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रूरल इलेक्ट्रीफिकेशन कारपोरेशन लिमिटेड

**RURAL ELECTRIFICATION CORPORATION LIMITED**  
**(भारत सरकार का उद्यम) (A Government of India Enterprise)**

Regd Office: Core-4, SCOPE Complex, 7 Lodi Road New Delhi 110003  
Tele. 24365161 Fax 24360644 Email reccorp@recl.nic.in Gram RECTRIC  
Website [www.recindia.com](http://www.recindia.com) & [www.recindia.nic.in](http://www.recindia.nic.in)

### **NOTICE INVITING TENDERS (Limited)**

REC/Estates/RM/02/2011

Dated: 11-03-2011

1. Limited Sealed bids are invited from suppliers/manufacturer of steel office furniture on behalf of Rural Electrification Corporation Limited for supply and installation of Slotted Angle Racks covered from three sides in record rooms at 8<sup>th</sup> floor of its office at Core-4, SCOPE Complex, 7-Lodhi Road, New Delhi-110001 as per scope of work & technical specifications.
2. Bid document can also be downloaded from website i.e. [www.recindia.nic.in](http://www.recindia.nic.in) free of cost.
3. Bidder meeting the pre-qualification criteria as mention in the document may submit their bid in the manner mentioned in the document in the office of Dy. Manager (Estates), Rural Electrification Corporation Ltd., New Delhi-110003 up to 1500 hrs **on 28.03.2011**.
4. Technical bids of the bidders, who have submitted the requisite EMD, shall be opened on the same day at 1530 hrs in presence of the bidders or their representative who choose to remain present. Price bid of the technically qualified bidder only will be opened on the later date with due notification. In case last date of submission of bids falls on holiday, next working day should be considered as last date of submission of bids.
5. Before quoting, the bidder may visit the site at his own cost for inspection and clarification if any with prior intimation on any working day up to 5pm.
6. Bids which are incomplete or received after the due date & time for what so ever reason will be summarily rejected and no further correspondence on these matters will be entertained. The Owner shall not be responsible for non-receipt/non-delivery of the Bid document due to any reason whatsoever.
7. Bid shall remain valid for 90 days from the date of opening of the Technical Bids.
8. For any further clarification bidders may contact:

DGM(Estates) or Dy. Manager (Estates) on any working days upto 1700hrs.  
Contact no. 011-24363613, 43091515, 43091539, Email : [pksinghal@recl.nic.in](mailto:pksinghal@recl.nic.in).

9. REC reserves the right to reject any or all bids without assigning any reason thereof.

#### **10. EARNEST MONEY DEPOSIT (EMD):**

Bidders are required to submit EMD amounting to Rs. 5,000/- (Rs. Five Thousand Only) through DD/BC drawn in favour of "Rural Electrification Corporation Ltd." payable at Delhi along with their bid. Bid without EMD shall be considered as non-responsive and shall be out rightly rejected. EMD of the successful bidder shall be adjusted toward security deposit, while the EMD of the unsuccessful bidder shall be released after finalization of the bid.

#### **11. COMPLETION PERIOD:**

45 (forty five) days, this shall be counted from the seventh days from the date of issue of Letter of Award or handing over the site whichever is later. Work shall be carried out during day time on all working days on 8<sup>th</sup> floor store rooms.

No extension of time in completion of works shall be granted. However, request for an extension of the time if any for completion of work by the Contractor on the grounds of having been unavoidable hindered in its execution or any other grounds shall be in writing to the Engineer-in-Charge within 7 days of the date of the hindrance on account of which he desires such extension as aforesaid and the Engineer-in-Charge shall, if in his opinion (which shall be final) reasonable grounds have been shown therefore authorize such extension of time as may in his opinion be necessary or proper.

#### **12. PAYMENT TERMS :**

No advance shall be made for the work. However, if desired secured advance up to 75% of the total cost of material received at site on production of copy of bill can be paid against bank guarantee of equivalent amount. Bank Guarantee shall remain valid till completion of work.

#### **13. DEFECT LIABILITY PERIOD**

One year from the date of completion of works.

#### **14. SECURITY DEPOSIT:**

5% of the payment due shall be deducted towards security deposit. Security Deposit shall be released after expiry of defect liability period.

#### **15. FORCE MAJEURE**

Any delay in or failure of performance of either party hereto shall not constitute default hereunder or give to any claims for damages if and to the extent such delays or failure of performance is caused by occurrence such as Acts of God or

the Public enemy; expropriation or confiscation of facilities by Government authorities, compliance with any order or request of any Governmental authority, , rebellion or sabotage or damage resulting there from, fires, floods, explosion, riots or illegal strikes. The Contractor shall keep record of the circumstances referred to above which are responsible for causing delays in the completion of work and bring these to the notice of the Engineer-in-Charge within a period of 7 days upon happening of any such incident.

#### **16. LIQUIDATED DAMAGES:**

Time is the essence of the contract. Failure to complete the work in time as per terms & conditions stipulated therein shall attract liquidated damages at the rate of 1% of the entire value of the contract per week or part thereof subject to maximum limit of 10% of the entire value of contract. It will also be open to REC to arrange for procurement of the services from other sources at the risk & cost of the Contractor, if Contractor fails to execute the order according to the terms & condition of agreement. The Contractor will also be barred for participating in any of the tender of the Corporation for any work/supply for a period of two years.

#### **17. SUBMISSION OF BIDS:**

Interested supplier/manufacturer who fulfilled the pre-qualification criteria may submit their bid in a sealed envelope super scribed “**Bid for Supplying & Installation of Storage racks for REC Office at New Delhi**” in person/by post so as to reach the Dy. Manager (Estates), Rural Electrification Corporation Ltd., Core-4, SCOPE Complex, 7-Lodhi Road, New Delhi-110003 up to last date & time of submission of bid.

This envelope shall contain three separate sealed envelopes super scribed as below:

- i. Envelope-I shall contain the EMD only.
- ii. Envelope-II shall contains technical bid only.
- iii. Envelope-III shall contain the Price Bid.

#### **18. OPENING OF BIDS:**

Envelope-I & II shall be opened on day of receipt of bids at 3:30PM. Envelope-I shall be opened first. Envelope-II shall be opened of the bidders who have submitted valid EMD.

Bids shall be analyzed on the basis of pre-qualification criteria. Envelope-III of the pre-qualified bidders only shall be opened on other day with due notification of all the pre-qualified bidders.

## **19. TECHNICAL BIDS:**

- i. Bidder should submit a copy of PAN & VAT registration no.
- ii. Each page of this bid document and all submissions should be signed by the authorized person.
- iii. The technical bids should contain all the documents required in support of pre-qualification criteria mentioned in this bid document.

## **20. PRICE BIDS:**

Price should be inclusive of manufacturing, supply, transportation and inclusive of incidental and installation & commissioning of the system. The rates quoted shall be inclusive of VAT, Service Tax, Octroi Duty and all other charges legally applicable on the services in respect of this work and REC will not entertain any claim whatsoever on this account.

## **21. PRE-QUALIFICATION CRITERIA: -**

- i. Bidder should have successfully executed single similar work of Rs. 2.5 lacs or two similar works of 1.5 lacs each or three similar works of 1.0 lacs each during last 3 years ending March, 2010.

Similar works means supply of office steel furniture to any office. Bidder to submit the copy of supply work order in support of their claim.

- ii. Bidder to attach copy of Income tax return for the last three year.

## **22. OTHER TERMS & CONDITIONS**

- 1) The Bidder should have studied all specifications, terms and conditions of the bid before submitting his bid.
- 2) The Bidder should visit the site and ascertain the local conditions, entry, traffic, restrictions, obstructions, if any, and also site conditions. Whether the Bidder visits the site or not, he is deemed to have visited the site and ascertained the entire site conditions. All Bidders shall quote the rates taking into account all liabilities, scope of work and the terms and conditions given in the tender document. No claim shall be allowed on any account, under any circumstances.
- 3) Conditional bid shall not be accepted.
- 4) Quoted price shall remain firm inclusive of all taxes or duties till successful commissioning of works and for any variation in the quantity due to any reason(s).
- 5) No price escalation/ variation shall be allowed for what so ever reason.
- 6) No deviation from terms & conditions will be accepted.

- 7) Contractor shall be solely responsible to take & maintain all insurance necessary for performing the works under this contract. Transient risk shall be of the contractor.
- 8) Any disputes or difference arises out of the Contract between REC and the Contractor (whether before or after the completion of this work) shall be referred to or settled by sole arbitrator appointed by the CMD, REC. The award of the Arbitrator shall be final and binding upon the parties.
- 9) The Contractor shall conform to the provisions of any Government Acts, which relate to works and to the regulations and byelaws of any local authorities.
- 10) The Contractor shall maintain in good condition all work executed till the completion of entire work. If the Contractor or his workers shall break, deface, injure or destroy any part of the work site and surrounding, he shall make good the same at his own expense and in the event of his refusing or failing to do so, the damage shall be repaired at his expense by the REC and deduct the cost incurred from any amount due, or which may become due to the Contractor.
- 11) Supplied materials & installation will be defect free & if any defect/discrepancy is observed during defect period, the Contractor will replace/rectify the defective material free of cost & render the service free of charge during defect liability period to the satisfaction of the REC.
- 12) REC reserves the right to accept any offer or reject all of them without assigning any reason thereof. No correspondence will be entertained by REC in this regard.
- 13) REC reserves the right to reduce the quantum of work to any extent without assigning any reason during the execution of the work after giving due notice in writing to the Contractor. Under such circumstances, REC shall not entertain any liability to REC for whatsoever reason.
- 14) All the above terms & conditions are mandatory and bidder shall abide the same.

**Date: 11-03-2011**

**Dy. Manager (Estates)  
Rural Electrification Corporation Ltd.  
Core-4, SCOPE Complex,  
7-Lodhi Road, New Delhi-110003**

## **SCOPE OF WORK**

Supply & installation of Slotted angle rack having 8 shelves making 7 compartments & three side closed as per specifications.

For stability purpose all racks may be fixed either with wall or interconnected with other racks or with roof through MS angle/flat from top of the rack as per requirement.

A plate of approximate size of 6"x6" shall be fixed in one of the shelves of each slotted angle rack at appropriate height for pasting of identification slips.

Racks shall be installed at the 8<sup>th</sup> floor store rooms of Rural Electrification Corporations, Core-4, Scope Complex, &-Lodhi Road, and New Delhi.

## **TECHNICAL SPECIFICATION**

1. Size of rack :3600(H)X900(W)X450(D)mm
2. Size of angles: 40X40X2mm
3. Thickness of shelves & plate for identification slip: 20 Gauge( 1mm)
4. Thickness of Cladding sheet :24 Gauge (.63mm)
5. Size of Corner bracket: 81X81X1mm
6. All angles, shelves, cladding sheets, etc shall be painted with two coats of paints.
7. All Nuts & Bolts shall be Electro-galvanized.

**BID SUBMISSION FORM**

From:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To,

Rural Electrification Corporation Ltd.,  
Core-4, Scope Complex,  
7-Lodhi Road,  
New Delhi-110003

Dear sir,

I/ We hereby submit our offer in full compliance with the terms and conditions of the attached bid document.

Earnest Money Deposit (EMD) in the form of DD/BC for an amount of Rs. 5,000/- (Rupees five thousand only) is enclosed.

My/our offer shall remain valid for acceptance for a period of 90 days from the date of opening of technical bid.

Yours faithfully,

(Sealed and Signature of the bidder)

Full name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

**PRICE BID SUBMISSION FORM**

**NAME OF WORK: SUPPLY & INSTALLATION OF SLOTTED ANGLE  
RACKS AT 8<sup>TH</sup> FLOOR SCOPE COMPLEX, CORE-4,  
LODHI ROAD, NEW DELHI-110 003.**

S.No	Description	Unit	Qty.	Rate in Rs.		Amount in Rs.	
				In figure	In words	In figure	In words
1.	Supply & installation of 12' high Slotted angle rack having 8 shelves making 7 compartments; three sides closed as per specifications.	No.	30				

**Note:**

1. Quoted Price shall remain firm till successful commission of works. No price escalation/variation shall be payable for what so ever reason.
2. Price should be firm and inclusive of manufacturing, supply, transportation and inclusive of incidental and installation. The rates quoted shall be inclusive of VAT, Service Tax, Octroi Duty and all other charges legally applicable on the services in respect of this work and REC will not entertain any claim whatsoever on this account.
3. Price bid should be submitted in a separate sealed envelope.
4. Completion Period: 45 (forty five) days and this shall be reckoned from the 7<sup>th</sup> day of issue of letter of Award or date of handing over the site which is later.
5. Rate should be quoted in figures as well as in words. In case of discrepancy, the amount quoted in words shall be treated as valid. Bidder shall ensure that there is no correction or over writing in his bid.

(Signature of the bidder)

Name:-----  
Designation:-----  
Seal of the firm