



रूरल इलेक्ट्रीफिकेशन कारपोरेशन लिमिटेड

RURAL ELECTRIFICATION CORPORATION LIMITED

(भारत सरकार का उद्यम) (A Government of India Enterprise)

Regd Office: Core-4, SCOPE Complex, 7 Lodi Road New Delhi 110003
Tele. 24365161 Fax 24360644 Email reccorp@recl.nic.in Gram RECTRIC
Website www.recindia.com & www.recindia.nic.in

Ref. No. 2/10/2002-Admn/

Dated: 20.04.2010

As per list enclosed
(Open to others fulfilling qualifying criteria)

Sub: Empanelment of agencies for courier services

Sirs,

The Corporation invites bids for empanelment of agencies for courier services, as per copy of Tender Document enclosed.

The bids will be received upto 3.00 PM on 10.05.2010 and will be opened on the same day at 4.00 PM in presence of available bidders.

Yours faithfully

Sd/-

(J.S.Kohli)

Deputy Manager(Admn)

Encl: Tender Document

LIST OF BIDDERS

1. M/s Aastha International(Franchise of M/s Trackon Couriers Pvt. Ltd.)
LG Floor-12, NBCC Place,
Lohdi Road, New Delhi-110003
2. M/s Arhaan International(authorised Franchise of M/s Blazeflash Couriers Ltd.)
51, Basement, Masjid Road, Bhogal,
Jangpura, New Dellhi-110014
3. M/s Kumar International (International Courier Services),
Branch Office, C-195, Basement, Greater Kailash-I, New Delhi-110048
4. M/s Skylark Express,
B-148, Dayanand Colony,
Lajpat Nagar, New Delhi-110024
5. M/s Professional Courier & Cargo,
G-29, Vardhman City-II Plaza,
Asaf Ali Road, Delhi-110002
6. M/s First Flight Couriers Ltd,
408, Vishal Bhavan,
95, Nehru Place,
New Delhi-110019
7. M/s Blazeflash Courier Pvt. Ltd,
1722/1, Rishi Nagar,
Gurdwara Road,
Kotla Mubarakpur,
New Delhi-110003
8. M/s M.K.Pati Overseas Ltd.
M-60, Palika Bhavan Sector-13,
R.K.Puram,
New Delhi
9. M/s Professional Courier Network Ltd,
14/4, L.G.F., Kalkaji, Near Desh Bandu College,
New Delhi-110019

10. M/s Kinetic Courier Services (Regd)
LB-7, Tolstoy House, 15-17, Tolstoy Marg,
Connaught Place,
New Delhi-110001
11. M/s On Dot Couriers & Cargo Ltd.,
1515, Kotla, Opp. PT College,
Wazir Nagar, New Delhi-110003
12. M/s Shree Maruti Courier Services,
2/C-145, Lajpat Nagar-II,
Behind Roxy Dry Cleaners,
New Delhi-110024
13. M/s V.Dot Courier Services,
MB-29, Antriksh Bhawan,
K.G.Marg, Connaught Place,
New Delhi-110001
14. M/s Prefax,
212, Masjid Moth,
South Extn,
New Delhi-110049
15. M/s Elbee Express Ltd,
167-B,Amritpuri Garhi,
East of Kailash,
New Delhi
16. M/s Angel Enterprises,
24, L.G. Floor, NBCC Place,
Gate-IV, (Opp. Sai Baba Temple),
Lodhi Road, New Delhi-110003
17. M/s Quick Mails Courier,
96, Mehar Chand Market,
Lodhi Road, New Delhi-110003
18. M/s Specific International,
132-A, Som Datt Chamber-I,
Bhikaji Cama Place,
New Delhi-110066
19. M/s Sky Lark Express , Courier Division,
B-5/202, IInd Floor,
Safdar Jung Enclave, New Delhi-110029



**RURAL ELECTRIFICATION CORPORATION LIMITED
(A Government of India Enterprise)**

**NOTICE INVITING TENDER (NIT) EMPANELMENT OF COURIER SERVICE
AGENCY FOR REC**

Rural Electrification Corporation Limited (REC), a Government of India Enterprise invites **‘Sealed Quotation’** for courier services of reputed agencies like, BlazeFlash Couriers, DTDC, M/s Skylark Express, M/s First Flight Couriers, M/s Over Nite Express Ltd. etc. for a period of two years.

