

**NATIONAL POWER TRAINING INSTITUTE
(Ministry of Power, Govt. of India)**

An ISO 9001 & 14001 Organization

Sector – 33, Faridabad

Summary Report

**Transparency Audit of Disclosures
u/s 4 of the Right to Information Act for the year 2020-21**

of

REC Ltd.

JULY, 2021

SUMMARY SHEET

Third Party RTI Audit Summary Report for- REC Ltd.

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities. Each public authority has to proactively disclose information by relating to its functions as prescribed under the RTI Act, without waiting for the citizens to file RTI application for getting information from the public authorities. While section 4 (1) (a) provides a general guideline for record management; so that the information could be easily stored and retained, the subsections b, c and d of section 4 relate to the organizational objectives and functions. Sub-section 9b), (c) and (d) of section 4 of the RTI Act and other related information can be grouped in accordance with this, a large category of information has been prescribed in section 4(1) (b)(c) and (d) to be disclosed suo motu. There are specific categories of information which are mentioned in section 4(i)(b) and each of those categories contains various items making it elaborate and exhaustive. The 17th item under section 4(i) (b) states that such other information as may be prescribed also needs to be disclosed suo motu.

Efforts made by REC Ltd. as public authority are appreciable for sharing the information on website as per RTI ACT to maintain the transparency. It is observed that the website of the REC Ltd. is user friendly and an attempt has been made to disclose information which may meet the requirement of the citizens. It has been observed during the audit that the information related to few areas has to be shared/ improved on website with more clarity:

S.No.	Point No. and Description	Remark
1.	RTI section should be displayed on the prominent location on top in the home page of website.	
2.	1.1.2 Head of Organization Name and Photo	This should be displayed on main page of website at Prominent location.
3.	1.2.5 Work allocation detail not available completely.	This should be displayed completely department and designation wise.
4.	1.5.4 Transfer policy and transfer orders	Not displayed on the website.
5.	1.7.3 Date of Council, Committee formation	Dates of formulation are not mentioned.

6.	1.10.2 Telephone/Mobile numbers of PIOs	Not mentioned on the website link provided.
7.	1.11 No. Of employees against whom Disciplinary action has been proposed/ taken should be mentioned. No information provided.	Numbers of employees may be displayed on website under each category.
8.	1.12.3 Training of CPIO/ APIO	No detail provided.
9.	1.13.1 Transfer policy is not displayed on the website.	Not displayed on the website.
10.	2.2.3 No information Provided related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	No information provided.
11.	2.6.1 CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Relevant information was not available on the link provided in self appraisal; However, the information is available under RTI section.
12.	3.13 Information related to Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	No information displayed.
13.	4.1.1 & 4.1.2 No information available related to Language in which Information Manual/Handbook Available	No information displayed.
14.	4.5.3 List of completed schemes/ projects/ Programmes	No information provided.
15.	4.5.4 List of schemes/ projects/ programme underway	No information provided.
16.	4.7.1 Replies to questions asked in the parliament.	No information provided.
17.	5.1.5 Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name &	No information provided.

	Designation of the Officers	
18.	6.2.1 Obtained the STQC certificate and its validity.	No information provided.
19.	6.2.2 Upload the STQC certificate on REC website.	No information provided.

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