



Endless energy. Infinite possibilities.

Rural Electrification Corporation Limited

A Government of India Enterprise

Core-4, SCOPE Complex, 7 Lodi Road, New Delhi-110 003,

Tel. : 24365161, Fax: 24360644, E-mail: reccorp@recl.nic.in. Website: www.recindia.nic.in

NOTICE INVITING TENDERS (NIT) FOR PROCUREMENT OF BOOKS, MAGAZINES FOR THE YEAR 2009-10

TENDER DOCUMENT

Rural Electrification Corporation Limited (REC), a Government of India Enterprise, invites '**Sealed Bids**' for supply of books, magazines, journals for the year 2009-10, extendable by another year on the same terms and conditions. Estimated requirement of the items is given in Annexure-1. The bidders are required to quote rates in the format placed at Annexure-3. Annual requirement of the items is estimated to be around Rs.5.5 lakh.

The bids are to be sent in two parts – one sealed enveloped superscribed as '**Techno-commercial Bid**' giving details in the format as per Annexure-2 and the second sealed envelope superscribed as '**Financial Bid**' in the format at Annexure-3. The two sealed envelopes as above will be placed in another sealed envelope superscribed as '**BID FOR SUPPLY OF BOOKS, MAGAZINES, ETC.**' **AND 'NOT TO BE OPENED BEFORE 19.6.2009'**. The bids shall be signed by a person duly authorized on behalf of the bidder firm and shall be sent to :-

Shri A.K. Arora,
DGM (Administration),
Rural Electrification Corporation Limited,
Core-4, SCOPE Complex,
NEW DELHI – 110 003

3. The sealed bids will be received by REC up to 3.00 PM on 19th June, 2009. Any bid received after the prescribed deadline shall not be considered irrespective of rates. The Techno-Commercial bids will be opened on the same date i.e. 19th June, 2009 at 4.00 PM in the presence of the representatives of the bidders present. Date of opening of financial bids of such firms which meet the prescribed techno-commercial criteria will be notified separately.

4. Earnest Money (EMD) of Rs.10,000/- (Rupees ten thousand only) should accompany the **Techno-commercial bid document**. The EMD shall be paid in the form of Demand Draft/Banker Cheque from a Nationalized bank/Scheduled commercial bank in favour of Rural Electrification Corporation Limited payable at New Delhi. Such EMD shall not carry any interest. Any bid not accompanied by requisite EMD shall be deemed to be invalid and will be rejected by REC.

5. The EMD shall be forfeited if the bidder withdraws his bid during the period of bid validity.

6. The EMD of successful bidder shall be retained towards making of the security for the performance of the contract and shall only be discharged after completion of the contract.

7. The bid shall remain valid for a period of 4 months from the date of receipt of the bid.

8. RATES AND PRICES

- 8.1 Bidders should quote the rates in the format given at Annexure-3.
- 8.2 All statutory duties and taxes (including excise and customs) VAT and other charges that may be payable by the bidder in connection with supply may be clearly specified. Price quoted shall be firm and any variation in rates, prices or terms during validity of the offer shall require forfeiture of the EMD.
- 8.3 No additional freight or any other charges, etc, would be payable for supply and delivery of magazines, books, etc. The delivery of the items will be made at REC office at Scope Building and at Palika Bhawan as specified by REC.
- 8.4 Any discounts offered will be unconditional.

9 .SPLITTING OF SUPPLIES

The Corporation may decide to have more than one source of supply for services/supplies. The Corporation may also empanel more than one supplier/service provider standardizing the rates based on item-wise lowest bids received in case other firms accept such standardized rates/terms. In case of more than one supplier, the order will be split in such a way that almost equal value orders are placed on all such firms.

10. TERMS OF PAYMENT

Payment will be released within a fortnight after satisfactory delivery of items and receipt of bill.