- 1.1 The sealed bid shall be signed by a person duly authorized on behalf of the bidder Organization and shall be sent to :-

Shri A.K.Arora,
DGM (Administration),
Rural Electrification Corporation Limited,
Core-4, SCOPE Complex,
NEW DELHI – 110 003.

- 2.1 The sealed bids will be received by REC upto 3.00 PM on 10.05.2010. Any bid received by the REC after the prescribed deadline shall be rejected /over-looked irrespective of rates.
- 2.2 The bids will be opened in the presence of the representatives of the firms on 10.05.2010 at 4.00 PM.
3. Earnest Money (EMD) of Rs.5,000/- should accompany the bid documents. The EMD shall be paid in the form of Demand Draft/Banker Cheque from a Nationalized bank/Scheduled bank in favour of Rural Electrification Corporation Limited, New Delhi. Any bid not accompanied by valid EMD shall deemed to be invalid and will be rejected by REC.
- 3.1 The EMD shall be forfeited If the bidder withdraws his bid during the period of bid validity.
- 3.2 EMD of successful bidder shall be retained towards security for the performance of the contract.

Please sign on each page with seal

4. The bid shall remain valid for a period of 45 days from the date of receipt of the bid.
5. The dak will be picked up from REC office at SCOPE building at Lodhi Road and Palika Bhawan, R.K.Puram, New Delhi, on daily basis as a routine and at late evening hours in exceptional cases, whenever so requested by REC authorized officers.

6. RATES AND PRICES

6.1 Bidders should quote item-wise rates/prices for courier service of different stations mentioned in Annexure-1.

6.2 All statutory duties and taxes (including excise and customs) Sales Tax and other charges will be payable by the bidder. However, any variation in taxes from the closing date of tender will be payable by REC.

6.3 Price quoted shall be firm and any variation in rates, prices or terms during validity of the offer shall require forfeiture of the EMD.

7. PENALTY FOR DELAYS IN SUPPLY/COMMISSIONING

7.1 Time is essence of the contract. The successful bidder must supply goods within the stipulated time. Failure to supply on or before the stipulated date will entail a penalty equal to 0.5% of the value of contracted package price per day subject to maximum of 5% of total contract value.

In the case of delay in compliance with the order beyond 5 days of the stipulated time period, REC will have the right to cancel the order.

8. PRE-QUALIFICATION CRITERIA

8.1 The bidder must be an authorised agent/franchise of any one of the reputed agencies, e.g. M/s Blaze Flash, M/s DTDC, M/s First Flight Courier, Skylark Express, M/s Over Nite Express Ltd.etc. with spread/service across India.

8.2 The bidder must have provided similar service to at least 3 public/pvt. Ltd. companies of repute each year during 2007-2008, 2008-09 and 2009-10.

9. EVALUATION CRITERIA

9.1 The bidder quoting lowest consolidated average price will qualify for award of contract.

10. Terms of payment

10.1 Payment will be released on monthly basis, within a fortnight of receipt of bill and a certification of satisfactory services by concerned REC authorized officer.

