

**DETAILED ADVERTISEMENT FOR ENGAGEMENT OF PROFESSIONALS ON FIXED TENURE BASIS.**

**CORRIGENDUM**

REC Power Distribution Company Ltd. (RECPDCL) requires the services of professionals having engineering background on fixed tenure basis. Advertisement was published in newspaper dated 04.05.2018 to appear for walk-in interview. Since, the mode of interview has changed and rescheduled due to some administrative reasons, **the detailed advertisement shall be read as under.**

REC Power Distribution Company Ltd. (RECPDCL) is a wholly owned subsidiary of Rural Electrification Corporation Limited, a "Navratna CPSE" under the Ministry of Power. "Navratna" is the recognition for Central Public Sector Enterprise (CPSE) and only a few selected CPSEs in the country enjoy this elite status. RECPDCL is rendering expert consultancy services in power sector in general and Distribution sector in particular across the country.

The spectrum of consultancy services include inter-alia, Project Management Consultancy (PMC) works, IT implementation in Power Sector, Smart Metering, Smart Grid, Solar Projects, Third Party Quality Inspection, Monitoring of Rural Electrification works, Feeder Renovation Programme, Energy Audit, HVDS study, Load flow study of power system networks, preparation of Detailed Project Report (DPRs) for power project schemes including various Govt. of India Schemes viz., RGGVY, R-APDRP, DDG, NEF etc. to the Central/State power utilities across the country, consultancy assignments to Govt., Central/State Electricity Regulatory Commission.

Towards fulfilling its Mission- focusing on enhancement of productivity, quality and profitability; REC PDCL invites bright, dynamic and experienced engineers in specified disciplines aspiring to join team of professionals on fixed tenure basis initially for a period of 3 years which is extendable on satisfactory performance and as per the requirement of the project up to maximum of 4 years 06 months (Including 3 years of Bond) as deemed by RECPDCL.

**The details of position are given as under:**

Sl. No	Name of the post	No. of Vacancies	Category/ Reservation	Qualifications	Post qualification Experience (in Years) / Age Limit	Per month CTC (in Rs.)	Job Description	Initial place of posting	Place of Interview
1	Project Manager	1	OBC-01	B.E/ B. Tech. (Electrical Engg./Electrical & Electronics Engg./ Electronics and Communication Engg.) with 60% and first division with MBA (Finance)	Min 10 Yrs. Max Age 45 Years	1,01,000/-	Contract & Procurement head- Bid Process Management right from preparation Bid document to award of contract/purchase order in line with CVC/REC-e Procurement Guidelines including e-Reverse Auction to select lowest bidder as per tender cost estimate/ budgetary provision of the client and approved DPR with project cost etc.	Noida, UP	Jammu

2	<b>Dy. Executive Engineer</b>	4	UR- 03 OBC- 01	B.E/ B. Tech. (Electrical Engg./Electrical & Electronics Engg./ Electronics and Communication Engg.) with 60% or first division	Min 07 Yrs.  Max Age 40 Years	84,000/-	Project Planning, Preparation of detailed implementation schedule, Coordination & monitoring of project implementation activities and submit report regarding project completion and expenditures incurred, along with recommendation and assist PIA in supervision of flow of funds in dedicated bank account in accordance with guidelines	Noida, UP	Jammu
3	<b>Assistant Executive Engineer</b>	1	ST-01	B.E/ B. Tech. (Electrical Engg./Electrical & Electronics Engg./ Electronics and Communication Engg.) with 60% or first division	Min 05 Yrs.  Max Age 35 Years	70,000/-	Circle In-charge: Project Planning, Scheduling & Monitoring of execution of Distribution Strengthening Networks, collection of data, obtaining all statutory clearances, undertaking all documentation at Project Circles in urban areas.	Jammu	
4	<b>Project Manager</b>	1	SC-01	B.E/ B. Tech. (Electrical Engg./Electrical & Electronics Engg./ Electronics and Communication Engg.) with 60% and first division	Min 10 Yrs.  Max Age 45 Years	1,01,000/-	Coordination with JKPDD Officials and for all the activities concerning the execution of the Project and recommend the claim of JKPDD with report on expenditures, milestones based progress for fund release from Nodal Agency and constraints, if any for timely completion of the project.		
5	<b>Dy. Executive Engineer</b>	1	SC-01	B.E/ B. Tech. (Electrical Engg./Electrical & Electronics Engg./ Electronics and Communication Engg.) with 60% or first division	Min 07 Yrs.  Max Age 40 Years	84,000/-	Review of GTP, Drawings, Specifications, approval of vendors, order of supply to the manufacturer, Project Management , Planning , Scheduling , Reporting of physical & financial progress of milestone based activities, release of due payment to the third parties.	Kashmir	Jammu
6	<b>Assistant Executive Engineer</b>	2	OBC- 02	B.E/ B. Tech. (Electrical Engg./Electrical & Electronics Engg./ Electronics and Communication Engg.) with 60% or first division	Min 05 Yrs.  Max Age 35 Years	70,000/-	Circle In-charge: Project Planning, Scheduling & Monitoring of execution of Distribution Strengthening Networks, collection of data, obtaining all statutory clearances, undertaking all documentation at Project Circles in urban areas.		
<b>Total</b>		<b>10</b>							

