seal of Bank

Annexure F

TENDER NO: REC/PCM/IT/DESKTOP/2018_19/31
Price Bid/ Financial Schedule
(ONLY ONLINE)

NAME OF BIDDER (Please fill) :- _____

Sl. No.	Item/Description	Quantity	Unit Price	GST Taxes per Unit (%)	GST Amount in INR per Unit	Total Price in INR (Excluding GST)
	A	B	C	D	E=C*D%	E = B*C
1	Desktop Computers with MS Office as per technical specifications and scope of work	77	Figures:- Words:-	Figures:- Words:-	Figures:- Words:-	Figures:- Words:-
2	UPS as per technical specifications and scope of work	77	Figures:- Words:-	Figures:- Words:-	Figures:- Words:-	Figures:- Words:-
Grand Total in INR Excluding GST						Figures:- Words:-

Note:

- The bidder should quote for all items for any default the bid will be summarily rejected.
- The pricing should be as per the technical compliances including the three Years On-site Comprehensive Warranty Maintenance Period and all envisaged costs apart from GST. Evaluation of LQ1 bidder will be carried out without including GST.
- The above quantities are indicative for evaluation purpose only and are not exhaustive and for the purpose of calculations to arrive at LQ1 and REC does not guarantee any minimum quantity and/or period. The actual quantities will vary as per REC requirements and payments will be made on actual on pro-rata basis.
- Prices to be quoted in Indian Rupees only.
- GST should be exclusives of the above cost.
- Price shall be deemed to be inclusive of all other charges required for satisfactory completion of work as per scope, timelines & terms & conditions etc.
- In case of any variation between the price in figures and words, the price in words is considered.
- In case of unreasonable quotes or free of cost quotes etc. (basically / deliberately intending/ aimed towards halting/ sabotaging the Government Public Procurement process and delay in Implementation of Policies/ Plans etc.) the financial bid is liable to summarily rejected and apart from forfeiture of EMD/ Bank Guarantees etc. the bidder will be liable for blacklisting and the RECL reserves the right to get the work carried out at the risk and cost of such bidder.
- Bidder should note that RECL will not provide Form "C"/"D". For any additional Govt / State Govt. Taxes/ Duties/ Levies etc. the Bidder shall produce original payment receipts for payments.

Signature of Authorized Signatory
Name of the Signatory
Date
Place
Company Name
Company Seal

Annexure – G

TENDER NO: REC/PCM/IT/DESKTOP/2018_19/31

TECHNICAL SPECIFICATION

(BOTH - ONLINE and HARDCOPY)

NAME OF BIDDER (Please fill) :- _____

A. Desktop PC Specification

Sl No	Item	Minimum Specification or better	Complied (Yes/No)
Specify Make & Model			
1	Processor	Intel Core i5 or higher, 7th Generation Processor or higher (minimum 2.4 GHz base frequency, 6 MB cache or higher)	
2	Operating System	Preloaded Licensed Microsoft window 10 Professional, 64 bit or higher	
3	Memory	Minimum 8 GB DDR4-2400 SDRAM (1 x 8 GB) or more and expandable to 16GB, Minimum 2 DIMM memory slots	
4	Audio	Integrated Audio, Integrated speaker	
5	Hard Drives	1TB or more SATA 7200RPM	
6	Camera	Fixed front side camera	
7	IPv6 Compatible	Integrated IPv6 Ready 10/100/1000 Gigabit Ethernet	
8	Keyboard & Mouse	OEM make USB keyboard with (additional Hindi stickers to be provided or pasted) & 2 button Optical USB Scroll Mouse	
9	Monitor	Minimum 23" Wide Flat LED or higher and FHD anti-glare WLED-backlit touch screen (1920 x 1080)	
10	Standard I/O Ports	1 audio-in; 1 audio-out; 1 USB 3.1; 1 USB 3.1 (Battery Charging 1.2); 2 USB 2.0, 1 RJ-45 Ethernet Port, 1 VGA, 1 HDMI port, WiFi, Bluetooth	
11	Optical Devices	8 X DVD+/-RW	
12	Form Factor/ Volume	All-in-one(AIO), Touch	
13	Warranty	OEMs 3 Years Onsite Warranty	
14	MS – Office	MS Office 2016 (with outlook) INDIC or higher for supplied OS to provide bilingual working	

		environment	
15	Domestically Manufactured & Make in India	Compliance to Government of India Guidelines as issued by MeitY and various Ministries/ Departments from time to time (Please give all details including documentary evidence with technical bid)	

