



Rural Electrification Corporation Ltd.  
(A Govt of India Enterprises)

**Core-4, SCOPE Complex, 7-Lodhi Road, New Delhi-110003**

Ph. 011-24363613, Fax 011-24360644, [www.recindia.nic.in](http://www.recindia.nic.in)

(Estates Cell)

**SHORT TERM TENDER NOTICE**

**NO:7/8/2008-09/**

**Dated:15-12-2008**

REC invites sealed short term bids from the reputed, experienced contractors/interiors having experience in interior renovation works for the following works:-

Name of work	Estimated cost of work	Time of completion	E.M.D.
Interior renovation work that include dismantling the existing partitions etc. on Second Floor of REC Office building at Core-4, Scope Complex, 7-Lodhi Road, New Delhi as per drawings.	Rs.3.81 lakh	15 days from the date of receipt of Letter of Award	Rs.8,000/-

**Terms & Conditions:**

(1) Bid documents can be downloaded from REC website i.e. [www.recindia.nic.in](http://www.recindia.nic.in) or it can be obtained from our office free of cost upto 5 PM on 22<sup>nd</sup> December, 2008.

(2) Qualifying Requirement –

Interested bidder must have experience of having successfully executed the one similar work costing to Rs. 3.0 lakh or more during last 7 years ending November,2008.

or

Interested bidder must have experience of having successfully executed the two similar works costing to Rs. 1.9 lakh or more during last 7 years ending November,2008.

or

Interested bidder must have experience of having successfully executed the three similar works costing to Rs.1.5lakh or more during last 7 years ending November, 2008.

(3) Interested bidder meeting the qualifying requirement, shall submit the experienced certificate indicating completion of the similar work along with copy of VAT registration/Service Tax and copy of Pan Number.

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- (4) Interested bidders meeting the qualifying requirement are required to submit an EMD amounting to Rs.8,000/-(Rupees eight thousand only) along with submission of bids. EMD should be in the form of DD/BC in favour of "Rural Electrification Corporation Ltd.". Bids received without EMD shall be rejected. EMD of the un-successful bidders shall be returned after award of the work to the successful bidder. EMD of the successful bidder shall be adjusted towards security deposit.
- (5) Tender shall be submitted in a sealed cover Superscribing "Tender for Interior renovation that include dismantling of the existing partitions etc. on Second Floor of REC's Office Building at Core-4, Scope Complex, 7-Lodhi Road, New Delhi" as per drawings.
- (6) Bids shall be received in this office upto 3.00 PM on 22<sup>nd</sup> December,2008 and the same shall be opened on the same day i.e. 23<sup>rd</sup> December, 2008 at 3 PM in the presence of the bidders or their representatives who choose to remain present.
- (7) Rates shall be firm and exclusive of taxes which shall be paid as applicable.
- (8) Bidders are advised to visit site/layout plan & drawings in their own interest before submission of their bid.
- (9) Completion Period – 15 days from the date of receipt of LOA.
- (10) **Payment Terms:** - No advance shall be given and payment shall be made after completion of work within 7 working days.
- (11) Security Deposit – A sum of 5% of the amount shall be deducted towards security deposit which shall be refunded after completion of defect liability period which is 3 months after completion of the work.
- (12) Liquidated damage:- For delay in completion of work, the liquidated damage @ 0.5% per week or part thereof subject to the maximum of 5% of the order value shall be deducted.
- (13) All material shall be of ISI approved quality and anti-termite. Availability of required material at site will be sole responsibility of the contractor at his own risk & cost. Transit risk will be borne by the Contractor for either any damages or any shortage of goods.
- (14) Contractor shall use the usable material as far as possible, extracted from the dismantled partitions on the rates quoted by the bidder. Malba/balance material shall be property of the contractor which shall be removed by the Contractor at his own risk & cost.
- (15) If any bidder withdraws after its acceptance or refuses to carry out the work without any satisfactory and acceptable reasons, the bidders Earnest Money will be forfeited and the firm will be disqualified from participation in tender of REC in future for two years.