## **RELAXATIONS/ CONCESSIONS:**

1. Relaxation of age in respect of SC/ST/OBC- NCL/PWD and Ex-Servicemen/ J&K domicile category will be as per Govt. of India guidelines. Also, the reserved post mentioned in detailed advertisement is for OBC-NCL only.
2. The minimum qualification requirement in terms of percentage of marks/division has been relaxed to pass marks/percentage for the Candidates belonging to SC, ST and PWD category.

## **MEDICAL FITNESS:**

Applicants should be of sound health. Engagement of selected candidates shall be subject to medical fitness test as prescribed by RECPDCL. No relaxation in medical standards shall be allowed.

## **SELECTION PROCESS**

Shortlisted Candidates shall be called for Personal Interview to be conducted at Jammu. RECPDCL may adopt higher criteria in case of receipt of more number of applicants meeting eligibility criteria. The offer of engagement shall be issued to the suitable candidates in the order of merit and based on the number of vacancies and will be subject to verification of antecedents and caste certificate (in case of reserved category candidates).

## **GENERAL INFORMATION**

1. Reservation and relaxation for SC/ST/OBC-NCL candidates shall be as per Govt. of India guidelines. Relaxation in age by 5 years for SC/ST and 3 years for OBC (Non – creamy layer) candidates will be given. Reservation of posts for SC/ST/OBC (non- creamy layer)/ PWD candidates will be as per presidential directives. Upper Age limit for persons with disabilities (PwD) shall be as per Govt. Guidelines.
2. OBC candidates belonging to creamy layer category should apply as general category and against general vacancies only.
3. Only Indian Nationals are eligible to apply.
4. All qualifications should be from Universities/Institutions recognized and approved in India by UGC/ AICTE/ Appropriate Statutory Authority (ies).
5. Prescribed Educational Qualification & no. of years of experience are the minimum qualifying criteria. Mere possession of the same does not entitle candidates for interview. RECPDCL also reserves the right to reject any candidature without assigning any reason whatsoever.
6. The appointment is purely on Fixed Tenure Basis and does not carry any liability on RECPDCL for regular appointment at any stage. In no case the contract period will be extended beyond 4 years 6 months.
7. The cut-off date for ascertaining age and experience will be **30th April 2018**.
8. The number of vacancy can vary and will solely dependent on project requirement.
9. No perks or allowances, other than the consolidated salary mentioned above, would be payable.
10. Management reserves right to cancel/restrict/modify/ alter selection/recruitment process at any stage without issuing any notice or assigning any reason thereafter. The number of positions filled may increase or decrease depending on the requirement of RECPDCL.
11. Candidates should ensure that they full fill the eligibility criteria prescribed for the post they have applied in case it found at any stage of selection process or even after appointment that the candidate has furnished false or incorrect information or suppressed any relevant information/ material facts or does not full fill the criteria, his / her candidature / services are liable for rejection/ termination without notice.
12. Teaching experience and training period including Induction training will not be counted as experience.

13. Those outstation candidates called for the interview will be paid to and fro 3<sup>rd</sup> Tier AC rail fare by the shortest route as per RECPDCL TA /DA Rules subject to submission of proof of journey and production of all original documents for verification of age, qualification, experience, reservation/ relaxation, etc. and upon completion of Interview.
14. **No fee is to be paid by the candidate for appearing for the interview.**
15. The candidate shall be selected on the basis of performance in the interview only.
16. The offer of engagement shall be issued to the selected candidates in the order of merit and based on the number of vacancies.
17. No correspondence will be entertained from the candidates not called for interviews.
18. Any corrigendum/clarifications on this advertisement, if necessary, shall be uploaded on RECPDCL website and no separate press coverage is envisaged for this.
19. RECPDCL reserves the right to relax age/experience/qualification/Caste certificate & other qualifying criteria in deserving cases.
20. In case, of extension of an interview candidates have to arrange their own stay and food.
21. The incumbents are liable to be transferred / posted anywhere in India at the discretion of RECPDCL.
22. Shortlisted candidates will be individually informed through E-mail/post/Courier about Personal Interview.
23. All appointments will be subject to medical fitness as per RECPDCL rules.
24. For any queries regarding this recruitment please send E-mail to **recruitment@recpdcl.in** or contact Sr. Executive (HR) at 0120-4383770/783/798 on all working days from 9.30 AM to 06.00 PM (Monday to Friday).
25. Interview call letters shall be issued to shortlisted candidates only along with information regarding **date, time and Venue of interview.**

#### **HOW TO APPLY:**

1. Candidates are required to fill in the Application Form (attached with this advertisement). The application form complete in all respects should be sent through e-mail to **recruitment@recpdcl.in** with all the necessary documents mentioned below in PDF format only. Before applying read the instructions carefully mentioned in detailed advertisement.