11. DELIVERY OF ITEMS

Delivery of magazines will be effected within one day of release and availability on the shelves. Delivery of other items e.g. books, journals, etc. will be effected within two working days of acceptance of work order.

12. LIQUIDATED DAMAGES FOR DELAY IN SUPPLY

12.1 Time is essence of the contract. The successful bidder must adhere to the time limit and ensure delivery. Failure to supply all or part of the delivery on or before the stipulated date will entail a pre-estimated pre-determined liquidated damages equal to 2% of the value of total contract price per week subject to maximum of 10% of total contract value.

12.2 In case of delay in compliance with the order beyond 10 days of the stipulated time period, REC will have the right to cancel the order levying the above liquidated damages.

13. CONCILIATION/ ARBITRATION

13.1 If any dispute (s) or difference (s) of any kind whatsoever arise between the Parties, the Parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by CMD, REC.

13.2 In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences are detailed above shall be referred to and settled by the Sole Arbitrator to be appointed by CMD, REC.

13.3 Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of the work under the contract with due diligence and expedition in a professional manner and the payment due to the Contractor shall not be withheld on account of such difference of arbitration proceedings unless such payment is a subject matter of the arbitration.

13.4 The arbitration proceedings shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time.

13.5 The venue of the arbitration shall be New Delhi, India. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties.

13.6 The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendente-lite interest during arbitration proceedings.

14. FORCE MAJEURE

14.1 In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts.

14.2 The term "Force Majeure" as employed herein shall mean acts of God, War, Civil Riots, Fire directly affecting the performance of the Contract, Flood and Acts and Regulations of respective government of the two parties, namely REC and the Contractor.

14.3 Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 72 hours of the ending of the cause respectively. If deliveries are suspended by Force Majeure conditions lasting for more than 2 (two) months, REC shall have the option of canceling this contract in whole or part at his discretion without any liability at his part.

14.4 Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.

15. APPLICABLE LAW AND JURISDICTION

All matters connectad with this shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Indian Courts at Delhi.

16. No alternative offer shall be considered.

17. REC reserves the right to annul the bidding process at any time prior to award of contract including rejection of any or all bids after the same have been received, without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidder/s on the ground of REC's action.

18. REC reserves the right to accept/reject any bid and to cancel the bidding process at any time and reject all bids, at any time prior to placement of order, without thereby incurring any liability.

19. Any clarification on the documents may be obtained from:-

Shri A.K. Arora DGM (Administration), Rural Electrification Corporation Limited, Core-4, SCOPE Complex, <u>NEW DELHI – 110 003.</u> Telephone No: 24366921	Ms Manju Jain, Asstt. Manager (Library) Rural Electrification Corporation Limited, Core-4, SCOPE Complex, <u>NEW DELHI – 110 003.</u> Telephone No: 24365161
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ESTIMATED ANNUAL REQUIREMENT OF MAGAZINES, JOURNALS**A MAGAZINES**

S. No.	Name of Magazine	Nos.	type
1	Competition Success Review	2 copies.	Monthly
2	Perfect Media	9 Copies.	Monthly
3.	Front Line	1 Copy	fortnightly
4	Ayushman	2 Copies.	Quarterly
5	Arogya Sanjevani	2 Copies.	-do-
6	Mukta	3 Copies.	Monthly
7	Meri Saheli	4 Copies.	Monthly
8	Champak(Eng)	2 Copies.	fortnightly
9	Champak (Hindi.)	2 Copies.	fortnightly
10	Chanda Mama (Hindi.)	3 Copies.	Monthly
11	Children world	2 Copies.	Monthly
12	Excel Time Table	1 copy	Monthly
13	Grah Shobha	4 Copies.	Fortnightly
14	Grah Laxmi	4 Copies.	Monthly
15	Health (Eng)	1 Copy	Monthly
16	Health (Hindi)	2 Copies.	Monthly
17	Pratiyogita Darpan(Hindi)	1 Copy	Monthly
18	Competition Master	1 Copy	Monthly
19	Cricket Samrat hindi	1 Copy	Monthly
20	Kadambini	2 Copies.	Monthly
21	Lot Pot	3 Copies.	Weekly
22	Niroga Dham	2 Copies.	Quarterly
23	Nandan	2 Copies.	Monthly
24	Sarita	3 Copies.	Fortnightly
25	Tinkle	2 Copies.	Monthly
26	The Week	2 Copies.	weekly
27	Vanita	4 Copies.	Monthly
28	Womenera	2 Copies.	Fortnightly
29	Suman Sarav	3 Copies.	Monthly
30	Life Positive	2 Copies.	Monthly
31	Employment News (Eng.)	Copies.	Weekly

