

Corrigendum for Tender No: REC/IT/SWPUR(114)/DMS/2010/1 released on : 04-06-2010

Following changes in the tender document has been incorporated as revised clause:

Existing Clause			Revised Clause																																									
Time Schedule (Pg. No. 9, Annex. – II, Sl. No. 4) Stage – I <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">SrNo.</th> <th style="width: 60%;">Activity</th> <th style="width: 30%;">Time Schedule</th> </tr> </thead> <tbody> <tr> <td>a)</td> <td>Project Plan & schedule document</td> <td>With in 2 weeks days from the date of work order</td> </tr> <tr> <td>b)</td> <td>Supply of materials</td> <td>With in 6 weeks days from the date of work order</td> </tr> <tr> <td>c)</td> <td>Installation of DMS, Server, scanners and other hardware along with fine tuning/testing of all items</td> <td>With in 2 weeks days from the date of supply</td> </tr> <tr> <td>d)</td> <td>Software configuration, policies, commissioning & integration of the DMS, Scanner & other H/W</td> <td>With in 2 weeks days from the date of installation of the DMS</td> </tr> <tr> <td>e)</td> <td>Troubleshooting & stabilization, Training (along with course material)</td> <td>2 weeks of training, which could be done within four weeks of supply and installation</td> </tr> <tr> <td>f)</td> <td>Acceptance testing</td> <td>With in 15 days from the date of commissioning</td> </tr> </tbody> </table>			SrNo.	Activity	Time Schedule	a)	Project Plan & schedule document	With in 2 weeks days from the date of work order	b)	Supply of materials	With in 6 weeks days from the date of work order	c)	Installation of DMS, Server, scanners and other hardware along with fine tuning/testing of all items	With in 2 weeks days from the date of supply	d)	Software configuration, policies, commissioning & integration of the DMS, Scanner & other H/W	With in 2 weeks days from the date of installation of the DMS	e)	Troubleshooting & stabilization, Training (along with course material)	2 weeks of training, which could be done within four weeks of supply and installation	f)	Acceptance testing	With in 15 days from the date of commissioning	Time Schedule (Pg. No. 9, Annex. – II, Sl. No. 4) Stage – I Stage – I (A) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">SrNo.</th> <th style="width: 60%;">Activity</th> <th style="width: 30%;">Time Schedule</th> </tr> </thead> <tbody> <tr> <td>a)</td> <td>Project Plan & schedule document</td> <td>With in 2 weeks days from the date of work order</td> </tr> <tr> <td>b)</td> <td>Supply of materials</td> <td>With in 6 weeks days from the date of work order</td> </tr> <tr> <td>c)</td> <td>Installation of DMS, Server, scanners and other hardware along with fine tuning/testing of all items</td> <td>With in 2 weeks days from the date of supply</td> </tr> <tr> <td>d)</td> <td>Software configuration, policies, commissioning & integration of the DMS, Scanner & other H/W</td> <td>With in 2 weeks days from the date of installation of the DMS</td> </tr> <tr> <td>e)</td> <td>Troubleshooting & stabilization, Training (along with course material)</td> <td>2 weeks of training, which could be done within four weeks of supply and installation</td> </tr> </tbody> </table>			SrNo.	Activity	Time Schedule	a)	Project Plan & schedule document	With in 2 weeks days from the date of work order	b)	Supply of materials	With in 6 weeks days from the date of work order	c)	Installation of DMS, Server, scanners and other hardware along with fine tuning/testing of all items	With in 2 weeks days from the date of supply	d)	Software configuration, policies, commissioning & integration of the DMS, Scanner & other H/W	With in 2 weeks days from the date of installation of the DMS	e)	Troubleshooting & stabilization, Training (along with course material)	2 weeks of training, which could be done within four weeks of supply and installation
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Stage –II 1. Scanning of the backlog data/documents within 3 months after completion of Stage –I 2. Reports : per week till completion of scope of work Stage –II Note: The bidder shall obtain prior written permission from REC for any changes in Time Schedule.			Stage – 1(B) <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 10%;">f)</td> <td style="width: 60%;">Integration with ERP</td> <td style="width: 30%;">Within 2 weeks after completion of stage-I (A)</td> </tr> </tbody> </table>			f)	Integration with ERP	Within 2 weeks after completion of stage-I (A)																																				
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items covered under Stage –I		
Sr. No.	% Payment	Condition/Event
1.	90%	On delivery and successful Installation, integration & commissioning and acceptance. Proof of Delivery, Installation, Integration and commissioning (Original, Duly sealed & signed) is to be obtained from the purchaser. The bills for payment would only be raised after that.
2.	10%	After successful completion of training, and three months of successful performance

integration of items covered under Stage –I		
Sr. No.	% Payment	Condition/Event
1.	60%	On delivery of the H/w and S/w Proof of Delivery (Original, Duly sealed & signed) is to be obtained from RECL. The bills for payment would only be raised after that.
2.	15%	On successful Installation Proof of Installation (Original, Duly sealed & signed) is to be obtained from RECL. The bills for payment would only be raised after that.
3.	15%	On successful integration with ERP, commissioning & successful completion of training. Proof of Integration and commissioning (Original, Duly sealed & signed) is to be obtained from RECL. The bills for payment would only be raised after that. i.e. after completion of stage-I(A)
4.	10%	After Acceptance testing and three months of successful performance