-/-

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- (16) The bidder may inspect the space/work site and also go through the layout plan/drawing available in the office of the undersigned before quoting their rates between 11 AM to 5 PM on all working days i.e. from Monday to Friday.
- (17) The Corporation reserves the right to accept or reject even the lowest and/or to reject any or all of the bidders or to split the order amongst more than one bidder or part thereof without assigning any reason whatsoever.
- (18) Working Hours: Office working hours is from 9.30 AM to 6 PM and the work may be taken up only after office hours i.e. 6 PM onwards during working day and entire day during Holidays (including Saturday & Sunday).

**Dy. General Manager (Estates)**

**LETTER OF SUBMISSION**  
**{To be submitted along with Bid}**

To

M/s Rural Electrification Corporation Ltd.  
Core-4, Scope Complex,  
7 Iodhi Road,  
New Delhi-110003

Sub: Submission of Bid for Interior renovation work etc on the 2<sup>nd</sup> floor  
of REC Office at SCOPE Complex, Core-4, Lohi Road, New Delhi.

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Sir,

I/We have studied and agreed the terms & conditions of the above short term tender notice, specifications, Drawings & Design for the above work.

I/We hereby submit my/our bid and enclosed as per bid submission form.

Signature of Bidder

Address:

(Please affix seal)

Place: .....

Dated.....

## Bid Submission Form

S.N.	Particulars	Unit	Qty.	Quoted Rate(in figure & in words) in Rs.	Amount in Rs.
1.	Dismantling of the existing partitions.		LS		
2.	Construction of wooden partition height 5'-0" with 1.5"x2" wooden section and both side 4mm commercial plywood ISI approved & anti-termite including all material required for the completion of work.	Sq.ft.	1285.00		
3.	Pasting of laminate on both sides of the partition walls similar to existing including all material required for the completion of work.	Sq.ft.	2570.00		
4.	Construction of cabin, covered cup-boards (14" to 18") with 20 mm thick block board of ISI quality & anti-termite including outside lamination and two coats painting inside with white enamel paint over one coat of primer, including all material required for the completion of work. Each cup-board shall have one Horizontal and one vertical partition using 20 mm thick of ISI approved & anti-termite block board, including all material required for the completion of work .	Sq.ft.	94.00		
5.	Recovery for wooden planks extracted from the dismantled partitions (lump sum)	Rft	1000		
6.	Lump sum recovery charges for unused disposable material		LS		