B. UPS Specification

S.No	Item	Minimum Specification required	Complied (Yes/No)
Specify Make & Model			
1	Rating	600 VA or better	
2	Technology	Line Interactive	
3	Input Voltage	230v AC	
4	Output Voltage	230v AC	
5	Wattage	360 Watts	
6	Input Connections	India 3-pin 6A	
7	OutPut Connections	Minimum 3Nos. of India 3-pin 6A	
8	Cord Length	1 meter or more	
9	Battery Type	Sealed maintenance free (Lithium)	
10	Average Battery Standby Life (in hours)	Minimum 20 Minutes	
11	Warranty	3 Year Onsite warranty from OEM of the product, pick & drop (if required)	

Signature of Authorized Signatory
Name of the Signatory
Date
Place
Company Name
Company Seal

Annexure H

TENDER NO: REC/PCM/IT/DESKTOP/2018_19/31

REGULATORY COMPLIANCE

In Compliance to Ministry of Communications & Information Technology, Department of Electronics & Information Technology notification number 8(41)/2012-IPHW dated 17th December 2012 with regards to preference to domestically manufactured products viz. Desktop PCs and Dot Matrix Printers, the bidder should submit compliance in the following format:

Definition of Desktop Personal Computers (PCs): For the purpose of aforesaid notification, a Desktop PC shall necessarily consist of a CPU, Memory, Hard disk drive, Keyboard, Mouse and a separate or integrated display unit and should be able to operate independently.

NAME OF BIDDER (Please fill) :- _____

Sr. No.	Main inputs in BOM/stages for manufacture of Desktop PC	Value addition required for the input to be classified as domestic BOM	Yes/No
1.	Processor	Domestic ATMP/fabrication or both	
2.	Memory	Domestic assembly of imported memory chips on imported/ indigenously manufactured bare PCB/Domestic ATMP/fabrication/or combination	
3.	Hard Disk Drive	Domestic assembly and testing from imported/ indigenously manufactured parts fabrication/ or combination	
4.	LCD Monitor	Domestic assembly and testing from imported LCD Panel wherein plastic moldings and stamping of metal parts is done domestically and testing/ domestic fabrication of LCD Panel or both	
5.	DVD Drive	Domestic assembly and testing from imported/ indigenously manufactured parts and components	
6.	Cabinet+SMPS	Domestic manufactured Cabinet and domestic assembly and testing of SMPS from imported/ indigenously manufactured parts and components subject to the	
7.	Main inputs in BOM/stages for	Value addition required for the input to be classified as domestic BOM	

	manufacture of Desktop PC		
8.	Keyboard/ Mouse	Domestic assembly and testing from imported/indigenously manufactured parts and components	
9.	Motherboard	Domestic assembly and testing from imported/indigenously manufactured parts and components except value of bare PCB	
10.	Bare PCB	Domestically manufactured	
11.	Final Assembly/Testing and Design/ Development	Domestically assembled/ tested and any intellectual Property (IP) resident in India	
12.	Certificate	Enclosed certificates substantiating the claim of domestic manufacturing from STQC and other testing laboratories accredited by the Department of Information Technology	

Annexure I

Bidder Help Manual for E-Bidding

HELP LINE TO VENDORS

CONTACT Persons :

E – Tenderwizard:

Landline:-

1. Help desk No - 011-49424365, twhelpdesk680@gmail.com
2. Sh. Sandeep- 8800496478, twhelpdesk592@gmail.com
3. Sh. Krishna – 8800900127, twhelpdesk551@gmail.com

Step 1 : Registration Process

Website address: www.tenderwizard.com/REC

Click on “TenderFreeView” to see (view and download) all the tender notifications and corrigendum's.

Click on “Register Me” Hyperlink and get your User Id and Password.

(Certain special chars like ~ ` ' # \$ % & * ! () ; \ / ? " : < > + - { } [] are not allowed in the company id or any key attributes).