(Pg. No. 35, Annex. – V, Commercial Offer)

Sr. No.	Description	Unit Price	Taxes	Total Amount (including all taxes and levies)	Qty.	Total Amount (including all taxes and levies) (in figures)	Name of the item /version /revision /part no.
(a)	(b)	(c)	(d)	(e)	(f)	(g=fxe)	(i)
1.	Document Management System (100 concurrent users on LAN / Web)			(in figures) (in words)	1	(in figures) (in words)	
2.	Server along with OS			(in figures) (in words)	2	(in figures) (in words)	

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(a)	(b)	(c)	(d)	(e)	(f)	(g=fxe)	(i)
4.	Document Management System (100 concurrent users on LAN / Web)			(in figures) (in words)	1	(in figures) (in words)	
5.	Server along with OS			(in figures) (in words)	2	(in figures) (in words)	

3.	Training Charges (as per TRAINING clause at Annexure-II)			(in figures)	(in figures)				
				(in words)	(in words)				
TOTAL (Stage -I) :				(in figures)	(in figures)				
				(in words)	(in words)				
6.	Integration with ERP			(in figures)	(in figures)				
				(in words)	(in words)				
7.	Training Charges (as per TRAINING clause at Annexure-II)			(in figures)	(in figures)				
				(in words)	(in words)				
TOTAL (Stage -I) :				(in figures)	(in figures)				
				(in words)	(in words)				
TRAINING (Pg. No. 11, Annex. – II, Sl. No. 6)					TRAINING (Pg. No. 11, Annex. – II, Sl. No. 6)				
c) Conduct of training of the REC personnel, shall be at a remote project site location (mainly in state capitals), which will be communicated by the REC to the selected bidder.					c) Training Locations – Total 6 locations (1 C. O. & 5 Zonal Offices). The infrastructure support for training will be provided by RECL however, the bidder has to arrange for the instructor and training material etc. approximately 300 nos. of users are required to be trained but it may vary as the project goes on				
Document Scanning Features: (Pg. No. 16, Annex. – III)					Document Scanning Features: (Pg. No. 16, Annex. – III)				
Support all industry standard TWAIN compatible scanners					Support all industry standard TWAIN/ISYS compatible scanners				

The following queries of the bidders have also been clarified in the tender document and is deemed to be the integral part of the tender document:

S.No.	QUERY	CLARIFICATION
1	Whether whole project could be done in consortium of more than one party	The bidder will be the single point of contract for RECL for any issues, whatsoever.
2	Maximum numbers of documents to be scanned is 2 lacs. Is it the higher side limit?	This is an estimate and was done at the time of preparation of tender. The figure however may vary.
3	Assistance of ERP technical team required during integration of DMS with ERP	Will be given within respective scope of work. It is assumed that the bidder has the required competence to do the work. REC will share the documents, if available, to the bidder required for the work.
4	Quality of documents to be scanned	Oldest document may be max. 20 yrs. old. However, majority of documents will have age of less than 10 yrs.
5	Whether RECL is looking for Centralized repository of documents or local	Centralized
6	Additional time to be provided for integration of the DMS System with ERP after the former is installed.	The time schedule was discussed with the bidders present. It was agreed upon by all that the stage 1 in time schedule may be bifurcated in 2 stages: Stage 1(a) & Stage 1(b), where stage 1(b) is for ERP integration in 2 weeks
7	Revision in Payment Schedule	Based on the revision of time schedule to include ERP integration time, the

		payment schedule will be accordingly modified. All the vendors agreed for the same.
8	Single sign on	Yes.
9	Type of integration	only the relevant documents pertaining to the form should be visible
10	Additional Report requirement	The bidder has to develop around 30 reports other than the in-built reports. These do not include minor modifications of standard reports. These may be required at any stage during the implementation and warranty period. The format of the customized reports has to be collaborative and should meet the requirement.
11	Training Locations	Total 6 locations (1 C. O. & 5 Zonal Offices). The infrastructure support for training will be provided by RECL however, the bidder has to arrange for competent instructor and training material etc. approximately 300 nos. of users are required to be trained but it may vary as the project goes on.
12	Scanning Locations	These includes all Corporate / Zonal / Project Offices of REC.
13	All the bidders have requested to include ISYS compatible scanners in addition to TWAIN compatible scanners	Agreed
14	The scanning documents are all single or duplex	Mostly single but may be duplex also.
15	Shall the vendor should have SSL/HTTPS certifications for secure transmission	The system should facilitate SSL/HTTPS secure transmission. The bidder has to coordinate & facilitate issue of Digital Signature from appropriate Certification Authority.
16	The formula for arriving the L1 bidder.	The 100% of the amount quoted for stage1 + 50% of the amount quoted for Stage 2 will be computed as TCO. The bidder with lowest TCO will be L1 bidder. All the vendors have agreed.
17	Whether the bidder is to comply the scope or technical specification compliance sheet.	The bidder has to comply for both the sections of the bid document i.e., the scope of work and technical specification compliance sheet.
18	Bid validity	The bid should be valid for 180 days from the last date of submission of bid.
19	Flexibility	The system should be flexible enough to support/integrate separate data storage. (SAN/NAS)
20	Performance	There should not be any performance issues in viewing the documents.