**NOTE :-**

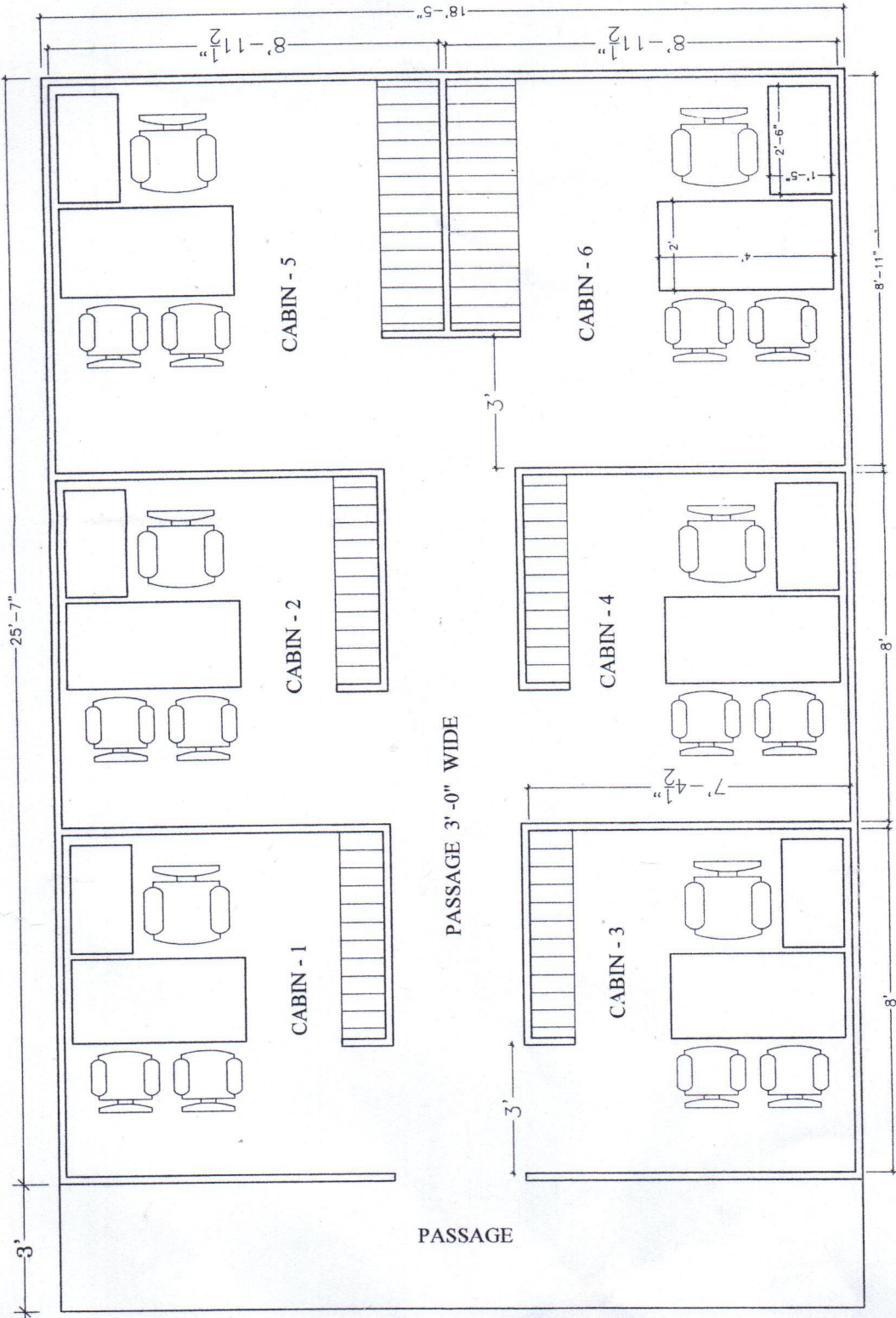
- (1) Rates shall be firm and exclusive of taxes which shall be paid as applicable.
- (2) Bidders are advised to visit site/layout plan & drawings in their own interest before submission of their bid.
- (3) Contractor shall use the usable material extracted from the dismantled partitions on the rates quoted by the bidder as far as possible. Malba/balance material shall be property of the contractor which shall be removed by the Contractor at his own risk & cost.
- (4) Working Hours: Office working hours is from 9.30 AM to 6 PM and the work may be taken up only after office hours i.e. 6 PM onwards during working day and entire day during Holidays (including Saturday & Sunday).

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Quantity Estimation

wooden Partition Length	No	Total Length
1) 25'-7"	02	51'-2"
2) 18'-5"	01	18'-5"
3) 18'-5'-3"	01	15'-5"
4) 7'-4 1/2"	04	29'-6"
5) 5'-0"	04	20'-0"
6) 5'-11"	01	5'-11"
7) 1'-6"	06	9'-0"
		<u>149'-5"</u>
		Say <u>150'-0"</u>

Area of the Partition = 150 x 5 = 750 Sqft.



CABIN SIZE
CABIN 1 - 8'-0" X 7'-6"
CABIN 2 - 8'-0" X 7'-6"
CABIN 3 - 8'-0" X 7'-6"
CABIN 4 - 8'-0" X 7'-6"
CABIN 5 - 8'-11" X 9'-0"
CABIN 6 - 8'-11" X 9'-0"