#### **Relevant Certificates & Documents:**

Candidates are required to send their scanned documents along with duly filled prescribed application format in PDF Format only viz. Education, Experience, Caste Certificate and PWD Certificate.

- a) Updated Resume
- b) **Age:** SSC/ 10<sup>th</sup>/ Matric pass certificate / Birth certificate.
- c) **Qualifications** / % /Class/ Specialization: Degree certificate with mark sheets for all years/ semesters.
- d) **Experience:** Offer of appointment with latest and last salary slip, service certificate, experience certificate, promotion orders, relieving, NOC in case of government employees letter etc.
- e) **Caste Certificate:** Caste certificate in case of reserved category in format as prescribed by GOI. The certificate should have issued within 6
- f) **Disability certificate** in case of PwD candidate and discharge Certificate in case of Ex-Servicemen issued by competent Authority.
- g) **Certificate** issued by Competent Authority in respect of J&K Domicile/Victims of Riots, wherever applicable.

2. **Shortlisted applicants are required to bring original & photocopies of certificates/documents for verification at the time of interview. Without verification of the documents, candidates are not eligible for interview.**
3. Only those who meet the prescribed eligibility criteria need apply. If at any stage, it is found that the candidate does not meet the prescribed eligibility criteria, he/she will be disqualified. RECPDCL deserves the right to reject any application without assigning any reason.
4. Incomplete, unsigned applications, application without self- attested copies as enclosures: proving age, qualifications including specialization, class, percentage(%) of marks, experience, reservations etc. will not be considered.

In the absence of any of the aforesaid certificate/s, equivalent proof may be submitted by the applicant, acceptability of which shall be subject to the discretion of RECPDCL management.

**Important Dates**

Start of application submission is 10.05.2018 from 10.00 AM

Close of Application Submission is 28.05.2018 up to 5.00 PM

**Chief Manager (HR)**

## APPLICATION FORMAT

**Name of the Post Applied For**

**Application No. :**

(For Office use only)

Affix self-attested recent colored passport size photograph

I. PERSONAL PARTICULARS	Please fill in your details below (IN CAPITALS):
1. Name of the Applicant	
2. Father's / Husband's name	
3. Nationality	
4. Gender (Male/ Female)	
5. Marital Status	
6. Date of Birth (DD/MM/YYYY)	
7. Contact Number with STD Code	
8. E-mail ID	
9. Address for Communication	
10. Nearest Railway Station	

II. PRELIMINARY DETAILS	Please fill in your details below (IN CAPITALS):
1. Category (General/SC/ST/OBC-NCL)	
2. Whether belonging to Minority Community (If yes, please specify)	
3. Are you a Domicile of J&K during 1.1.1980 to 31.12.1989 (Yes/No)	
4. Whether Ex-Serviceman (Yes/No)	
5. Total number of years of service	
6. Whether Person with disabilities/PH (Yes/No)	
7. If yes, indicate type of Disability (OH/HH/VH) with percentage of Disability	
8. Age as on 30th April 2018 (Years, months & days)	

**III. EDUCATIONAL QUALIFICATIONS (LATEST FIRST)**

Qualification (Name)	Month & Year of Passing	Board/ University/ Institute	Main Subjects/ Specialization	Percentage of marks/ CGPA	Division

**IV. PROFESSIONAL EXPERIENCE (LATEST FIRST)**

Name of the Organization	Position Held	Pay Scale for Govt. & PSU employees / CTC for Pvt. Sector employees	Duration (mm/yyyy)		Nature of duties	Reasons for leaving post	Nature of duties/ responsibilities (Job Profile)
			From	To			

Type of present Employer (Govt./PSU/Private/JV/MNC/NGO/Academic/Others)	
Nature of Business of the present Employer	
Present Basic Pay in case of Govt. and PSU employee (in Rs.)	
Turnover of the Company during 2017-18 (for other than Govt. and PSU)	
Total experience required (as per advertisement)	
Total post qualification experience (excluding induction training/ teaching period) in years, months and days.	

**V. OTHER DETAILS**

<b>1. Academic achievements in 20 words(optional)</b>	
<b>2. Professional achievements in 20 words(optional)</b>	
<b>3. No of days required for joining</b>	
<b>4. Language know</b>	
<b>5. Extra-Curricular activities, if any(optional)</b>	

**Declaration:**

I hereby declare that all information submitted above, is true to the best of my knowledge. At any stage, if it is found that any of the above information is incorrect and/or is suppressed, the management of REC shall have the right to take any action, as deemed fit as per extant rules.

(Signature of the Candidate)

Place:

Date: