

Rural Electrification Corporation limited
(A Government of India Enterprise)
Bangalore Project Office

Bid document for painting work Project Office building and REC quarters at Bangalore as per specifications

1. Sealed tenders are invited by the Zonal Manager (SZ), Rural Electrification Corporation Ltd., Bangalore Project Office for painting work of Office Building at 1/5, Ulsoor Road, 5 Nos MIG and 1 No. LIG (12/3) Quarters at BTM Layout and part painting work of HIG House No.7, RMV Extn II Stage, Dollars Colony.

2. Nature and Scope of work:

Nature and scope of the work is mentioned at **Annexure-II** of this bid document (enclosed herein).

3. Eligibility:

- i. Paint Firms / Paint manufacturers / Civil Contractors, who have sufficient experience in having successfully carried out the painting works in Government Offices/Residential buildings/Office buildings/Pvt. buildings during the last seven years are eligible to participate in the bidding.
- ii. REC reserves the right to verify the proof of having experience and expertise of the bidder in executing the similar works and the bidder has to produce the proof thereof.

4. Submission of bid:

4.1 The bidders are requested to submit their competitive offer by duly filling in the **bid form only** (enclosed as **Annexure-I**), (Total 4 pages) **along with the REC's terms and conditions, which is part and parcel of the bid form.** The bid along with the REC's terms and condition duly signed is to be submitted in a sealed envelope superscribing the envelope "**Bid for Painting Work of REC Building and REC Staff Quarters**". **The bidders should submit along with their bid (i) an Earnest Money Deposit (EMD) amount of Rs.10,000/- (Rupees Ten thousand only).**

(ii) (1) List of similar work completed during the last seven years along with completion certificates.

(2) Copy of Balance Sheets for the last three years.

(3) Copy of Registration of VAT .

(4) Copy of PAN Number.

(iii) Price Bid Form (**Annexure-III**) to be submitted by duly filling up the rates for each item of work indicated in the prescribed price bid form.

4.2 Bid shall be submitted in a sealed cover superscribed **Bid for Painting work of REC Building and REC Staff Quarters. and due date is 9th December, 2011 upto 3.00 PM.** This shall contain separately sealed envelopes superscribed as below:

- | | | |
|---------------|---|------------------------|
| Envelope -I | - | EMD of Rs. 10,000/- |
| Envelope -II | - | TECHNO-COMMERCIAL PART |
| Envelope -III | - | PRICE PART |

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- 4.3 (i)** Envelope -I of offer shall contain:
- Earnest Money Deposit in a sealed envelope as specified.
- (ii)** Envelope -II of the offer shall contain
Bid Document duly signed and stamped on each page.
Covering letter, technical submissions, deviations from NIT terms & conditions, if any and other details required forming part of the offer, filled separately.
- 4.4** Envelope -III of offer shall contain only the price schedule issued herewith, with all rates and amounts filled in and no conditions. Normally no corrections or corrections without authentication are not permitted.
- 4.5** The Rural Electrification Corporation Ltd. is not responsible for delay, loss or non receipt of bids on time sent by post. Fax/Email' Telegraphic offers shall not be accepted.
- 4.6 Last date for submission**
- The last date for receipt of the bid at Office of the **Zonal Manager(SZ), Rural Electrification Corporation Ltd., 1/5, Ulsoor Road, Bangalore – 560042** is **09.12.2011 by 03.00 PM.** The bid submitted beyond the above date and time shall not be considered for the bidding and shall be rejected.
 - The bid not submitted in the prescribed bid form shall be summarily rejected.
 - If the last date of submission and opening of the bid is a holiday, the bids shall be opened on the next working date.
- 4.7 Information to be furnished by the bidder along with their bid:**
The bidders are requested to submit their bid form along with the following information (to be furnished in their letter head):
- i. Name of the Company :
 - ii. Complete address of the Company :
 - iii. Name of the authorized person :
 - iv. Company's/Firm's Nature of business :
 - v. Number of years of experience in painting and similar works :
 - vi. Brief description of the work :
successfully carried out during the last 7 years (supported with ample proof).
- 4.8** The bid submitted, without the prescribed EMD and/or the bid submitted without REC's terms and conditions duly accepted, shall be summarily rejected. Similarly the bid submitted not in the prescribed bid forms of REC the bid document shall be summarily rejected. Any deviation from REC terms & conditions shall be clearly brought in the bid.

4.9 Earnest Money Deposit (EMD):

- i. The bidder shall submit along with the bid an Earnest Money Deposit (EMD) amount of Rs. 10,000/- (Rupees Ten thousand only) in the form of Demand Draft from a Scheduled/Commercial Bank drawn in favour of "Rural Electrification Corporation Ltd" and payable at Bangalore.
- ii. No interest is payable on EMD amount by REC. The EMD of unsuccessful bidders shall be returned on finalization of successful bid and placement of order to successful bidder.
- iii. In the case of successful bidders the EMD shall be retained with REC. After satisfactory completion of the work in all respects to the satisfaction of REC, the same shall be refunded.

5. OPENING OF BIDDERS

Envelope-I & Envelope-II of Bidders shall be opened at 4.00 P.M. on **09.12.2011** in the presence of attending Bidders/ Authorized representatives at **Rural Electrification Corporation Ltd., 1/5, Ulsoor Road, Bangalore – 560 042**, Envelope-III (Price part) of Techno Commercially qualified Bidders shall be opened at a later date with due information to them.

6. PLACE OF SUBMISSION

Rural Electrification Corporation Ltd., 1/5, Ulsoor Road, Bangalore – 560 042

7. Clarifications:

The bidders are requested to go through the 'Scope of Work' and 'Terms and conditions of the bid before submitting their offer/bid. Any clarification, if required, may be obtained prior to filling of bid from REC Project Office Bangalore. No claim whatsoever on such account shall be entertained by the Corporation in any circumstances. The bidders, if required, shall physically see the work premises and ensure the quantity and scope of the work before bidding.

8. Award of work:

The work will be generally awarded to a single qualified bidder, who has quoted the lowest price on the overall cost of entire work. The work can not be awarded on piece-meal basis to different bidders as the component of works are the part of the whole work. However, REC reserves the right to reject any or all the bids without assigning any reasons thereof.

9. Variation of quantity :

- (i) The quantity (area) mentioned in the scope of work for painting work is approximate. REC reserves the right at the time of award and executing of the contract to vary the quantity of the area specified in the scope of work without any change in the unit rate quoted.
- (ii) The successful bidder to whom work is awarded shall be paid for the actual work completed as per rate schedule furnished by the bidder.

10. Terms and conditions of Bid:

The terms and conditions of above bid is enclosed in the bid form, which is part and parcel of the bid document. The bidders should submit their offer/bid only in the bid form by duly accepting the REC's terms and conditions of the bid as stipulated in the bid form. The bid submitted without the acceptance of REC's terms and conditions shall be summarily rejected.

11. No canvassing:

Canvassing in connection with the bids is prohibited and the bids submitted by the contractor who resort to canvassing are liable for rejection.

12. The REC reserves the right to accept or reject any or all bids in part or in total without assigning any reason.

Sr. Accounts Officer
REC Project Office, Bangalore

Enclosures:

- 1) **Scope of Work (Annexure-II)-** to be retained by the bidders
- 2) **Price Bid Form (Annexure-III)** to be duly filled and authenticated to be submitted by the bidders to REC.
- 3) **Bid Form along with the REC's terms and conditions (Annexure-I to be submitted by the bidders to REC).**

Rural Electrification Corporation limited
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Bangalore Project Office

Annexure-I
BID FORM (Total four pages)

(The bidders should submit their acceptance only in Bid Form for the acceptances of REC's terms and conditions of Bid)

Name of the work :

Painting work of Office Building at 1/5, Ulsoor Road, 5 Nos MIG and 1 No. LIG (12/3) Quarters at BTM Layout and part painting work of HIG House No.7, RMV Extn II Stage, Dollars Colony. **(as per details given in Annexure-II)**

REC's Terms and conditions of Bid

1. Rate / Price

- i. The rates quoted by the bidder shall be firm rate without the price variation clause. The bidders should not claim for any price variation/escalation.
- ii. The bid submitted with a price variation/escalation clause will be treated as non-responsive and rejected.
- iii. Bid / rates quoted by the bidder shall remain valid for 120 days from the date of opening of tenders for the purpose of acceptance and award of work; validity beyond 120 days from the date of opening shall be by mutual consent. No price variation / cost escalation is accepted.
- iv. The rates quoted by the bidder should be inclusive of all the tax applicable, levies, excise duties, transit, insurance and freight etc.
- v. The Income Tax and any other taxes or charges as applicable will be deducted at source by REC from the successful bidder while making the payment.
- vi. The price quoted by the bidder shall remain firm during the entire period of contract and shall not be subject to variation on any account.
- vii. The bidder should quote the rate as specified in the scope of work. The bids submitted other than in the specified scope of work at **Annexure-II** shall be summarily rejected.

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2. Execution of work:

- i. **Time period of completion:** The successful bidder shall execute and complete the work as per specification/Scope of work mentioned in **Annexure-II** to the satisfaction of REC **within a period of 150 days from the date of award of work.**
- ii. The successful bidder to whom the work is awarded shall have to execute the work as per the work order.
- iii. REC is not responsible for the breakage/damage during the transit. In that case, it is the responsibility of the firm/contractor to whom the work has been awarded.
- iv. No extra cost shall be given for transportation, cost of laboureres, insurance etc., as the rates quoted is all inclusive price.
- v. The contractor shall have to bring all the supporting materials for carrying out the above work.
- vi. The EMD will be released after a month from the date of successful completion of work.

3. Variation in quantity / scope of work:

The quantity (area) mentioned in the scope of work is approximate. REC reserves the right at the time of award/execution of the contract to vary the quantity specified in the scope of work without any change in the unit rate. However, the payment will be made as per the actuals.

4. Performance Guarantee

- a) On acceptance of the award of contract, the successful bidder is required to submit the prescribed Performance Guarantee of 10% of the value of work order, within 10 days of intimation of acceptance of the award of contract for due and proper fulfillment of contract.
- b) The Performance Guarantee can be by way of Bank Guarantee in the prescribed format (Annexure-5) to be provided to REC Ltd. It should be by a Scheduled/ Commercial Bank and having its branch at Bangalore or in the form of Bank Draft in favour of REC Ltd drawn on a Scheduled / Commercial Bank, payable at Bangalore.

- c) In case, the successful bidder is called upon to deposit the Performance Guarantee and if the successful bidder fail to furnish the same within the prescribed period, such failure will constitute a breach of the conditions and REC Ltd shall be entitled to forfeit the EMD without prejudice to any other right to damage that the company may have in the matter.

5. Liquidated damages

For delay in completion of work, the liquidated damage @ 1% of order value per week or part thereof subject to the maximum of 10% of the order value shall be deducted.

6. Extension of time

Ordinarily no time extension shall be granted.

7. Payment terms

- i. Normally no advance payment is made. However, where there is no alternative but to make advance payment in the case of supply and completion of the work then such advance payment should not normally exceed the following limits :

(a) 30% value of the contract to private firms.

(b) 40% contract value to a State / Central Govt. agency

Advance payment shall be made against submission of Bank Guarantee for an amount equivalent to the advance amount. The Bank Guarantee should be in the format (Annexure-4) to be supplied by REC Ltd and should be by a Scheduled / Commercial Bank.

- ii. Part payment can be made maximum 4 times for the satisfactorily completed work as per the discretion of REC on submission of bill for such completed work. Each bill should not be more than 22.5% of the total contract value.
- iii. Balance and final payment will be made after completing the work within one month from the date of submission of Bill and Completion Certificate.

8. Completion Certificate

Within one month of the completion of the work the contractor shall furnish a certificate for such completion.

9. Guarantee Period

Guarantee period should be 06 months from the date of completion of the works against poor workmanship, poor performance, and in case of deficiencies are found during guarantee period, the same shall be rectified/repainted free of cost by the Contractors at their own risk.

10. Quality assurance:

The successful contractor should ensure the quality of material as per the requirement / discretion of REC.

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11. Right to accept or reject tender

- (i) The right of acceptance of tender will rest with REC.
- (ii) The lowest bidder will be finalized based on the total overall cost for all items, as this work can not be split into piecemeal basis.

12. Insurance

Contractor shall at his own expenses carry and maintain insurance with reputable Insurance Companies for : (i) Employees State Insurance Act, (ii) Workmen's Compensation & Employer's Liability Insurance, (iii) Any other Insurance required under Law or Regulations or by Owner and (iv) Automobile Liability Insurance

13. Safety Regulations

Contractor shall adhere to safe construction practice and guard against hazardous and unsafe working conditions and shall comply with safety rules.

14. Other conditions

Qualification Criteria :

- (a) Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year should be atleast 70% of the estimated cost.
- (b) Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following :
 - (i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost. OR
 - (ii) Two similar completed works costing not less than the amount equal to 50% of the estimated cost. OR
 - (ii) One similar completed work costing not less than the amount equal to 80% of the estimated cost

All the above terms and conditions of the tender as mentioned above are duly accepted.

Signature

Name of the authorized signatory

Name of the Company

Date

Rural Electrification Corporation limited
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Bangalore Project Office
Annexure-II

Scope of the work :

Painting work of Office Building at 1/5, Ulsoor Road, 5 Nos MIG and 1 LIG (12/3) Quarters at BTM Layout and part painting work of HIG House No.7, RMV Extn II Stage, Dollars Colony.