S. No.	Name of Magazine	Copies.	type
32	Business India	3 Copies.	Weekly
33	Economist	2 Copies.	Weekly
34	Time	3 Copies.	Weekly
35	News Week	1 Copy	Weekly
36	Swamy News	2 Copies.	Monthly
37	Capital Market	1 Copy	Fortnightly
38	India Today (Eng)	5 Copies.	Weekly
39	Reader Diagest	5 Copies.	Monthly
40	Business Today	4 Copies.	Fortnightly
41	Business World	3 Copies.	Weekly
42	Dalal street	1 Copy	Fortnightly
43	Manohar Kahania	3 Copies.	Monthly
44	Electronic for you	1 Copy	Monthly
45	India today(Hindi)	2 Copies.	Weekly
46	Satya Katha	3 Copies.	Monthly
47	Sakhi	3 Copies.	Monthly
48	Sarasalil	2 Copies.	Fortnightly
49	PC Quest	1 Copy	Monthly
50	Chip	1 Copy	Monthly
51	Nirogh Sukh	2 Copies.	Bi-Monthly
52	Osho times (Hindi)	2 Copies.	Monthly
53	Femina	2 Copies.	Fortnightly
54	Mayapuri (Hindi)	2 Copies.	Weekly
55	Good Home Maker	2 Copies.	Monthly
56	In Side Out Side	1 Copy	Monthly
57	jahanvi	3 Copies	Monthly
58	Data quest	1 Copy	Fortnightly

B JOURNALS & BOOKS

On demand basis on topics concerning govt. rules and regulations, power generation, transmission & distribution, Hindi Books, fiction,

SUPPLY OF NEWSPAPERS, MAGAZINES, ETC. – TECHNICAL BID**1. THE FIRM**

a) Name _____

b) Regd. Address _____

c) Contact Person's

 i) Name & Design. _____

ii) Address _____

iii) Tel No. Landline _____ Mobile _____

iv) Email ID _____

2. Type of Firm : **Proprietary/Partnership/Pvt Ltd./PublicLtd./
Cooperative/ NGO/PSU**
(Please enclose copy of Regn./document)

3. PAN No. : _____
(Please enclose photocopy)

4. TIN No. : _____
(Please enclose photocopy)

5. Experience of similar work in the field during the last three years
(Should have supplied similar items to atleast five reputed companies including atleast
one PSE/Govt. Deptt. during the last three years)

Please submit copies of documentary evidence)

_____ enclosed (pl. specify)

6. Earnest money details : DD No. _____ dated _____
Amount Rs.10,000
Drawn On

Signatures of authorized person

Name _____

Designation _____

Seal:

Format for financial bid – Procurement of Books & Journals

Sl. No.	Item	Discount offered on MRP
1.	Magazines	_____ %
2.	Journals	_____ %
3.	Books	_____ %
	a) English Books	_____ %
	b) <i>Hindi Books</i>	_____ %
	c) <i>Rules Books</i>	_____ %
4.	Other charges/rebate, if any (please specify)	

The terms and conditions contained in the Tender Document are acceptable to us.

Signatures of Authorized person

Name _____

Designation _____

Seal: