

## CORRIGENDUM

REC Tender No. REC/IT/COMPUR(Laptop Policy)/93/2011/3

Pre Bid Meeting held on 20<sup>th</sup> October,2011 at REC Board Room, 3<sup>rd</sup> Floor, REC,Core-4, Scope Complex, Lodi Road, New Delhi-110003

### Pre Bid Clarifications

S.No	Clause / Page no.	Query/ Clarifications sought for by bidder	Decision
1.	Annexure-E (Technical Bid) Sl.No 3/  Page-40,	<u>Annexure –E, Technical Bid Laptop Type-Category-III</u> <u>Internal hard disk drive</u>  Requested to change HDD storage capacity from 750 GB with at least 5400 RPM SATA or higher to by 500 GB with at least 5400 RPM SATA or higher.	Clause Changed as:  “500 GB HDD with at least 5400 RPM SATA or higher. “
2.	Annexure-E (Technical Bid) Sl.No 10/  Page-40,	<u>Annexure –E, Technical Bid Laptop Type-Category-III</u> <u>External I/O ports</u>  Requested to change the existing clause “ <i>atleast 3 nos. USB [atleast one USB 3.0]., 1no. VGA, stereo microphone in, stereo headphone /lineout, HDMI,RJ45 and atleast one eSATA port and docking port”</i>  With either 1 USB 3.0 or 1 eSATA port instead of asking for both.	Clause changed as  ” At least 3 Nos. USB 2.0 (or higher), 1 no VGA, Stereo microphone in, stereo headphone/line out, HDMI/Display Port, RJ-45 and at least one eSATA port / USB 3.0 , docking port”
3	Clause 1.6.1 /  Page- 5	<u>1.6 Eligibility Criteria/ Pre-qualification</u>  Requested to remove the word “Guarantees” in the clause.	No Change

4	<p><b>Clause 1.6.5 /</b> <b>Page- 5</b></p>	<p><b><u>1.6 Eligibility Criteria/Pre-qualification</u></b></p> <p>To clarify whether in case of bidding by Channel Partner of OEM, the turnover proof for both Channel Partner as well as of OEM to be submitted.</p>	<p><b>No Change</b></p> <p>It was clarified that in case of Channel Partner the turnover proof of both Channel Partner as well as of OEM are required to be submitted.</p>
5	<p><b>Clause 2.2 /</b> <b>Page- 10</b></p>	<p><b><u>2.2 Indicative Schedules</u></b></p> <p>Requested to make the installation time more than 2 weeks.</p>	<p><b>No Change</b></p>
6	<p><b>Clause 2.1 (Sl.No 6)</b> <b>Page- 9</b></p>	<p><b><u>2.1 Scope of Work</u></b></p> <p>Requested that the support requirement mentioned in the clause are all non-standard support. In case REC wants to go for this then there might be additional financial implication.</p>	<p><b>No Change</b></p> <p>It was clarified that REC wants these additional support and the same has to be given by OEM/Channel Partner.</p>
7	<p><b>Clause 4.12/</b> <b>Page- 22</b></p>	<p><b><u>4.12 Empanelment</u></b></p> <p>Requested to clarify whether the Laptop quantity specified in the tender document is firm &amp; single purchase order will be placed for the same. Also please clarify what will be the quantity during the 6 months Rate Contract.</p>	<p>It was clarified that, Quantity mentioned in the tender is indicative and there might be minor variations. Final quantity will be mentioned in the Purchase Order. There will be single Purchase Order for all location for a category, however delivery to be made at different locations as per Purchase Order.</p> <p>Regarding, requirement during Rate Contract period, it is clarified that the quantity will be very less and likely</p>

			to be confined around 10% of the initial quantity.
8	<b>Clause 2.1 (Sl.No 2)/</b>  <b>Page- 9</b>	<b><u>2.1 Scope of Work</u></b> <i>“The vendor has to down load and install ‘MS Hindi Indic Input II’ in all laptops”</i>  Requested that in case INDIC does not support MS Office 2010 Starter, RECL to exempt such installation.	<b>No Change</b>  It was informed that the same can be installed.
9	<b>Clause 2.1 (Sl.No 2)/</b>  <b>Page- 9</b>	<b><u>2.1 Scope of Work</u></b> <i>“Provide MOLP (Paper Licenses) of the software as indicated in the technical specifications”</i>  Requested that MOLP (Paper License) of any free S/w cannot be provided. e.g. MS Security Essentials, Spyware, Adobe Acrobat Reader	<b>Clause changed as</b>  “Provide MOLP (Paper Licenses) of the software (other than freeware in all the categories) as indicated in the technical specifications”
10	<b>Clause 2.1 (Sl.No 6)/</b>  <b>Page- 9</b>	<b><u>2.1 Scope of Work (Sl no. 2)</u></b>  <i>“The selected Bidder will have to undertake the following jobs as and when required by RECL including the comprehensive On-Site warranty period:</i>  <i>The functional scope includes all activities but not limited to the following:</i>  <i>a. Inventory &amp; Configuration v. Partitioning (wherever required and asked for).</i>  <i>b. Verification against Ordered Specification Installation of Software packages provided by REC (like MS Office, Adobe Acrobat Reader, Java Runtime etc.).</i>	This is to be done as per demand during warranty period. However, the work may be carried out either by OEM or Channel Partner.

		<p>c. Partitioning (wherever required and asked for).</p> <p>d. To prepare recovery DVDs for the laptops after loading all required software (including the software mentioned above).</p> <p>e. Installation of latest OS Service Pack &amp; security patches at the time of delivery.</p> <p>f. Network configuration, if any.</p> <p>g. Printer driver installation and configuration, subject to availability of drivers, if any.</p> <p>h. Email client configuration, if any.</p> <p>i. Internet configuration, if any</p> <p>j. Installation &amp; configuration of Anti Virus Software.</p> <p>k. Installation of the supplied Microsoft Office Software</p> <p>l. Support for the Hardware and Supplied Operating System and related software”</p> <p>Requested that Inventory &amp; Configuration will be done during installation. This should be an one time activity</p>	
11	<p><b>Clause 4</b></p> <p><b>Page No- 10</b></p>	<p><b><u>2.2 Indicative Schedule(SI no. 4)</u></b> “ <i>Comprehensive On-Site Warranty of systems</i>”</p> <p>Requested to change time period of comprehensive On-Site</p>	<p><b>No Change</b></p> <p>It was clarified that the 3 extra weeks are as grace period to lodge the</p>

		warranty to 156 weeks from the date of invoice	claim, if any
12	<b>Clause 3.7 (Sl No d)</b> <b>Page No- 13</b>	<b><u>3.7 Financial Bid (Sl. no. d)</u></b> <i>“Octroi, road permit tax etc. will be paid on actual on submission of relevant supporting documents only.”</i>  Requested for Octroi, road permit tax, Entry Tax etc. will be paid on actual on submission of relevant supporting documents only.	<b>Clause changed as</b>  “Octroi, road permit tax , <b>entry tax</b> etc.( <b>etc means any other new tax introduced by Govt. of India after submission of bids</b> ) will be paid on actual on submission of relevant supporting documents only “
13	<b>Clause 3.7( Sl.No f)</b> <b>Page No- 13</b>	<b><u>3.7 Financial Bid (Sl. no. f)</u></b> <i>“The bidder must note that RECL will not provide Form-‘D’/Form-‘C’ etc.”</i>  Requested for multilocation delivery, any Road Permit, Declaration etc. should be provided by RECL as required	<b>No Change</b>  It was clarified that RECL will not provide will not provide Form-‘D’/ Form-‘C’ etc. However, RECL will sign any document related to these, in case required to be signed by the purchaser (REC) only.
14	<b>Clause 3.7( Sl.No m)</b> <b>Page No- 14</b>	<b><u>3.7 Financial Bid (Sl. no. m)</u></b> <i>“ The three year On-Site comprehensive period shall be taken into account, for the systems/ equipments from the date of successful installation/commissioning and acceptance by RECL after the successful supply of products at RECL desired destinations by the bidder.”</i>  Requested that three year On-Site warranty should be taken into account from the date of invoice.	<b>No Change</b>
15	<b>Clause 3.15( Sl.No g)</b>	<b><u>3.15 Evaluation and Comparison of bids(g)</u></b> <i>“The bidder has to quote compulsorily for all the columns in the category bidder is bidding. If any column is left blank, then the highest amount</i>	<b>No Change</b>  The same was clarified that the

	<b>Page No- 13</b>	<p><i>quoted for the line item by the other bidders will be taken for that line item for the purpose of evaluation of bid of that bidder but at the time of giving the order in case the bidder becomes L1 for a category, the least amount quoted by other bidder for the line item will be mentioned in the purchase order.”</i></p> <p>Sought clarification- Will the orders be placed category wise to L1 bidders. e.g. bidder A is L1 in category I, Bidder B is L1 in the category B, in that case which bidder will be issued the PO?</p>	orders will be placed to L1 bidder(s) Category-wise. As for example, PO for category I to bidder A and for category II to bidder B.
16	<b>Clause 3.17( Sl.No a)</b>  <b>Page No-17</b>	<p><b><u>3.17 Performance Bank Guarrantee( Sl no. a)</u></b> <i>“PBG for an amount equivalent to 10% of the order value valid for 39 months”</i></p> <p>Requested to reduce the PBG to 5% valid for 36 months from the date of Purchase Order</p>	<b>No Change</b>
17	<b>Clause 4.2( Sl.No d)</b>  <b>Page No- 19</b>	<p><b><u>4.2 Terms of Payment for Laptops</u></b> <i>“70 % payment on successful delivery at the destination/ location as mentioned in the Purchase Order and certification of authorized REC Official of certified, and submission of 10% of the purchase order value as Performance bank guarantee valid for a period of three months after warranty.”</i></p> <p>Requested that the payment terms be changed to 90% on successful delivery.</p>	<b>Clause changed as</b>  “ <b>80% payment</b> on successful delivery at the destination/ location as mentioned in the Purchase Order and certification of authorized REC Official of certified, and submission of PBG for 10% of the purchase order value valid for the period of warranty with 3 months grace period.”
18	<b>Clause 4.2( Sl.No d)</b>  <b>Page No- 19</b>	<p><b><u>4.2 Terms of Payment for Laptops</u></b> <i>“Balance 30 % payment after successful installation and commissioning certified by authorized RECL official. “</i></p>	<b>Clause changed as</b>  “Balance 20% payment after

		Requested that Payment terms be changed to 10% after successful installation	successful installation and commissioning certified by authorized RECL official.”
19	<b>Clause 4.7( Sl.No 1) Page No- 20</b>	<b><u>4.7 Warranty Maintenance (Sl no. a)</u></b>  “All Systems (Hardware, System Software & Optional Items) should be under three years On-Site comprehensive warranty from the date of acceptance at the site”  <i>Requested to elaborate the Optional Items</i>	<b>Clause changed as</b>  “All Systems (Hardware, System Software & Optional Items( <b>as per technical specification</b> )) should be under three years On-Site comprehensive warranty from the date of acceptance at the site ”
20	<b><u>Annexure – D – Financial Bid Note (Sl No. 1)</u></b>  <b>Page-35</b>	<b><u>Annexure – D –Financial Bid Note (Sl No. 1)</u></b>  “The price indicated in the price bid shall be FOR destination i.e. upto site of the company. <i>Prices shall include Excise Duty, Sales Tax, VAT, WCT, Service Tax, octroi &amp; road permit and other taxes, Transit Insurance and freight etc.”</i>  Requested to change to "Prices shall include Excise Duty, Sales Tax, VAT Transit Insurance and freight. WCT, Service Tax, octroi & entry tax and other taxes, etc. can be charged by the bidder at actuals and should not form the basis of deciding L1.	<b>Clause changed as</b>  "Prices shall include Excise Duty, Sales Tax, VAT Transit Insurance and freight. WCT, Service Tax. However, Octroi, road permit tax , <b>entry tax</b> etc.( <b>etc means any other new tax introduced by Govt. of India after submission of bids</b> ) will be paid on actual on submission of relevant supporting documents only “
21	<b><u>Annexure – D – Financial Bid Note (Sl No. 4)</u></b>  <b>Page-35</b>	<b><u>Annexure – D –Financial Bid Note (Sl No 4)</u></b>  “Under no circumstances any extra/ additional taxes, duties, levies etc. shall be payable to the bidder by RECL unless such a tax, duty or levy has been newly introduced and notified by the Government of India.”	<b>Clause changed as</b>  “Under no circumstances any extra/ additional taxes, duties, levies etc. shall be payable to the bidder by RECL unless such a tax, duty or levy

		Requested that - Any Octroi, Entry Tax shall be payable extra at actuals.	has been newly introduced and notified by the Government of India except Octroi, road permit tax , <b>entry tax</b> etc.( <b>etc means any other new tax introduced by Govt. of India after submission of bids</b> ) will be paid on actual on submission of relevant supporting documents”
22	<b>Annexure-E Technical Bid Laptop Type- Category-III External I/O ports S.no 10  Page-40</b>	<b><u>Annexure – E, Technical Bid Laptop Type-Category-III External I/O ports</u></b>  <i>“At least 3 Nos. USB[at least one USB 3.0], 1 no VGA, Stereo microphone in, stereo headphone/line out, HDMI/ Display Port,RJ-45 and at least one eSATA port and docking port.”</i>  Requested to remove eSATA port (USB 3.0 is a better and current technology), please change docking station to docking station/USB docking station.	<b>Clause changed</b>  <b>As already mentioned</b>
23	<b>Clause 1.6.5 Page- 5</b>	<b><u>1.6 Eligibility Criteria/Pre-qualification</u></b>  <i>“The bidder’s (in case of OEM bidding) annual sales turnover from sale of IT Equipments (which includes laptop also) should be at least an average value of Rs500 Crores (Rupees Five hundred Crores Only) during the last three years (2008-09, 2009-10, 2010-11). However in the event of the bidder being the channel partner, the average turnover of the bidder sale/purchase of IT Equipments (which includes laptop also) should be at least 25 Crores for the last three years (2008-09,2009-10, 2010-11) (attach documentary evidence). In case of the bidder is not OEM, separate documentary evidence for the bidder and OEM annual sales 6 turnover from sale of IT Equipments (which includes laptop also) should be at least an average value of Rs 500 Crores (Rupees Five hundred</i>	<b>No Change</b>

		<p><i>Crores Only) during the last three years (2008-09,2009-10, 2010-11) shall be enclosed failing which the bid shall be summarily rejected. The turnover refers to a company and not the composite turnover of its subsidiaries / sister concerns etc.”</i></p> <p>Since OEM will assure warranty support, and is the manufacturer and brand owner, in this case the bidding criteria may be applicable to the OEM (whose product is being offered). If need be, a minimum qualifying criteria for actual bidder (us) be reduced to Rs. 7 crores turnover per annum. Since we will provide the earnest money deposit, the same is sufficient evidence of our capability to execute the order, if awarded. Especially when backed by Sony India. We cannot afford to forfeit the EMD.</p>	
25	<p><b>Annexure-E Technical Bid Laptop Type- Category-I Clause 15</b></p> <p><b>Page No- 36</b></p>	<p><b><u>Annexure –E, Technical Bid Laptop Type-Category-I</u></b>  <i>“Microsoft Office 2010 Starter [MOLP] MS INDIC Input –II”</i></p> <p>Requested to make the MS Office 2010 starter licensed version in place of MOLP.</p>	<p><b>Clause changed as</b></p> <p>”MS Office 2010 starter licensed version”</p>
26	<p><b>Clause 1.6.4</b></p> <p><b>Page No- 5</b></p>	<p><b><u>1.6 Eligibility Criteria/Pre-qualification</u></b></p> <p><i>“Bidders must have at least 3 years of experience in supply, installation, commissioning and maintenance of laptops. The bidder should give details of at least 1 project successfully executed by them involving supply, installation, commissioning and on site warranty of IT Equipments (which includes laptop also) for at least a value of Rs 2 Crores (Rupees Two Crores only) in the last 3 years (from 2008-09 onwards) either in a single order or minimum 1 Crore each in 2 orders .”</i></p> <p>Requested to reduce the bidders eligibility of execution of 1 order of more than 1 crore in last three years in place of two crore order enabling us to eligible to take part and offer competitive price.</p>	<p><b>No Change</b></p>

27	<b>Clause 3.17 (SI No a)</b>  <b>Page No- 17</b>	<b><u>3.17 Performance Bank Guarantee</u></b>  Requested that Performance bank guarantee may please be reduced to 5% of the order value in place of 10% of the order value.	<b>No Change</b>
28	<b>Clause 1.6.4</b>  <b>Page No- 5</b>	<b><u>1.6 Eligibility Criteria/ Pre-qualification</u></b>  <i>“Bidders must have at least 3 years of experience in supply, installation, commissioning and maintenance of laptops. The bidder should give details of at least 1 project successfully executed by them involving supply, installation, commissioning and on site warranty of IT Equipments (which includes laptop also) for at least a value of Rs 2 Crores (Rupees Two Crores only) in the last 3 years (from 2008-09 onwards) either in a single order or minimum 1 Crore each in 2 orders .”</i>  Requested to consider a project which includes desktops or laptops	<b>No Change</b>

1. No fresh queries shall be entertained after the pre-bid meeting.
2. The uploaded corrigendum in REC Website shall be treated as communicated to all prospective bidders. The corrigendum will form an integral part of the tender document and changes mentioned in the corrigendum to supersede existing terms and conditions.
3. At the end of pre bid session a demo of “e-tendering” process was arranged to acquaint bidders with e-tendering process through which the bid is to be submitted. However, it was also informed that any assistance from REC will always be available any time during the period of submission of bid.