PART - 1 BACK SIDE PLAN

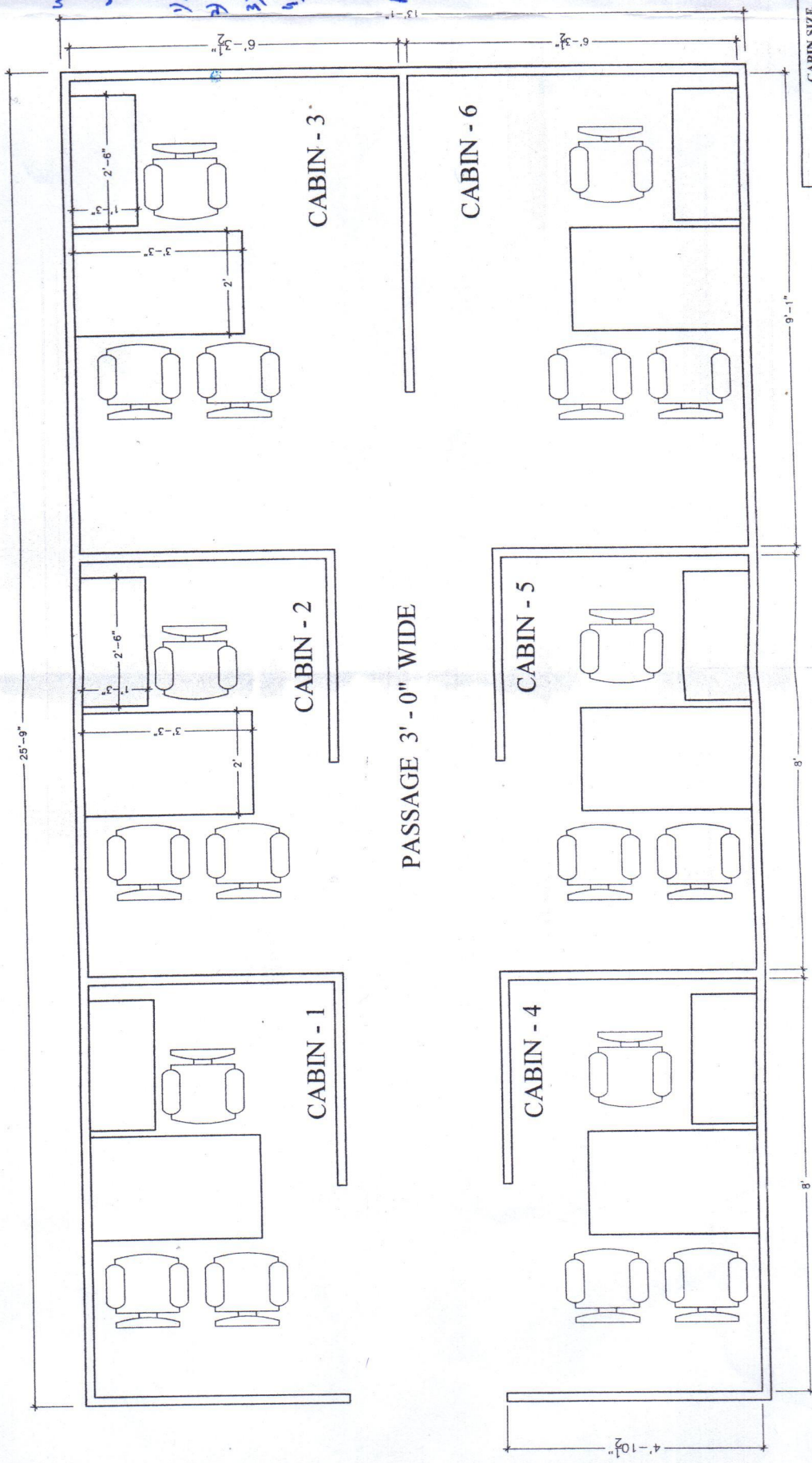
Quantity Estimation

woman's interior length

NO	Qty	Length	Total Length
02	51'-6"	125'-4"	51'-6"
06	29'-3"	204'-10 1/2"	29'-3"
04	20'-0"	35'-0"	20'-0"
01	6'-10"	46'-1"	6'-10"
			106'-10"
			107'-0"

Samp 107'-0"

Area of the Partition - 107 x 5 = 535



CABIN SIZE	
CABIN 1	8'-0" X 4'-9"
CABIN 2	8'-0" X 4'-9"
CABIN 3	9'-1" X 6'-3"
CABIN 4	8'-0" X 4'-9"
CABIN 5	8'-0" X 4'-9"
CABIN 6	9'-1" X 6'-3"

PART - 2 FRONT SIDE PLAN