Once you fill all the details asked by “Register Me” form and obtain your password, contact the Office of TenderWizard to enable your User ID. Mail Registration acknowledgement to helpdesk email twhelpdesk680@gmail.com.

After this, vendor can key in their User Id and Password and get successful entry in to t he application. It will take 24 working hours to activate the account.

STEP 2: Participation

Vendor should login with his USER ID and PASSWORD

After Successful entry into the application click on hyperlink “UnApplied” to see the tender. By clicking on hyperlink “UnApplied” you can see the latest tenders which are floated and other details relevant to tender.

On this screen (UnApplied) you will find various gif's on the left hand side. Click on  | “Edit form” gif and see all the documents attached. Please download these documents and go through them.

Once you have gone through the entire tender document and you wish to participate in the

tender click on  “Request Tender Form” gif. And Then click on “Submit”.

Now once you have requested for tender documents click on “In Progress” stage. You can see the status as “REQUESTED”.Submit your bids.

Note: - will send you forms (Electronic Financial bid & Technical bid sheets) .

You will get excel file “Price Schedule Sheet.xls” along with other documents. Firstly, you need

to download this document by clicking on hyperlink “ [Click here to Download Empty Document.](#)” Then Save the file with the same file name

Note:-

- 1) You should not change the file name of any Excel file.
- 2) You should only key in the values in Yellow cells only.

STEP 3

Submission

Vendor should prepare the scanned copy of DD (EMD)

EMD Submission: Click on “[Click here to enter EMD Details and Attach Scanned Copy of EMD](#)”. Fill all the fields provided in that sheet and press on “Scan” button to attach the scanned copy of the EMD.

Vendor should fill values in blue cells only, provided in these sheets. These can be uploaded by clicking on “[Click here to Upload filled File](#)”.

Reminder:

Price Schedule Sheet should be uploaded by using “[Click here to Upload filled File](#) “. All other supporting documents could be uploaded using “[Click here to Attach General Documents](#)” link provided below.

Please don't change the name of the file as system will not accept any other file name.

Steps for uploading the additional documents (supporting documents) to your account .

1. In the left hand menu click on Document Library, general document page will appear
2. Click on upload new file Button for uploading new document, upload sheet will appear
3. Select the file to be uploaded, enter the description and attachment name.
4. Click on Upload file
5. Repeat step 2 and 3 for uploading new files

To change the description and attachment name for the uploaded file use Update existing file button

Note: This is for altering the description and attachment name only

Section 1.02

Section 1.03 Attachment of general document to a particular tender

Go to tender Documents screen of that particular tender

1. Go to [Click here to Attach General Documents](#) –Additional documents can be optionally Uploaded General Document Summary sheet will appear.
2. In General Document Summary screen select the file you want to attach and make necessary changes for Tender Stage and click Attach file button.

3. If you need to attach any new files for the tender follow Steps for uploading the Additional documents.

Other details could be scanned and uploaded but ensure that it is smaller in size (i.e. < 1MB for Fast Uploading of Document). (only.doc, .jpg,.gif,.xls, .bmp, .pdf.)

The server time will be displayed at the right hand side of the page please follow this time, and all the actions i.e;(Requesting, Submitting, Opening etc..) takes place according to this time only.

Note: You will see all the red colored links changing to black color, when you have uploaded.

A) Price Schedule Sheet or price bid

B) EMD details

- i) Once you fill the above documents only then you will able to submit the tender by clicking on the “Submit the Tender Form” button before the tender closing date and time.

STEP 4

Acknowledgement

Once you submit the tender you will get the submitted token number, submitted date and submitted time. Take the print of that sheet then click on “OK”. Then the status will change to submitted.

STEP 5

OPENING

After the tender is opened at the stipulated date and time, the award details can be accessed in the OPENED/AWARDED stage.

To view the opened tenders click on the “Opened/Awarded” link then click on edit form



to view your competitors bid sheets who participated with you and who are not disqualified.

Note:

If you do not get the submitted status and token number, contact tendering authority well in advance. RECL is not responsible for tender's not submitted properly. Vendors are requested to undergo training and get their doubts clarified well in advance.

If any queries please contact RECL Office and if required, personal training would be given. Please feel free to contact if you have any clarifications regarding E-Tendering.