Sl. No	Description of works	Area (approx) in sq ft
1	INTERIOR : Supply & application of 2 Coats of Premium Emulsion (Asian) Paint after scrapping, crack filling wherever necessary, putty work & finishing, apply one coat of wall primer (Asian) with finishing on the interior walls & ceilings of the quarters and office building	
	(i) Office building	13210
	(ii) MIG Quarters (5 Nos) (3542 sq ft x 5 Nos)	17710
	(iii) LIG Quarters (1 Nos x 2053 sq.ft)	2053
2	EXTERIOR : Supply & application of 2 Coats of Apex (Asian) paint after scrapping, crack filling wherever necessary, putty work & finishing, apply one coat of wall primer (Asian) with finishing on the exterior walls of the quarters and office building	
	(i) Office building, pump house, security room, etc.	13243
	(ii) MIG Quarters (5 Nos) – Main building wall & chajjas	8258
	(iii) LIG Quarters (1 Nos) – Main building wall & chajjas	684
	(iv) Part area of HIG House	4648
3	Common Area : Supply & application of 2 Coats of Premium Emulsion (Asian) Paint after scrapping, crack filling wherever necessary, putty work & finishing, apply one coat of wall primer (Asian) with finishing on the interior of stair case, entrance ceiling & walls of common area of Office Quarters :	
	(i) MIG Quarters (5 Nos)	2496
	(ii) LIG Quarters (1 No)	650
4	Supply & application of 2 Coats of Satin Enamel Paint (Asian) :	
	(i) Office building : Exterior side of Doors, windows, safety grills, railings, balcony railings, spiral stair case, chamber covers, car garage, etc. (Total)	6486
	(ii) MIG Quarters (5 Nos) : Doors, windows, safety grills & collapsible gate (Total) (5 Nos x 779 sqft)	3895
	(iii) LIG Quarters (1 No) – Doors, windows, safety grills & collapsible gate (Total)	746
	(iv) Part area of HIG House	1190
5	Supply & application of 2 Coats of Satin Enamel Paint (Asian) :	
	(i) MIG Quarters (5 Nos) : Entrance gate & railings of common area	1000
6.	POLISH : Supplying & Application of Melamyne Polish on all existing polished Doors, windows, Part ions, Ward robe & Staircase Railings.	
	Office Building	2592
	HIG House	1281

Rural Electrification Corporation limited
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Annexure-III

PRICE BID FORM (Total Two pages)

(The Bidders should submit their offer only in Price Bid Form for the acceptances of REC)

Painting work of Office Building at 1/5, Ulsoor Road, 5 Nos MIG and 1 No.LIG (12/3) Quarters at BTM Layout and part painting work of HIG House No.7, RMV Extn II Stage, Dollars Colony.

Sl. No	Description of works	Area (approx) in sq ft	Rate per sq ft	Total Amount (in Rs.)
1	INTERIOR : Supply & application of 2 Coats of Premium Emulsion (Asian) Paint after scrapping, crack filling wherever necessary, putty work & finishing, apply one coat of wall primer (Asian) with finishing on the interior walls & ceilings of the quarters and office building			
	(i) Office building	13210		
	(ii) MIG Quarters (5 Nos) (3542 sq ft x 5 Nos)	17710		
	(iii) LIG Quarters (1 No)	2053		
2	EXTERIOR : Supply & application of 2 Coats of Apex (Asian) paint after scrapping, crack filling wherever necessary, putty work & finishing, apply one coat of wall primer (Asian) with finishing on the exterior walls of the quarters and office building			
	(i) Office building, pump house, security room, etc.	13243		
	(ii) MIG Quarters (5 Nos) – Main building wall & chajjas	8258		
	(iii) LIG Quarters (1 No) – Main building wall & chajjas	684		
	(iv) Part area of HIG House	4648		
3	Common Area: Supply & application of 2 Coats of Premium Emulsion (Asian) Paint after scrapping, crack filling wherever necessary, putty work & finishing, apply one coat of wall primer (Asian) with finishing on the interior of stair case, entrance ceiling & walls of common area of Office Quarters			
	(i) MIG Quarters (5 Nos)	2496		
	(ii) LIG Quarters (1 No)	650		
	TOTAL			
	VAT			
	Sub Total – I			
				Contd...2

PAGE - 2				
Sl. No	Description of works	Area (approx) in sq ft	Rate per sq ft	Total
4	Supply & application of 2 Coats of Satin Enamel Paint (Asian) :			
	(i) Office building : Exterior side of Doors, windows, safety grills, railings, balcony railings, spiral stair case, chamber covers, car garage, etc. (Total)	6486		
	(ii) MIG Quarters (5 Nos) : Doors, windows, safety grills & collapsible gate (779sqft x 5 Nos)	3895		
	(iii) LIG Quarters (1 No) – Doors, windows, safety grills & collapsible gate (1 No)	746		
	(iv) Part area of HIG House	1190		
5	Supply & application of 2 Coats of Satin Enamel Paint (Asian) :			
	(i) MIG Quarters (5 Nos) : Entrance gate & railings of common area	1000		
6.	POLISH Supplying & Application of Melamyne Polish on all existing polished Doors, windows, Partitions, Ward robe & Staircase Railings.			
	Office Building	2592		
	HIG House	1281		
	TOTAL			
	VAT			
	Sub Total – II			
	GRAND TOTAL			

(Rupees in words :

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Signature

Name of the authorized signatory

Name of the Company

Date