11. CONCILIATION/ ARBITRATION

- 11.1 If any dispute (s) or difference (s) of any kind whatsoever arise between the Parties, the Parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by CMD, REC.
- 11.2 In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to and settled by the Sole Arbitrator to be appointed by CMD, REC.
- 11.3 Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of the work under the contract with due diligence and expedition in a professional manner and the payment due to the Contractor shall not be withheld on account of such difference of arbitration proceedings unless such payment is a subject matter of the arbitration.
- 11.4 The arbitration proceedings shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and Laws of India as amended or enacted from time to time.
- 11.5 The venue of the arbitration shall be New Delhi, India. The fee & other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties.
- 11.6 The arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pendente-lite interest during arbitration proceedings.
12. No alternative offer shall be considered.
13. Any cutting will not be entertained and bid may be rejected without assigning any reasons thereof.
14. REC reserves the right to cancel/withdraw this invitation for bids without assigning any reason for such decision. Such decision will not incur any liability whatsoever on the part of REC consequently.

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15. REC reserves the right to accept/reject any bid and to cancel the bidding process at any time and reject all bids, at any time prior to placement of order, without thereby incurring any liability .
16. Any clarification on the documents may be obtained at the address given below:-

DGM (Administration),
Rural Electrification Corporation Limited,
Core-4, SCOPE Complex,
NEW DELHI – 110 003.
Telephone No: 43091516/24366921

Dy.Manager (Admn)
Rural Electrification Corporation Limited,
Core-4, SCOPE Complex,
New Delhi-110003
Telephone No. 43091625

Ref. No: 2/10/2002/Admn/Despatch/

Dated :

Sd/-
DGM (Administration)
Rural Electrification Corporation Limited

Encl: Annexure I

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Annexure - I

EMPANELMENT OF COURIER SERVICE AGENCY–

PRE QUALIFICATION CRITERIA & FINANCIAL BID

1. THE FIRM

a) Name _____

b) Regd. Address _____

c) Address of Office at Delhi/NCR _____

d) Contact Person's

i) Name & Design. _____

ii) Address _____

iii) Tel No. Landline_____ Mobile_____

iv) Email ID _____

2. Type of Firm : Private Ltd./Public.Ltd./ Cooperative/

(Please tick) Partnership/Proprietor

3 PAN/GIR No. : _____

(Please enclose photocopy)

4. VAT No. : _____

(Please enclose photocopy)

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5. Service Tax Regn.No.: _____

(Please enclose photocopy)

6 Courier Agency ; _____

(please specify and enclose document and evidence)

(Must be an authorized agent/franchisee of any one of reputed agencies e.g. DTDC, First Flight, Blazeflash, Skylark Express, etc. as per clause 8.1 of Tender Document)

7 Experience of similar work in the field during the last three years

(Must have provided similar services to at least 3 public/Pvt Ltd. companies of repute each year during 2007-08, 2008-09, 2009-10)

➤ Please submit copies of documentary evidence e.g. work order, corresponding satisfactory job completion certificates from clients with amount of work order in support of above)

8. E.M.D. RS. _____
DD/BC No. _____
Bank _____

Please sign on each page with Seal

9. FINANCIAL BID

S.No.	Name of city	Rates quoted (Rs.)				Average Rate (Sum iii-vi/4)
		Upto 250gms	250 to 500 gms	More than 500 gms To 1 Kg	More than 1 Kg.(Per kg or part)	
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)
1.	Hyderabad					
2.	Thiruvanthapuram					
3.	Bangalore					
4.	Chennai					
5.	Shillong					
6.	Guwahati					
7.	Kolkata					
8.	Bhubneswar					
9.	Jammu					
10.	Mumbai					
11.	Bhopal					
12.	Patna					
13.	Lucknow					
14.	Jaipur					
15.	Ranchi					
16.	Chandigarh					
17.	Shimla					
18.	Vadodara					
19.	Jabalpur					
20.	Dehradun					
21.	Itanagar					
22.	NCR, e.g. Gurgaon, Faridabad, Ghaziabad, NOIDA etc.					
23.	Average rate (Sum 1-22/22)					

The terms and conditions contained in the Tender Document are acceptable to us.

Sign. of authorised officer
with Seal