

 <p>आइसी REC</p>	<p>रुल ईलेक्ट्रीफिकेशन कारपोरेशन लिमिटेड</p> <p>(भारत सरकार का उद्यम)</p> <p>RURAL ELECTRIFICATION CORPORATION LIMITED</p> <p>(A Government of India Enterprise)</p>
<p>Project Office: Deen Dayal Bhawan, 5th Floor, Ashok Nagar, Janpath, Bhubaneswar- 751009, Odisha. Tele.: 0674 - 2393206, 2536649 Fax 0674 - 2536669, E-mail: repobbsr@yahoo.co.in & pobhubaneswar@recl.nic.in, Website: www.recindia.com & www.recindia.nic.in</p>	

No. REC/BH/Admn./446(i)/ 832
M/s.

Dated : 26-12-2011

Bhubaneswar

Sub:-Quotation call notice for hiring of Taxi (TATA VISTA/
Indigo CS-LX model) on monthly basis.

Sir,

Sealed quotation is hereby invited for hiring of Taxi (Indigo CS-LX model) for official use at Bhubaneswar including outstation duty with the following terms & condition.

Sl No.	Particulars.	TATA VISTA	INDIGO CS-LX
A	Daily rate (8 A.M to 8 P.M per day for 25 days in a month.)Rs.		
B	Performance km/litre of diesel	KM/LT	

2. Price: The quoted price should include all expenses excluding fuel bill which shall be reimbursed at actual on the basis of above performance parameter. No other additional charges will be paid extra.
3. Please provide the photo copy of following documents along with the Quotation.
 - a) Photo copy of PAN Card No. of the Travel owner.
 - b) Photo copy of Registration of Service Tax by private car/Taxi operators with central excise department, Govt. of India, Bhubaneswar (15 digit service Tax Code No.)
 - c) Photo copy of Company Code No.
4. Please quote your TIN/ CST number and mention our reference number in the quotation.
5. Other terms & condition enclosed at annexure-I

Your quotation superscribing the words " Quotation for monthly Taxi Hire" should be addressed to the "Chief Project Manager" REC Ltd. Deen Dayal Bhawan, 5th. Floor, Ashok Nagar, Bhubaneswar-9 and reach this office on or before 06.02.2012.

Yours faithfully,


(S. K. Sahu)

Chief Project Manager

Encl: As above

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Car Hiring Terms & Conditions

Terms & Conditions of the contract for hiring of Indigo CS-LX/TATA VISTA Model(Diesel)

1. You will provide one taxi Indigo CS-LX /TATA VISTA Model(Diesel) on hiring basis. The car should be in tip top condition with good upholstery. The contract is non-transferable.
2. Repair if any to the vehicle to be hired shall be carried out by you on regular basis. If the substitute vehicle is not provided within ½ an hour of breakdown inside city, proportionate hire charges per hour will be recovered for non supply period. In addition one percent of the rate per day will be recovered for each hour of non-supply.
3. At the time of any accident to the hired car, it is the full responsibility of the contractor to see that necessary medical aid is provided to the injured persons.
4. The contractor shall be responsible for any violation of the provision by him/her or the driver. In case of dispute the decision of the Chief Project Manager shall be final and binding.
5. The contract will be initially for a period of 12 months. The undersigned reserves the right to restrict the period even for lesser period depending upon the nature of work and right to terminate the contract without assigning any reason by giving 15 days notice.
6. The car should be available for a minimum of 12 hours a day for office use at any time on call basis during day/night. The contractor shall be given a fixed rent per day for a minimum of 12 hours and beyond 12 hours shall be charged extra.
7. The diesel, oil, etc required for running the vehicle shall be arranged by the contractor. Fuel i.e. Diesel consumption charges at the prevailing market rates shall be paid based on the prevailing price of IOCL. Lubricants will be paid at one litre per 500 k.m.
8. In case of kilometer reading is not recorded properly in the car due to defects in the system, then the kilometer as assessed by the officer of REC using the car will be final.

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9. Repairs to the vehicle shall be carried out by the contractor at his own cost and the contractor shall arrange suitable alternate vehicle within half an hour of breakdown when normal vehicle is not made available.
10. The contractor shall maintain Trip Sheet/Log Book in the vehicle. The contractor should see that the trip sheets are written daily and got attested by the officer to whom the vehicle is allotted.
11. The vehicle proposed to be hired should not be more than one year from the date of registration.
12. All statutory requirements should be complied with for running the vehicle by the contractor.
13. The Corporation reserves the right to reject and or cancel any or all quotations without assigning any reason thereof.
14. If the contractor fails to fulfill the terms and conditions of the contract and is unable to continue the work, REC has got the right to engage any other agency for the work and resultant excess expenditure if any, will be recovered from the contractor from his outstanding bills.
15. The contractor and his staff should observe strict discipline and decorum while on duty. The contractor shall be responsible for any violation of the provision of the contract by him or the driver.
16. The contractor shall arrange the vehicle along with competent driver having necessary driving license as per law.
17. The contractor shall be responsible for the safe operation of the vehicle and for any loss or damage to the personnel traveling, due to the carelessness of the driver, the contractor will be responsible.
18. The contractor shall submit bills in duplicate in a month, once within 7th of the next month. The payment shall be made to the contractor in his firm's name by account payee cheque by REC.

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19. In case of any accident caused to any person including REC's employees in the course of the execution of the contract, the contractor will be solely held responsible for payment of compensation, medical aid etc.
20. The service tax on hire charges will be paid as per rules in force. The contractor should have a valid service tax registration number and quote it in the bill head.
21. The service tax is to be restricted to the hire charges only excluding the cost of fuel which is being reimbursed.
22. The car supplied for hire should be adequately covered through comprehensive insurance to cover all risks. The contractor should provide RC book, Driving License, Road Tax details etc. to this office.
23. REC is not responsible for any court case/police case/accident case arriving out of the above car. The entire cost in this regard should be borne by the contractor.
